

**BOARD OF EDUCATION  
BOROUGH OF NORTH HALEDON**

**Regular Meeting**

**May 4, 2011**

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**CALL TO ORDER**

**TIME: 8:10pm**

**Flag Salute**

**Roll Call**

Present: Mrs. Antropow, Mrs. Contegiacomo, Mr. Dudas, Mrs. Foti, Mr. Gorga,  
Mrs. Lampe, Mrs. Melone, Mr. Vaccaro, Mr. Jordan  
Ms. Cardiello, Ms. Lordi, Mrs. Di Bartolo

Absent: None

**OPEN PUBLIC MEETING NOTICE**

In accordance with the provisions of the Open Public Meetings Act, the North Haledon Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at the North Haledon Municipal Building and Memorial and High Mountain School and mailed to The Hawthorne Press, on April 29, 2010, which has been designated as the Board's official newspaper and to The Gazette and The Record, alternate newspapers. Notice was also filed with the Borough Clerk and will be sent to those persons requesting that such notice be mailed to them.

**Superintendent's Report**

**Business Administrator's Report**

**Finance**

Investment report as of March 31, 2011  
Total Governmental Funds \$ 1,098,859.13

**Communications**

All correspondence to the Board received during the month is on the attached list and has been distributed.

**Sender**

Mashios  
Susan & Paul Gorga

**Subject**

May Menus  
Letter of Commendation

**Committee Reports**

**Facilities & Services:** Mr. Gorga – No report

**Curriculum:** Mrs. Antropow – No Report

**Finance:** Mr. Vaccaro – No Report

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**Personnel:** Mrs. Lampe – No Report

**Policy:** Mrs. Lampe – No Report

**Public Relations:** No Report

**Technology:** Mrs. Foti – We will be scheduling a committee meeting prior to the next board meeting.

**Negotiations:** Mrs. Contegiacomo – No Report

**NJQSAC:** Mr. Vaccaro - No Report

**Representative's Reports**

**Board of Recreation:** – No Report

**Borough Council:** Mrs. Lampe – No Report

**Planning Board:** – No Report

**PCSBA/NJSBA:** Mr. Vaccaro – No Report

**P.C. Educational Service Commission:** Miss Cardiello – No Report

**Accept Reports**

Motion: Mrs. Contegiacomo

Second: Mrs. Foti

Be it resolved: That the Superintendent's, Business Administrator's, Committee and Representatives reports be accepted.

Vote: Unanimous voice vote

**Petition of Citizens**

There were approximately 50 visitors in attendance. Various audience members expressed their support of the administration and particularly Miss Pillari. Ms. Manning – PTO President suggested that they have a coordinated meeting including NHEF and Board representatives.

Motion to close the floor: Mrs. Lampe

Second: Mrs. Contegiacomo

Vote: Unanimous voice vote

**New Business**

**Finance:**

**The Finance Committee recommends the following motions for approval by the Board:**

Motion: Mr. Vaccaro

Second: Mrs. Contegiacomo

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves motions 1). District Claims 2). Requisition of Taxes 3). Financial Reports 4) Budget Transfers 5) Approval of the April 2011 payroll 6) Approval of the May 2011 payroll 7) Payment of PERS Payment Deferral 8). Extended Year Tuition Agreement

Vote:

Ayes: 7

Nays: 0

Abstention: 2 – Mr Dudas and Mrs. Melone

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**1). District Claims**

Be it resolved: That the attached list of claims in the amount of \$834,084.86 be approved for payment immediately or as funds of this Board become available. This list includes the following payments per fund \$778,247.43 General Fund, \$28,961.52 Special Revenue Fund, \$26,875.91 Cafeteria Fund

**2). Requisition of Taxes**

Be it resolved: That the amount of district taxes, exclusive of debt service requirement, needed to meet the obligations of this Board for the next eight weeks is \$ 647,356.70 and the Borough Council is hereby requested to place in the hands of the Treasurer of School Monies that amount within the next sixty days in accordance with the statutes relating thereto.

**3). Budget Transfers**

Be it resolved: That the transfers on the attached list in the amount of \$12,235.62 are approved for the 2010-2011 school budget inclusive of a transfer from Fund 11-Tuition Special Education to Fund 12-Capital Instructional Equipment in the amount of \$6450.00:

**4). Financial Reports**

Be it resolved: That the Board Secretary and Treasurer of School Monies reports for **March 2011** be received as per copies distributed to each member and their totals spread in the minutes. Included within the Secretary's report is the budgetary account status and pursuant to N.J.A.C. 6A:23A-16.10(c)3 which requires certification from the Business Administrator that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a), the Business Administrator so certifies, and be it further resolved: the Board hereby certifies that, after review of the Secretary's monthly financial report for **March 2011**, to the best of its knowledge, no major accounts or funds have been over expended in violation of N.J.A.C.6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year

**5) Approval of the April 2011 payroll**

Be it resolved: The Board approves the April, 2011 payroll in the amount of \$510,899.28 having been duly audited by the business administrator and previously paid.

**6) Approval of the May 2011 payroll**

Be it resolved: The Board approves the May, 2011 payroll in the amount of \$508,700.29 having been duly audited by the business administrator and previously paid.

**7) Payment of PERS Payment Deferral**

WHEREAS, the Legislature passed and the Governor signed S-21 as Chapter 19,P.L. 2009 providing school districts with the option concerning their obligation to pay the Public Employees Retirement System, namely payment in full by April 30, 2009, or payment of one-half of the obligation by said date; and

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WHEREAS, the North Haledon Board of Education elected at their meeting on April 29, 2009 to defer one-half of their payment obligation and  
WHEREAS, the School Business Administrator has reviewed the cash flow needs of the North Haledon school district;  
NOW, THEREFORE, BE IT RESOLVED THAT the North Haledon Board of Education hereby approves the pay off amount of \$20,156.53 be remitted to the Division of Pension and Benefits

**8) Extended Year Tuition Agreement**

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves a tuition agreement with Bergen County Special Services for Student #10002 to attend the Extended School Year program for Summer 2011 at a cost of \$4300. The program shall commence on July 6, 2011 and end on July 29, 2011.

**Personnel:**

**The Personnel Committee recommends the following motions for approval by the Board.**

Motion: Mrs. Lampe

Second: Mrs. Foti

**Be it resolved: Upon the recommendation of the Superintendent. The Board hereby approves motions: 1). Substitute Teachers, 2). Substitute Custodian 3). Continuation of Employment – Secretary, Memorial School, 4). Continuation of Employment – Superintendent’s Confidential Secretary, 5). Continuation of Employment – Supervisor of Child Study Team/LDT-C 6) Continuation of Employment – School Nurse 7).Continuation of Employment – Tenured Instructional Personnel, AND 9). Part Time Professional Staff 10). Treasurer of School Monies 11). Maternity Leave, 12). Maternity Leave, 13). Resignation 14). Admission of Children of a Non-Resident Teacher, 15). Public Hearing on Administrative Contracts 16). Recess Aide 17). Employment of Part-time Custodian**

Vote:

Ayes: 8

Nays: 0

Abstention: Michelle Melone

**1). Substitute Teachers**

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves the attached list as substitute teachers at the rate fixed by policy.

**2) Substitute Custodians**

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves the following individuals as part-time substitute custodians for the 2011- 2012 school year at the rate indicated:

Gladys Colon	\$10.00/hour	(Pending Criminal History Review)
John Turkousky	\$10.00/hour	

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**3). Continuation of Employment – Secretary, Memorial School**

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby re-appoints Mrs. Arlene Pezzuti as Secretary for Memorial School for the 2011-2012 school year for the period of July 1, 2011 through June 30, 2012 at an annual salary of \$49,731.00.

**4). Continuation of Employment – Superintendent’s Confidential Secretary**

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby re-appoints Mrs. Deborah Huizing as Superintendent’s Confidential Secretary for the 2011-2012 school year for the period of July 1, 2011 through June 30, 2012 at an annual salary of \$49,853.00.

**5). Continuation of Employment – Supervisor of Child Study Team – LDT-C**

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby re-appoints Mrs. Sharon Cubicciotti as Supervisor of Child Study Team-LDT-C for the period of July 1, 2011 through June 30, 2012 at an annual salary of \$92,878.

**6) Continuation of Employment – Memorial School Nurse**

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby re-appoints Ms. Jane Ann Linde as Memorial School Nurse for the period of July 1, 2011 through June 30, 2012 at an annual salary of \$51,355

**7). Continuation of Employment – Tenured Instructional Personnel**

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby re-appoints the identified tenured instructional personnel for the period of September 1, 2011 through June 30, 2012 at the salaries listed on List A.

**9). Part Time Professional Staff**

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby re-appoints the following part time professional staff members for the period of July 1, 2011 through June 30, 2012.  
Audrey Dean – Social Worker – To be determined.  
Andrea Finkelstein – Occupational Therapist - \$71,941

**10). Treasurer of School Monies**

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby re-appoints Barbara Veltri as Treasurer of School Monies for the period of July 1, 2011 through June 30, 2012 at a salary of \$5,727.

**11). Maternity Leave**

Be it resolved that the Board of Education hereby approves a maternity/child rearing leave of absence for teaching staff member Kelly Londino for the period from June 20, 2011 through the end of the 2011-2012 school year in accordance with Part Two, Article 3 of the collective negotiations agreement between the Board and the North Haledon Education Association. Ms. Londino shall utilize 4 paid sick

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leave days during this leave of absence. Ms. Londino's unpaid leave shall commence on September 6, 2011 and shall continue through the end of the 2011-2012 school year. The first 12 weeks of Ms. Londino's unpaid leave will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et seq., as appropriate, and Ms. Londino's medical benefits shall continue during this 12 week period. The remainder of Ms. Londino's unpaid leave of absence during the 2011-2012 school year shall be without medical benefits. The Superintendent of Schools and the Board's Business Administrator/Board Secretary are hereby authorized to take all necessary steps to implement this action of the Board.

**12). Maternity Leave**

Be it resolved that the Board of Education hereby approves a maternity/child rearing leave of absence for teaching staff member Raina Cioletti for the period from September 6, 2011 through December 16, 2011 in accordance with Part Two, Article 3 of the collective negotiations agreement between the Board and the North Haledon Education Association. Ms. Cioletti's unpaid leave shall commence on October 4, 2011 following the date Ms. Cioletti has exhausted 20 paid sick leave days. Ms. Cioletti's unpaid

leave will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et seq., as appropriate, and Ms. Cioletti's medical benefits shall continue during this unpaid leave of absence.

The Superintendent of Schools and the Board's Business Administrator/Board Secretary are hereby authorized to take all necessary steps to implement this action of the Board.

**13). Resignation**

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby accepts with regret the resignation of Mrs. Cathleen Federico effective May, 2, 2011. The Board wishes Mrs. Federico the best of luck with her future endeavors.

**14). Admission of Children of a Non-Resident Teacher**

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves admission of children for non-resident teachers according to Article 10 of the NHEA Agreement. Admission includes two (2) Kindergarten and one (1) first grade students.

**15). Public Hearing on Administrative Contracts**

WHEREAS, N.J.S.A. 18A:11-11 requires the Board of Education to provide at least 30 days notice of the public prior to taking action regarding the renegotiation, extension, amendment or alteration of an employment contract with the Superintendent of Schools, Assistant Superintendent of Schools, or Business Administrator; and

WHEREAS, N.J.S.A. 18A:11-11 also requires Boards of Education to hold a public hearing regarding any such proposed action and provide at least 10 days public notice of the hearing; and

WHEREAS, the Board of Education will consider the renegotiation, extension, amendment or alteration of the Board's employment contract with Donna L. Cardiello, Superintendent of Schools and Nancy

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DiBartolo, Business Administrator/Board Secretary, following a public hearing to be held on June 29, 2011 at 7:30 p.m. in the High Mountain School Media Center, 515 High Mountain Road, North Haledon, NJ 07508.

NOW, THEREFORE, BE IT RESOLVED that notice of the Board's proposed action and notice of the hearing regarding such proposed action shall be provided through publication in the Board's official newspapers and posted in the locations where public notices are regularly posted by the Board no later than 30 days prior to June 29, 2011.

**16). Recess Aide**

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves Mrs. Lauren Primavera as a recess aide from May 5, 2011 through June 30, 2011. Mrs. Primavera will work 3.5 hours daily at an hourly rate of \$10 for a total salary not to exceed \$1275.00. This appointment is pending criminal history review.

**17). Employment of Part-time Custodian**

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby appoints Fikaije Zhaku as a part-time custodian working 20 hours weekly, beginning September 1, 2011 through June 30, 2012. Mrs. Zhaku shall be paid an hourly rate of \$10.25 not to exceed \$8500, no benefit coverage, for 2011-2012 school year.

**Policy:**

**The Policy Committee recommends the following motions for approval by the Board.**

Motion: Mrs. Lampe

Second: Mrs. Contegiacomo

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves motions

Vote:

Ayes: 7

Nays: 0

Abstention: Michelle Melone and Peter Dudas

**1). Minutes**

Be it resolved: The minutes listed below be approved as per copies distributed to each Board Member:

Regular Meeting – March 23,2011

Addendum – March 23,2011

**Curriculum:**

**The Curriculum Committee recommends the following motions for approval by the Board**

Motion: Mrs. Antropow

Second: Mr. Vaccaro

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves motions:

- 1). **Travel and Related Expenses**
- 2) **Field Trip Destination**
- 3) **.Summer Extended Year Program**
- 4). **2011-2012 School District Calendar**

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Vote:

Ayes: 9

Nays: 0

Abstention: 0

**1). Travel and Related Expenses**

Approve reimbursement and expenses, previously approved by the Superintendent for the following staff training, workshops, conventions, conferences and/or seminars as they are directly related to and within the scope of participant's duties and are critical to the instructional needs of the district and/or further the efficient operation of the district. The travel and expenses are within state travel guidelines established by the Department of Treasury and are justified:

Date	Participant	Workshop	Location	Fee*	Lodging & M&IE
5/17/11	Jennifer Cirello	Guided Math	Newark, NJ	215.00	13.64
5/23/11	Donna Cardiello	NJASA Spring Conference	Long Branch, NJ	\$199.00	35.00

**2) Field Trip Destination**

Be it resolved: Upon the recommendation of the Superintendent: The Board hereby approves the following field trip destinations:

Lake Owego, Greely, Pennsylvania – 7<sup>th</sup> Grade

Liberty Science Center, Jersey City, New Jersey – 3<sup>rd</sup> Grade

**3). Extended Year Program**

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves an Extended Year Summer Program at Memorial School. The program will held Monday through Friday, July 5, 2011 through July 29, 2011 from 8:30 a.m. until 12 noon.

**4). 2011-2012 School Calendar**

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves the 2011-2012 School District Calendar as listed.

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**Facilities & Services:**

**The Facilities & Services Committee recommends the following motions for approval by the Board.**

Motion: Mr. Gorga

Second: Mrs. Lampe

Vote:

Ayes: 9

Nays: 0

Abstention: Lisa Antrapow Re: Use of facility for Daisy Girl Scout Troop#4251

**1). Use of District Facilities**

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves the following use of district facilities subject to non-conflicting events:

**Little Steps To Learning** – Memorial School Gymnasium - Friday, June 24 6-8:30pm Nursery School Graduation

**Cub Scouts** – High Mountain School All Purpose Room - Wednesday, June 15, 2010 6:30pm-8:30pm.Cub Scout Recruitment

**Daisy Girl Scout Troop #4251** – Memorial School Cafeteria - Tuesday, June 21,2011 for their bridging ceremony to Brownies

**8<sup>th</sup> Grade Committee** – HMS Media Center – Thursday, May 26<sup>th</sup>, 7:00pm

WHEREAS, Chapter 231, P.L. 1975, also known as the Open Public Meetings Act, authorized a public body to meet in executive or private session under certain limited circumstances, and

WHEREAS, said law requires the board to adopt a resolution at a public meeting before it can meet in such an executive or private session,

**NOW THEREFORE BE IT RESOLVED BY THE NORTH HALEDON BOARD OF EDUCATION THAT:**

1. It does hereby determine that it is necessary to meet in Executive Session prior to adjournment of this meeting to obtain attorney advice regarding a personnel matter.
2. The matter discussed will be made public when confidentiality is no longer required.

**PRIVATE SESSION**

Motion: Mrs. Lampe

Second: Mrs. Contegiacomo

Time: 8:48pm

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Vote: Unanimous voice vote

**Re-open Public Meeting**

Motion: Mrs. Lampe

Second: Mrs. Foti

Time: 9:32pm

Vote: Unanimous voice vote

**Roll Call**

Present: Mrs. Antropow, Mrs. Contegiacomo, Mr. Dudas, Mrs. Foti, Mr. Gorga,  
Mrs. Lampe, Mrs. Melone, Mr. Vaccaro, Mr. Jordan  
Ms. Cardiello, Ms. Lordi, Mrs. Di Bartolo

Absent: None

**Personnel:**

**The Personnel Committee recommends the following motions for approval by the Board.**

Motion: Mrs. Lampe

Second: Mrs. Foti

Vote:

Ayes: 9

Nays: 0

**8). Continuation of Employment - Non-Instructional Staff**

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby re-appoints the following identified non-instructional personnel for the period of September 1, 2011 through June 30, 2012 at the salaries listed below.

**Full Time 12 Months**

Paul Foy	Custodian	\$51,520
Robert Manning	Custodian/Bus Driver	\$73,618
Vincent Scully	Custodian	\$45,220

**Full Time 10 Months**

Jean Ring	Instructional Aide Pre-School/Bus Aide	\$27,770
Roseann Moriarty	Instructional Aide LLD Program	\$22,940
Vincenza Porporino	Instructional Aide LLD Program	\$20,344
Lisa Josephs	Instructional Aide PMD Program	\$19,533
Patti Morreale	Instructional Aide PMD Program	\$16,422
Cheryl D'Andrea	Instructional Aide	\$19,774
Lydia Mekjian	Instructional Aide/Behavioral Specialist	\$23,985
Lauren Young	Instructional Aide/Behavior Specialist	\$23,460
Virginia Groenewal	Instructional Aide PMD Program	\$19,106

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Kristin Conforti	Instructional Aide	\$19,106
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**Full Time 11 Months**

Colleen LeGlassic	One-to-One Aide	\$18,542
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**Part Time 10 Months**

William Mullanaphy	Custodian/16 hours monthly	\$1,874
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Mungi Zhaku	Custodian/20 hours weekly	\$9,768
Kenneth Bergstrom	Custodian/16 hours weekly	\$10,528
Theodore Mullins	Custodian/20 hours weekly	\$26,954
Lisa Masiello	Custodian/25 hours weekly	\$10.25/hour
Jeanne Fondacaro	Instructional Aide/ 22.5 hrs. wkly.	\$12,776
Cecilio Rodriguez	Custodian/20 hours weekly	\$10.65/hour
Mario Silvera	Custodian/20 hours weekly	\$10.25/hour

**Unfinished Business-** Mr. Vaccaro asked about the Fountas and Pinnell Benchmark Assessment Program. Miss Cardiello responded with an explanation. NJSBA is providing a program on May 9 and May 31 re: Student Achievement in Math.

**ADJOURNMENT**

Motion: Mrs. Lampe

Second: Mr. Vaccaro

Time: 9:38pm

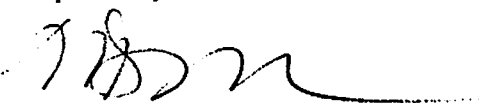
Vote:

Ayes: 9

Nays: 0

Abstention: 0

Respectfully Submitted,



Nancy Di Bartolo  
Board Secretary