

**BOARD OF EDUCATION
BOROUGH OF NORTH HALEDON**

**Public Budget Hearing/Regular Meeting
March 23, 2011**

CALL TO ORDER

TIME: 6:30PM

Flag Salute

Roll Call

Present: Mrs. Antropow, Mrs. Contegiacomo, Mr. Gorga, Mrs. Lampe, Mr. Lucas, Mr. Stanziale, Mr. Vaccaro, Mr. Jordan, Ms. Cardiello, Mrs. Di Bartolo
Arrived at 6:52pm: Mrs. Lordi
Absent: Mrs. Foti

OPEN PUBLIC MEETING NOTICE

In accordance with the provisions of the Open Public Meetings Act, the North Haledon Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at the North Haledon Municipal Building and Memorial School and mailed to The Hawthorne Press, on March 4, 2011 which has been designated as the Board's official newspaper and to The Record, alternate newspaper on March 17, 2011. Notice was also filed with the Borough Clerk and will be sent to those persons requesting that such notice be mailed to them.

PRESENTATION: The Sixth Grade presented ceramic tile mosaics to Ms. Cardiello.

PUBLIC BUDGET HEARING

Superintendent, Donna Cardiello provided an overview of the budget process used to formulate the 2011-2012 School Budget adopted this evening.

Petition of Citizens

Recognition of Visitors: Approximately 50-60 visitors were in attendance.
Motion to Close the Floor: Mrs. Lampe
Second: Mr. Stanziale
Vote: All in Favor

NON-ACTION ITEMS:

A) Superintendent's Report

See attached report. Ms. Cardiello asked Ms. Pillari to provide some insight with regards to curriculum initiatives utilized at Memorial School.

B) Business Administrator's Report

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Mrs. DiBartolo explained the need to have the February Bills List approved again so as to include the Debt Service and Arbitrage payments previously approved by the Board of Education.

Finance

Investment report as of January 31, 2011
Total Governmental Funds \$1,704,250.90

Investment report as of February 28, 2011
Total Governmental Funds \$1,308,234.23

C) Communications

All correspondence to the Board received during the month is on the attached list and has been distributed.

Sender

Mashio's Food Service
North Haledon Education Foundation
North Haledon PTO
Gifted & Talented Class
Janice Lightner
Linda Caragulla
Jackie Roscio/Cub Scout Pack 70
Kerri A. Wright – Porzio, Bromberg & Newman

Subject

April Menus
Art Auction
Tricky Tray
Memorial School Gazette
Retirement
Retirement
Thank You
Withdrawal from Manchester Regional

D) Committee Reports

Facilities & Services: Mr. Gorga – No Report

Curriculum: Mr. Lucas asked for clarification on incorporation of students requiring in-class support and the heterogeneous grouping of grade level classrooms. Ms. Pillari explained that the process is dependent upon scheduling and staffing

Finance: Mr. Vaccaro reported that the finance committee has been meeting with the Superintendent and the Business Administrator in order to finalize the budget being approved this evening. He explained that difficult decisions were made with regards to cuts across the board. He further explained that the board made an effort to maintain programming and that the board hopes that the voters will support this budget.

Personnel: Mrs. Lampe – Nothing to report. There are Personnel items on the agenda to be voted on this evening.

Policy: Mrs. Lampe – No Report

Public Relations: Mr. Stanziale – No Report

Technology: Mrs. Antropow – No Report

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E) Representative's Reports

Board of Recreation: Mr. Stanziale – No Report

Borough Council: Mrs. Lampe – No Report

Planning Board: Mr. Vaccaro – No Report

PCSBA/NJSBA: Mr. Vaccaro – No Report

P.C. Educational Service Commission: Miss Cardiello – No Report

Accept Reports

Motion: Mr. Lucas

Second: Mr. Stanziale

Be it resolved: That the Superintendent's, Business Administrator's, Committee and Representatives reports be accepted.

Vote: All in favor

Petition of Citizens

Recognition of Visitors: Approximately 50-60 visitors were in attendance.

Members of the audience raised concerns with regards to the Reduction in Force of the Director of Curriculum and Instruction Position and the elimination of the Industrial Arts Program. Those concerns were addressed by the Board President.

Motion to Close the Floor: Mrs. Lampe

Second: Mr. Stanziale

Vote: All in Favor

New Business

Finance:

The Finance Committee recommends the following motions for approval by the Board.

Motion: Mr. Vaccaro

Second: Mr. Lucas

Vote: 8-0-0-1

Ayes: All members present

Nays: None

Abstain: None

Absent: Mrs. Foti

Be it resolved: Upon the recommendation of the Superintendent. The Board hereby approves motions
1). Adoption of the 2011-2012 School District Budget 2) Ballot Question 3) District Claims 4) Requisition
of Taxes 5) Approval of the March 2011 payroll 6) Budget Transfers 7). Financial Reports

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- 1) **BE IT RESOLVED**, that the North Haledon Board of Education adopt the School District Budget for the 2011-2012 school year as follows:

	<u>2011-2012 BUDGET</u>	<u>LOCAL TAX LEVY</u>
General Fund	\$8,349,785	\$7,994,550
Special Revenue Fund-Federal	\$ 201,536	\$ - 0 -
Debt Service	<u>\$ 1,557,331</u>	<u>\$ 1,459,164</u>
	\$10,108,652	\$9,453,714

- 2) **BE IT RESOLVED**, that the business administrator/board secretary be authorized to place a question on the ballot for the April 27, 2011 annual school election as follows:

RESOLVED, that there should be raised for General Funds \$7,994,550 for the ensuing school year 2011-2012.

(Note: Budget on file in the Office of the Business Administrator.)

3). District Claims

Be it resolved: That the attached list of claims for March in the amount of \$1,074,882.04 be approved for payment immediately or as funds of this Board become available. This list includes the following payments per fund: \$1,004,867.54-General Fund, \$50,402.71-Special Revenue Fund, \$1,040.00-Capital Projects Fund, \$18,571.79-Cafeteria Fund.

Be it resolved: That the attached list of claims for February 2011 in the amount of \$2,176,559.50 be approved for payment retroactively to include the debt service and arbitrage payments previously authorized by the Board for payment. This revised list for February includes the following payments per fund \$703,339.21-General Fund, \$28,712.89-Special Revenue Fund, \$33,346.78-Capital Projects Fund, \$24,350.78-Cafeteria Fund, \$1,386,809.84-Debt Service Fund.

4). Requisition of Taxes

Be it resolved: That the amount of district taxes, exclusive of debt service requirement, needed to meet the obligations of this Board for the next eight weeks is \$647,356.66 and the Borough Council is hereby requested to place in the hands of the Treasurer of School Monies that amount within the next sixty days in accordance with the statutes relating thereto.

5) Approval of the March 2011 payroll

Be it resolved: The Board approves the March 2011 payroll in the amount of \$552,222.42 having been duly audited by the business administrator and previously paid.

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6) Budget Transfers

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves the attached list of budget transfers and authorizes the superintendent and business administrator/board secretary to make additional transfers that would be ratified at the next Board meeting as necessary to comply with State requirements in accordance with Policy 6422.

7). Financial Reports

Be it resolved: That the Board Secretary and Treasurer of School Monies reports for **January and February 2011** be received as per copies distributed to each member and their totals spread in the minutes. Included within the Secretary's report is the budgetary account status and pursuant to N.J.A.C. 6A:23A-16.10(c)3 which requires certification from the Business Administrator that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a), the Business Administrator so certifies, and be it further resolved: the Board hereby certifies that, after review of the Secretary's monthly financial report for **January and February 2011**, to the best of its knowledge, no major accounts or funds have been over expended in violation of N.J.A.C.6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year

Personnel:

The Personnel Committee recommends the following motions for approval by the Board.

Motion: Mrs. Lampe

Second: Mr. Stanziale

Vote: 8-0-0-1

Ayes: All members present

Nays: None

Abstain: None

Absent: Mrs. Foti

Be it resolved: Upon the recommendation of the Superintendent. The Board hereby approves motions **1). Substitute Teachers 2) Retirements 3) Gifted and Talented**

1). Substitute Teachers

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves the attached list of substitute teachers at the rate fixed by policy.

2). Retirements

Be it resolved: Upon the recommendation of the Superintendent, the North Haledon Board of Education accepts the retirement of Linda Caragulla, with regret, effective July 1, 2010 as follows:

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WHEREAS, Linda Caragulla has dedicated herself to the North Haledon School District for 27 years; displaying an unselfish commitment to our children; exemplifying the ideals of professionalism and the standard of excellence, and

WHEREAS, the North Haledon School District Board of Education, together with its citizens, wishes to acknowledge exemplary service that Linda Caragulla has provided our children,

NOW, THEREFORE, BE IT RESOLVED THAT the North Haledon School District Board of Education does hereby extend its appreciation and gratitude to Linda Caragulla in recognition of her exemplary service to our school district.

Be it resolved: Upon the recommendation of the Superintendent, the North Haledon Board of Education accepts the retirement of Janice Lightner, with regret, effective July 1, 2010 as follows:

WHEREAS, Janice Lightner has dedicated herself to the North Haledon School District for 25 years; displaying an unselfish commitment to our children; exemplifying the ideals of professionalism and the standard of excellence, and

WHEREAS, the North Haledon School District Board of Education, together with its citizens, wishes to acknowledge exemplary service that Janice Lightner has provided our children,

NOW, THEREFORE, BE IT RESOLVED THAT the North Haledon School District Board of Education does hereby extend its appreciation and gratitude to Janice Lightner in recognition of her exemplary service to our school district.

3). Gifted and Talented

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves the following teachers for the session of G&T:

Mrs. Bradford – Science in a Box	6 hours not to exceed \$270.00
Mrs. Rough – Calling All Detectives	6 hours not to exceed \$270.00
Brain Strain	6 hours not to exceed \$270.00
Ms. Kovach – Technology Fun	6 hours not to exceed \$270.00
Ms. Reilly – Technology Fun	6 hours not to exceed \$270.00
Miss Lombardi – Literature Circle	6 hours not to exceed \$270.00
Mr. Onove – Introduction to Latin	6 hours not to exceed \$270.00
Mr. Onove – Latin 2	6 hours not to exceed \$270.00
Mrs. Rizzo – Reader’s Theatre	6 hours not to exceed \$270.00
Mrs. Pagano – Math Fun	6 hours not to exceed \$270.00

Policy:

The Policy Committee recommends the following motions for approval by the Board.

Motion: Mrs. Antropow

Second: Mr. Stanziale

Vote: 8-0-0-1

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Ayes: All members present
Nays: None
Abstain: None
Absent: Mrs. Foti

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves motions
1) **Minutes**

Regular Meeting – February 16, 2011 and March 2, 2011

Private Session – March 2, 2011

Curriculum:

The Curriculum Committee recommends the following motions for approval by the Board

Motion: Mr. Lucas
Second: Mr. Stanziale
Vote: 8-0-0-1
Ayes: All members present
Nays: None
Abstain: None
Absent: Mrs. Foti

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves motions:
1). **Travel and Related Expenses** 2) **Field Trip Destination**

1). Travel and Related Expenses

Approve reimbursement and expenses, previously approved by the Superintendent for the following staff training, workshops, conventions, conferences and/or seminars as they are directly related to and within the scope of participant’s duties and are critical to the instructional needs of the district and/or further the efficient operation of the district. The travel and expenses are within state travel guidelines established by the Department of Treasury and are justified:

Date	Participant	Workshop	Location	Fee*	Lodging & M&IE
May 9, 2011	Laura Belluzzi	Powerful Strategies to Differentiate Inst	East Hanover, NJ	\$199.00	
April 13, 2011	Andrea Finkelstein	Sensory Modulation	Piscataway, NJ	\$199.00	
June 29, 2011	Nancy Di Bartolo	Audit Preparation	Rockaway, NJ	100.00	
March 30, 2011	Roseanne Morgantini	Co-Teaching & Differentiation	Edison, NJ	\$125.00	
* Plus Mileage and Tolls if Applicable					

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2) Field Trip Destination

Be it resolved: Upon the recommendation of the Superintendent: The Board hereby approves the following field trip destinations:

Memorial Auditorium, Montclair State University, Montclair, NJ for Grade 1 students.
Jewish Heritage Museum, New York, New York, for Grade 7 students.

Facilities & Services:

The Facilities & Services Committee recommends the following motions for approval by the Board.

1). Use of District Facilities 2) Donations

Motion: Mr. Gorga

Second: Mr. Stanziale

Vote: 8-0-0-1

Ayes: All members present

Nays: None

Abstain: None

Absent: Mrs. Foti

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves motions:

1). Use of District Facilities

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves the following use of district facilities and retroactive use of facilities:

High Mountain School Staff – Beginning on March 24, 2011 every Wednesday, Thursday and Friday 3:05pm – 4:30 pm for Physical Fitness Programs.

2) Donations

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby accepts the following donations:

Donation of \$1,240.75 from the North Haledon PTO for the service fee on our Connect Ed System.

Donation of (1) Snare Drum to the High Mountain School Music Program by the Blauvelt family.

The Board of Education would like to thank the North Haledon PTO and the Blauvelt Family for their continued support of our educational program for all students in the North Haledon School District.

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Unfinished Business – Mr. Jordan thanked Mr. Stanziale and Mr. Lucas for serving on the North Haledon Board of Education

ADJOURNMENT

Motion: Mr. Lucas
Second: Mr. Stanziale
Time: 7:45pm
Vote: All in Favor

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Nancy Di Bartolo', with a long horizontal flourish extending to the right.

Nancy Di Bartolo
Board Secretary