

BOARD OF EDUCATION  
BOROUGH OF NORTH HALEDON

*Regular Meeting*

*September 29, 2010*

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CALL TO ORDER

TIME: 7:30pm

Flag Salute

**Roll Call**

**Present:** Mrs. Antropow, Mrs. Contegiacomo, Mrs. Foti, Mr. Gorga, Mr. Lucas, Mr. Vaccaro, Mr. Jordan, Ms. Cardiello, Mrs. Lordi,  
**Absent:** Mrs. Lampe, Mr. Stanziale, Mrs. Di Bartolo

**OPEN PUBLIC MEETING NOTICE**

In accordance with the provisions of the Open Public Meetings Act, the North Haledon Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at the North Haledon Municipal Building and Memorial School and mailed to The Hawthorne Press, on April 29, 2010, which has been designated as the Board's official newspaper and to The Gazette and The Record, alternate newspapers. Notice was also filed with the Borough Clerk and will be sent to those persons requesting that such notice be mailed to them.

Superintendent's Report – See Attached

Business Administrator's Report

Finance

Investment report as of August 31, 2010  
Total Governmental Funds: \$2,659,638.11

Communications:

All correspondence to the Board received during the month is on the attached list and has been distributed.

Sender

Borough of North Haledon  
K.Pichappan  
Manchester Regional  
Dieter Lerch, CPA  
Little Steps – Miss Donna

Subject

Repeal of Ordinance #20-2006  
School Bus Stop  
Special Meeting 10/12/10  
2011 Budget Amendment  
Thank You Note

**Committee Reports**

**Facilities & Services:** Ms. Cardiello – Attended a meeting with representatives from Brockwell and Carrington, our attorney and the company who tested the flooring in the HMS All Purpose room and room #207. The negotiated agreement is that the board would approve a payment for \$100k immediately and Brockwell will repair the floor with approximately 15-20 of our “attic stock” tiles. This repair will be performed on a Saturday.

**Curriculum:** Mr. Lucas – A curriculum committee at 7pm on 9/29.

**Finance:** Mr. Vaccaro – Nothing to Report

**Personnel:** Mr. Gorga – Ms. Cardiello covered Personnel in her Superintendents report this evening.

**Policy:**

**Public Relations:**

**Technology:**

**Other:** - Mr. Gorga – The cupcake committee met on 9/22 to review and discuss the committees results from last year.

Representative’s Reports

Board of Recreation: Mr. Stanziale –

Borough Council: Mrs. Lampe –

Planning Board:

PCSBA/NJSBA: Mr. Vaccaro

P.C. Educational Service Commission: Ms. Cardiello

Accept Reports

Motion: Mr. Gorga

Second: Mrs. Contegiacomo

Be it resolved: That the Superintendent’s, Committee and Representatives reports be accepted.

Vote: Vote: Unanimous voice vote

Petition of Citizens

New Business

Finance:

The Finance Committee recommends the following motions for approval by the Board: 1). District Claims 2). Requisition of Taxes 3). Financial Reports 4) Approval of Extraordinary Aid 5) Approval of Non-Public Transportation Aid 6). Approval of Payment – Brockwell & Carrington

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Motion: Mr. Vaccaro

Second: Mr. Lucas

Vote: Unanimous voice vote

1). District Claims

Be it resolved: That the attached list of claims in the amount of \$960,860.69 be approved for payment immediately or as funds of this Board become available. This list includes the following payments per fund \$812,665.48 General Fund, \$9,048.00 Capital Outlay, \$ 12,232.89 Special Revenue Fund, \$100,000.00 Capital Fund, \$26,914.32 Cafeteria Fund

2). Requisition of Taxes

Be it resolved: That the amount of district taxes, exclusive of debt service requirement, needed to meet the obligations of this Board for the next eight weeks is \$554,877.14 and the Borough Council is hereby requested to place in the hands of the Treasurer of School Monies that amount within the next sixty days in accordance with the statutes relating thereto.

3). Financial Reports

Be it resolved: That the Board Secretary and Treasurer of School Monies reports for August 2010 be received as per copies distributed to each member and their totals spread in the minutes. Included within the Secretary's report is the budgetary account status and pursuant to N.J.A.C. 6A:23A-16.10(c)3 which requires certification from the Business Administrator that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a), the Business Administrator so certifies, and be it further resolved: the Board hereby certifies that, after review of the Secretary's monthly financial report for August 2010, to the best of its knowledge, no major accounts or funds have been over expended in violation of N.J.A.C.6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year

4) Approval of Extraordinary Aid

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby accepts the receipt of \$73,450 in Extraordinary Aid to be used for Special Education salaries, tuition and/or supplies.

5) Approval of Non-Public Transportation Aid

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby accepts the receipt of \$13,026 in Non-Public Transportation Aid to be used for employee salaries and/or health benefits.

6). Approval of Payment

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves a final payment to Brockwell & Carrington in the amount not to exceed \$100,000.

Personnel:

The Personnel Committee recommends the following motions (1-10 Table #7) for approval by the Board

Motion: Mrs. Contegiacomo

Second: Mr. Lucas

Vote: Unanimous voice vote

Be it resolved: Upon the recommendation of the Superintendent. The Board hereby approves motions 1). Substitute Teachers 2) Substitute Custodians 3) Extended School Year 4). Part time Custodians 5). Increase in hours for Part-Time Instructional Aide 6). Home Instruction 7) Section 125 Plan (TABLED) 8) On-Call Administrative Assistant 9). Part Time Instructional Aide 10) Practicum Student

1). Substitute Teachers

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves the following as substitute teachers at the rate fixed by policy.

2) Substitute Custodians

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves the following individuals as part-time substitute custodians for the 2010-2011 school year at the rates as indicated:

William Mullanaphy	\$10.41/hour
Fikrue Zhuku	\$10.00/hour

3) Extended School Year

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves additional compensation for the following individuals for the extended school year program from July 6, 2010-July 31, 2010 in the amounts as indicated:

Kelly Londino	Speech	\$800.00
Andrea Finkelstein	OT	\$136.00

4). Part time Custodians

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby appoints Richard Hauser. as a part-time custodian working 20 hours weekly, beginning October 1, 2010 through June 30, 2010. Mr. Hauser shall be paid an hourly rate of \$10.00 not to exceed \$8145, no benefit coverage, for 2010-2011 school year. This appointment is being done as an emergent hire, pending criminal history review.

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby appoints Lisa Masiello as a part-time custodian working 20 hours weekly, beginning October 1, 2010 through June 30, 2010. Ms. Masiello shall be paid an hourly rate of \$10.00 not to exceed \$8145, This appointment is being done as an emergent hire, pending criminal history review.

5). Increase in hours for Part-Time Instructional Aide

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves the increase in hours for Virginia Groenewal from part-time instructional aide to full-time instructional aide, beginning October 1, 2010 until such time we have a permanent instructional aide approved.

6). Home Instruction

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves Mari Catania as a Home Instructor effective immediately for six hours weekly at an hourly rate of \$45.

7) Section 125 Plan - TABLED

Be it resolved: Upon the recommendation of the Superintendent the Board hereby approves the Section 125 Plan Documents and the Premium Only Plan effective September 1, 2010.

8) On-Call Administrative Assistant

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby appoints Cecilia Weston as on-call/temporary administrative assistant at an hourly rate of \$15.00, no benefit coverage, with a schedule limited to no more than 16 hours per week as assigned by the business administrator, beginning October 1, 2010 through June 30, 2010. This appointment is being done as an emergent hire, pending criminal history review.

9) Part Time Instructional Aide

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby appoints Jeanie Fondacaro as a part time Instructional Aide beginning October 1, 2010 through June 30, 2010 Mrs. Fondacaro will work 4.5 hours daily at an hourly rate of \$15 for a total salary not to exceed \$11,272.50.

10). Practicum Student

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves Alicen Marchioni as a practicum student from William Paterson University. Ms. Marchioni will work under the direction of Ms. Van Horn in a Kindergarten class at Memorial School for the fall semester.

Policy:

The Policy Committee recommends the following motions for approval by the Board.

Motion: Mrs. Foti

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Second: Mr. Lucas

Vote: Unanimous voice vote

1). Minutes

Be it resolved: The minutes listed below be approved as per copies distributed to each Board Member:

Regular Meeting August 25, 2010

Curriculum:

The Curriculum Committee recommends the following motions for approval by the Board

Motion: Mr. Lucas

Second: Mr. Vaccaro

Vote: Unanimous Voice Vote except Mr. Gorga abstained from Item#1

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves motions:

1) Travel and Related Expense Reimbursement 2) Donations 3).District Goals/Action Plan/School Level Objectives 4). Field Trip Request 5). Field Trip Request

1). Travel and Related Expense Reimbursement

Approve reimbursement and expenses, previously approved by the Superintendent for the following staff training, workshops, conventions, conferences and/or seminars as they are directly related to and within the scope of participant's duties and are critical to the instructional needs of the district and/or further the efficient operation of the district. The travel and expenses are within state travel guidelines established by the Department of Treasury and are justified

Date	Participant	Workshop	Location	Fee*	Lodging & M&IE
10/9/10	Jane Ann Linde	HANDS Course	Franklin Lakes, NJ	\$120.00	
10/9/10	Lori Romeo	HANDS Course	Franklin Lakes, NJ	\$120.00	
10/5/10	Jen Lally	Art Educators NJ Fall Conference	Somerset, NJ	\$165.00	
10/12/10	Ron Vande Veire	Smart Board Basics	Wayne, NJ	\$45.00	
12/8/10	Judy DeVecchio	Smart Board Basics	Wayne, NJ	\$45.00	

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10/12/10	Anita Kocevski	Smart Board Basics	Wayne, NJ	\$45.00	
10/12/10	Anika Ahlstrom	Smart Board Basics	Wayne, NJ	\$45.00	
10/12/10	Leia Robinson	Smart Board Basics	Wayne, NJ	\$45.00	
10/19 & 20	Nancy DiBartolo	NJSBA Workshop	Somerset, NJ	N/C	\$56
10/19 & 20	Paul Gorga	NJSBA Workshop	Somerset, NJ	N/C	\$127 & \$56
10/19 & 20	Donna Hastie	NJSBA Workshop	Somerset, NJ	N/C	\$56
10/19 & 20	Donna Cardiello	NJSBA Workshop	Somerset, NJ	N/C	\$127 & \$56
10/19 & 20	Michele Pillari	NJSBA Workshop	Somerset, NJ	N/C	\$56
* Plus Mileage and Tolls if Applicable					

2) Donations

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby accepts the following donations:

- Donation of (2) Smart Boards from the North Haledon Parent Teachers Organization
- Donation of (1) Smart Board from the North Haledon Education Foundation

The Board of Education would like to thank both the PTO and the Education Foundation for their continued support of our educational program for all students in the North Haledon School District.

3). School District Goals/Action Plan/Building Level Objectives

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves the 2010-2011 School district Goals/Action Plan and Building Level Objectives.

4). Field Trip Request

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves the Preschool and PMD1 class to attend Abma's Farm in Wyckoff, NJ on October 19, 2010. The students will leave Memorial School at approximately 8:45 a.m. and will be returning at approximately 11:20 a.m.

5). Field Trip Request

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves the 4<sup>th</sup> grade field trip to the Franklin Mineral Institute, 32 Evans St. Franklin, NJ on Monday, October 18, 2010. The students will be leaving Memorial School at 9:00 a.m. and will return by 2:30 p.m.

Facilities & Services:

The Facilities & Services Committee recommends the following motions for approval by the Board: 1). Use of facilities, 2). Disposal of High Mountain School Cafeteria Tables 3). Transportation Agreement

Motion: Mr. Gorga

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Second: Mr. Lucas

Vote: Unanimous voice vote except Mrs. Antropow abstained from Item#1.

1). Use of District Facilities

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves the following use of district facilities subject to non-conflicting events:

Cub Scout Pack 70 – Use of HMS Multi purpose room and 4 classrooms. See schedule attached.

8<sup>th</sup> Grade Committee – High Mountain School Library - 7:00pm on the following dates:

October 18, 2010	November 8, 2010	December 13, 2010
January 17, 2011	February 14, 2011	March 14, 2011
April 11, 2011	May 9, 2011	June 1, 2011

Brownie Troop – Use of science lab room at Memorial every Tuesday and Wednesday beginning on September 29, 2010

Flu Clinic – High Mountain School – October 19, 2010 4-7pm.

Daisy troop #4251 science lab after school from 3-4:30pm on every Tuesday of the month. See attached.

Brownie Troop # 53 science lab after school from 3-4:30 p.m. on the following dates:

September, 29, 2010	October 13 and 27, 2010	November 10, 2010
December 8, 2010	December 22, 2010	January 5 and 19, 2011
February 2 and 16, 2011	March 2 and 16, 2011	April 6 and 27, 2011
May 11 and 25, 2011	June 8, 2011	

2) Disposal of High Mountain School Cafeteria Tables

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves the disposal of the old cafeteria tables that were replaced by the purchase of the new cafeteria tables.

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves donation of 10 of the old cafeteria tables to the Hawthorne Boys and Girls Club.

3) Transportation Services Agreement

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves the Transportation Service Agreement with Passaic County Education Service Commission for the

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school year 2010-2011 as per routes and costs listed below:

Route	School	Cost	Surcharge
3036	Martha B. Day	\$15,822.00	\$632.88
4047	PCCP Center	\$18,951.56	\$758.06
4028	Hillcrest	\$24,426.85	\$977.07

**WHEREAS**, Chapter 231, P.L. 1975, also known as the Open Public Meetings Act, authorized a public body to meet in executive or private session under certain limited circumstances, and

**WHEREAS**, said law requires the board to adopt a resolution at a public meeting before it can meet in such an executive or private session,

**NOW THEREFORE BE IT RESOLVED BY THE NORTH HALEDON BOARD OF EDUCATION THAT:**

1. It does hereby determine that it is necessary to meet in Executive Session prior to adjournment of this meeting to discuss Section 125 Plan
  2. The matter discussed will be made public when confidentiality is no longer required.
- Motion: Mr. Lucas  
Second: Mrs. Contegiacomo  
Time: 8:55pm  
Vote: Unanimous voice vote

Re-open Public Meeting

Motion: Mr. Lucas  
Second: Mrs. Contegiacomo  
Time: 9:35 pm  
Vote: Unanimous voice vote

The Personnel Committee recommends the following motion for approval by the Board:

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Motion: Mr. Lucas  
Second: Mrs. Contegiacomo  
Time: 9:36 pm  
Vote: Unanimous voice vote

**Section 125 Plan**

Be it resolved: Upon the recommendation of the Superintendent the Board hereby approves the Section 125 Plan Documents and the Premium Only Plan effective September 1, 2010.

Unfinished Business

**ADJOURNMENT**

Motion: Mrs. Contegiacomo  
Second: Mr. Gorga  
Time: 9:38 pm  
Vote: Unanimous voice vote

Respectfully Submitted,

Nancy Di Bartolo  
Board Secretary