

**BOARD OF EDUCATION  
BOROUGH OF NORTH HALEDON**

**Regular Meeting**

**December 22, 2010**

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**CALL TO ORDER**

**TIME: 6:30PM**

**Flag Salute**

**Roll Call**

Mrs. Antropow, Mrs. Contegiacomo, Mrs. Foti, Mr. Gorga, Mrs. Lampe, Mr. Lucas, Mr. Stanziale, Mr. Vaccaro, Mr. Jordan, Ms. Cardiello, Mrs. Lordi, Mrs. Di Bartolo

**OPEN PUBLIC MEETING NOTICE**

In accordance with the provisions of the Open Public Meetings Act, the North Haledon Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at the North Haledon Municipal Building and Memorial School and mailed to The Hawthorne Press, on April 29, 2010, which has been designated as the Board's official newspaper and to The Gazette and The Record, alternate newspapers. Notice was also filed with the Borough Clerk and will be sent to those persons requesting that such notice be mailed to them.

**NON-ACTION ITEMS:**

**A) Superintendent's Report**

**B) Business Administrator's Report**

**Finance**

Investment report as of November 30, 2010  
Total Governmental Funds \$2,044,017.96

**C) Communications**

All correspondence to the Board received during the month is on the attached list and has been distributed.

**Sender**

Mashio's

**Subject**

January Menus

**D) Committee Reports**

**Facilities & Services:** Mr. Gorga – Brockwell & Carrington will be working on repairing the floors at High Mountain School the week of December 27<sup>th</sup>. The Facilities Committee had two meetings with members of the administration and staff to discuss and adjust the dismissal procedures. At this time we will leave the process as is. We do not have an update on the case with Lan Associates.

**Curriculum:** Mr. Lucas - No report

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**Finance:** Mr. Vaccaro - I met with Mrs. DiBartolo today to discuss the transfers to be approved this evening. We also discussed the legal bills with regards to the Land Acquisition/Sale. Mrs. Di Bartolo will be sending copies to Mr. Jordan for review. We are going to schedule a finance meeting in January.

**Personnel:** Mrs. Lampe - No report

**Policy:** Mrs. Lampe – The Policy committee met this evening at 5:45pm to discuss policies that we need to approve in order for the district policy manual to be in compliance.

**Public Relations:** Mr. Stanziale - No report

**Technology:** Mrs. Foti - No report

**E) Representative's Reports**

**Board of Recreation:** Mr. Stanziale - No report

**Borough Council:** Mrs. Lampe - No report

**Planning Board:** Mr. Vaccaro - No report

**PCSBA/NJSBA:** Mr. Vaccaro - Received an "Eagle's" update announcing the new commissioner of education and bill A444 regarding criminal background checks for board members and who is responsible for payment. This is moving forward in the assembly and should pass shortly.

**P.C. Educational Service Commission:** Miss Cardiello

**F) Bus Evacuation Drill**

The Superintendent Reported that Bus Evacuation Drills were performed on Friday, December 3, 2010 at the Memorial Elementary School at 9:30am-12:00pm in the student drop off area. Ms. Pillari – Principal supervised the successful evacuation drill of both Bus Route #1 and #2.

**Accept Reports**

Motion: Mrs. Lampe

Second: Mr. Stanziale

Be it resolved: That the Superintendent's, Business Administrator's, Committee and Representatives reports be accepted.

Vote: Unanimous roll call vote

**Petition of Citizens**

Recognition of Visitors: Approximately 25 audience members in attendance. Various individuals expressed their continued concern with the dismissal procedures for the Kindergarten classes.

Motion to Close the Floor: Mrs. Lampe

Second: Mr. Gorga

Vote: Unanimous roll call vote

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**New Business**

**Finance:**

**The Finance Committee recommends the following motions for approval by the Board.**

Motion: Mr. Vaccaro

Second: Mrs. Lampe

Be it resolved: Upon the recommendation of the Superintendent. The Board hereby approves motions

- 1). District Claims 2). Requisition of Taxes 3). Financial Reports 4). Debt Service Request  
5) Budget Transfers 6) Approval of the December 2010 payroll 7) Education Jobs Fund Entitlement**

Vote: Unanimous roll call vote

**1). District Claims**

Be it resolved: That the attached list of claims in the amount of be approved for payment immediately or as funds of this Board become available. This list includes the following payments per fund  
\$743,045.15 General Fund, \$32,457.39 Special Revenue Fund, \$38,824.63 Cafeteria Fund

**2). Requisition of Taxes**

Be it resolved: That the amount of district taxes, exclusive of debt service requirement, needed to meet the obligations of this Board for the next eight weeks is \$647,356.68 and the Borough Council is hereby requested to place in the hands of the Treasurer of School Monies that amount within the next sixty days in accordance with the statutes relating thereto.

**3). Financial Reports**

Be it resolved: That the Board Secretary and Treasurer of School Monies reports for **November** 2010 be received as per copies distributed to each member and their totals spread in the minutes. Included within the Secretary's report is the budgetary account status and pursuant to N.J.A.C. 6A:23A-16.10(c)3 which requires certification from the Business Administrator that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a), the Business Administrator so certifies, and be it further resolved: the Board hereby certifies that, after review of the Secretary's monthly financial report for **November** 2010, to the best of its knowledge, no major accounts or funds have been over expended in violation of N.J.A.C.6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year

**4). Debt Service Request**

Be it resolved: That the amount of district taxes needed to meet all interest and debt redemption charges for the next six weeks of the 2010/11 school year is \$955,840.37 and the Borough Council is hereby requested to place in the hands of the treasurer of school monies that amount within the next thirty days in accordance with the statutes relating thereto.

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**5) Budget Transfers**

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves the attached list of budget transfers and authorizes the superintendent and business administrator/board secretary to make additional transfers that would be ratified at the next Board meeting as necessary to comply with State requirements in accordance with Policy 6422.

**6) Approval of the December 2010 payroll**

Be it resolved: The Board approves the December, 2010 payroll in the amount of \$581,898.78 having been duly audited by the business administrator and previously paid.

**7) Education Jobs Fund Entitlement**

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby accepts the entitlement funds Education Jobs Fund in the amount of \$17,811.00.

**Personnel:**

**The Personnel Committee recommends the following motions for approval by the Board.**

Motion: Mrs. Lampe

Second: Mr. Stanziale

Be it resolved: Upon the recommendation of the Superintendent. The Board hereby approves motions 1). **Substitute Teachers** 2) **Resignation Part-Time Custodian** 3). **Employment of Part time Custodian** 4). **Volleyball Stipend** 5). **Student Teacher**

Vote: Unanimous roll call vote

**1). Substitute Teachers**

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves the attached list of substitute teachers at the rate fixed by policy.

**2). Resignation Part-Time Custodian:**

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby accepts with regret the resignation of Richard Hauser, Part-Time Custodian effective December 1, 2010.

**3). Employment of Part-time Custodian**

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby appoints Mario Silvera as a part-time custodian working 20 hours weekly, beginning January 2, 2011 through June 30, 2011. Mr. Silvera shall be paid an hourly rate of \$10.00 not to exceed \$8000, no benefit coverage, for 2010-2011 school year.

**4). Volleyball Stipend**

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves a stipend for Chris Tinari as advisor of the Volleyball Club at HMS. The club will be held after school for 10 one-hour sessions for a total stipend not to exceed \$410.

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**5). Student Teacher**

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves Michele Wajda as a student teacher for the spring, 2011 semester. Ms. Wajda will work under the direction of Mrs. Jennifer Lally, Art Teacher in both Memorial and High Mountain School.

**Policy:**

**The Policy Committee recommends the following motions for approval by the Board.**

Motion: Mrs. Lampe

Second: Mr. Lucas

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves motions:

**1) Minutes 2) Approve First reading of Policy #5512.1 Harassment, Intimidation and Bullying**

Vote: Unanimous roll call vote

**1). Minutes**

Be it resolved: The minutes listed below be approved as per copies distributed to each Board Member:

Regular Meeting – November 17, 2010

Private Sessions – November 17, 2010

**2) First Reading of Policy #5512.1 Harassment, Intimidation and Bullying (Revised, Mandated)**

Be it resolved that upon the recommendation of the Superintendent the Board hereby approves the first reading of the following policy:

**5512.1 Harassment, Intimidation and Bullying**

**Curriculum:**

**The Curriculum Committee recommends the following motions for approval by the Board**

Motion: Mr. Lucas

Second: Mr. Vaccaro

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves motions:

**1). Travel and Related Expenses 2) Tuition Agreement 3) Contract for Professional Services.**

**4). Gifted and Talented**

Vote: Yes to motions– Mrs. Contegiacomo, Mr. Gorga, Mr. Lucas, Mr. Vaccaro, Mr. Jordan,

Yes to all except abstention from item #1 – Mrs. Antropow, Mrs. Foti, Mrs. Lampe and Mr. Stanziale.

**1). Travel and Related Expenses**

Approve reimbursement and expenses, previously approved by the Superintendent for the following staff training, workshops, conventions, conferences and/or seminars as they are directly related to and within the scope of participant's duties and are critical to the instructional needs of the district and/or further the efficient operation of the district. The travel and expenses are within state travel guidelines established by the Department of Treasury and are justified:

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Date	Participant	Workshop	Location	Fee*	Lodging & M&IE
6/1,-6/3/11	N. Di Bartolo	NJASBO Conference	Atlantic City	\$150.00	\$100/\$66 per nite(2)
3/18/11	R.Hebenstreit	Technology Workshop	Newark, NJ	\$160.00	
2/3/11	N.Di Bartolo	State Aid & Budget	Rockaway, NJ	\$75.00	
1/10/11	S.Dougherty	Strategies for teaching the hard to reach student	Newark, NJ	\$199.00	
1/13/11	A.Finkelstein	Teaching all Learners Through Technology	Wayne, NJ	\$115.00	
2/7/11	L.Coscia	Guided Math	East Hanover, NJ	\$215.00	
2/7/11	N. Caruso	Guided Math	East Hanover, NJ	\$215.00	
2/7/11	M. Jones	Guided Math	East Hanover, NJ	\$215.00	
1/10-1/11/11	D.Altman	PECS Basic Trng	New Brunswick, NJ	\$395.00	Mileage & Parking \$61.6
1/10-1/11/11	K. Londino	PECS Basic Trng	New Brunswick, NJ	\$395.00	Mileage & Parking \$61.6
2/7/11	C.Pagano	Guided Math	East Hanover, NJ	\$215.00	\$9.27
1/10/11	C.Tinari	Authentic Assessment for PE	Newark, NJ	\$199.00	Mileage & Tolls \$12.62
1/27/11-1/28	D.Cardiello	Techspo	Atlantic City,NJ	349.00	\$100/\$66 per nite(1)
1/27/11-1/28	M.Pillari	Techspo	Atlantic City,NJ	349.00	\$100/\$66 per nite(1)
1/13/11	D. Hastie	AMTNJ Conference	Somerset, NJ	150.00	Mileage & Tolls \$37.60
1/11/11-3/10/11	R.Lampe	GovernanceIV	Web-Based	\$50 Utilizing NJSBA Service Credit	N/A

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1/11/11- 3/10/11	M.Foti	GovernanceII	Web-Based	\$50 Utilizing NJSBA Service Credit	N/A
2/8/11	L.Antropow	New Board Member Orientation	Trenton, NJ	n/a	
* Plus Mileage and Tolls if Applicable					

**2) Tuition Agreement.**

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves a Tuition Agreement for the 2010-2011 school year (January 4, 2011 – June 23, 2011) for one North Haledon Student ID#1612 to attend Milestones Child Care Academy in North Haledon at a cost of \$225/month for a total of \$1,350.00 for the 2010-2011 school year.

**3) Contract for Professional Services.**

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves a contract with the Center for Effective School Practices, Rutgers University (CESP-RU) to provide professional development services to North Haledon Schools at a total cost not to exceed \$3300.00 .

**4). Gifted and Talented**

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves the following Gifted and Talented course offerings/teachers/stipends as follows:

Memorial School:

Science Explorations – Miss Cirello Literature Connections- Bridge to Terabithia – Ms. Lombardi  
Memorial School News – Ms. Macalle and Mrs. Gabriele

High Mountain:

Introduction to Latin – Mr. Onove Reader’s Theater – Mrs. Rizzo Chess – Mrs. Pagano  
History of Dance – Mrs. Zisa

Classes will be held one hour weekly from January 10<sup>th</sup> through February 18, 2011. Each instructor will receive a stipend not to exceed \$270.

**Facilities & Services:**

**The Facilities & Services Committee recommends the following motions for approval by the Board.**

Motion: Mr. Gorga

Second: Mr. Lucas

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves motions:

**1). Use of District Facilities 2) Transportation Agreement 3) Donation**

Vote: Unanimous roll call vote

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**1). Use of District Facilities**

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves the following use of district facilities:

PTO – December 8, 2010, 2pm – 4pm HMS All Purpose Room, 7<sup>th</sup> Grade Fundraiser.

PTO – January 14, 2011, 5-9:30pm, HMS Gymnasium, Faculty Volleyball Fundraiser.

Cub Scouts - Classroom at HMS on Thursday, December 16th to rehearse for our Caroling event

**2) Transportation Agreement**

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves a transportation agreement with Passaic County Education Services Commission for the 2010-2011 school year beginning on November 1, 2010 and ending on June 30, 2010 for Student # 3157 to be transported to Chapel Hill Academy in Lincoln Park at cost of \$21,000 + \$840.00 for Surcharge.

**3) Donation**

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby accepts the following donation:

Donation of (2) Dell Optiplex 380 from the North Haledon Parent Teachers Organization

The Board of Education would like to thank the PTO for their continued support of our educational program for all students in the North Haledon School District.

**NOW THEREFORE BE IT RESOLVED BY THE NORTH HALEDON BOARD OF EDUCATION THAT:**

1. It does hereby determine that it is necessary to meet in Executive Session prior to adjournment of this meeting to solicit attorney advice with regards to a personnel issue and the dismissal procedure.
2. The matter discussed will be made public when confidentiality is no longer necessary.

Motion: Mrs. Lampe

Second: Mr. Stanziale

Time: 7:50pm

Vote: Unanimous roll call vote

Motion to close Private Session: Mrs. Lampe

Second: Mr. Stanziale

Time: 8:10pm

Vote: Unanimous roll call vote

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**Re-open Public Meeting**

Motion: Mrs. Lampe  
Second: Mr. Stanziale  
Time: 8:12pm  
Vote: Unanimous roll call vote

Mrs. Lampe made a motion which was seconded by Mr. Vaccaro to approve suspension with pay for Estaban Iser retroactively to December 1, 2010 and also to approve Mr. Iser's return to work as of December 23, 2010.  
Vote: Unanimous roll call vote

**Unfinished Business**

The board advised the Facilities Committee to arrange a meeting with the staff and the administration as well as five representatives from the community to review the current dismissal procedure and explore possible options for improvement.

**ADJOURNMENT**

Motion: Mrs. Lampe  
Second: Mr. Vaccaro  
Time: 8:30pm  
Vote: Unanimous roll call vote

Respectfully Submitted,

Nancy Di Bartolo  
Board Secretary