

**BOARD OF EDUCATION
BOROUGH OF NORTH HALEDON**

Regular Meeting

October 19, 2011

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CALL TO ORDER

TIME: 5:30PM

Flag Salute

Roll Call

Present: Mrs. Antropow, Mrs. Contegiacomo, Mrs. Foti, Mrs. Lampe,
Mrs. Melone,
Mr. Dudas (arrived 5:45pm)
Mr. Vaccaro (arrived at 5:50pm)
Mr. Jordan (arrived at 6:00pm)
Mr. Gorga (arrived at 7:00pm)

Ms. Cardiello, Mrs. Di Bartolo, Mrs. Lordi, Esq. (arrived at 7:30pm)

OPEN PUBLIC MEETING NOTICE

In accordance with the provisions of the Open Public Meetings Act, the North Haledon Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at the North Haledon Municipal Building, Memorial and High Mountain Schools and mailed to The Hawthorne Press, on September 13, 2011, which has been designated as the Board's official newspaper. Notice was also filed with the Borough Clerk and will be sent to those persons requesting that such notice be mailed to them.

Petition of Citizens

Motion to Open the Floor: Mrs. Antropow
Second: Mrs. Contegiacomo
Vote: All in favor

Motion to Close the Floor: Mrs. Antropow
Second: Mrs. Contegiacomo
Vote: All in favor

WHEREAS, Chapter 231, P.L. 1975, also known as the Open Public Meetings Act, authorized a public body to meet in executive or private session under certain limited circumstances, and

WHEREAS, said law requires the board to adopt a resolution at a public meeting before it can meet in such an executive or private session,

NOW THEREFORE BE IT RESOLVED BY THE NORTH HALEDON BOARD OF EDUCATION THAT:

1. It does hereby determine that it is necessary to meet in Executive Session to discuss Negotiations.
2. The matter discussed will be made public when confidentiality is no longer necessary.

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PRIVATE SESSION TO DISCUSS NEGOTIATIONS

Motion: Mrs. Contegiacomo

Second: Mrs. Antropow

Time: 5:44pm

Vote: All in favor

Re-open Public Meeting

Motion:

Second:

Time: 7:40PM

Vote: All in favor

Roll Call

Present: Mrs. Antropow, Mrs. Contegiacomo, Mr. Dudas, Mrs. Foti, Mr. Gorga,
Mrs. Lampe, Mrs. Melone, Mr. Vaccaro, Mr. Jordan

Ms. Cardiello, Mrs. Lordi, Esq., Mrs. Di Bartolo

Superintendent's Report – See attached report. The board discussed the process for moving forward in researching the subject of school uniforms. The majority would like to see further research before surveying parents on the subject. Ms. Cardiello provided the opportunity to Mr. Giancaspro and Mrs. Tait to update the board with regards to and upcoming events in each of the schools.

Business Administrator's Report

Finance

Investment report as of September 30, 2011

Total Governmental Funds \$ 1,749,529.30

Communications

All correspondence to the Board received during the month is on the attached list and has been distributed.

Sender

Peter Sloomaker, Chairman, Planning Board
Mashio's

Subject

Redevelopment Zone Study
October Menu

Committee Reports

Facilities & Services: Mr. Gorga – No report

Curriculum: Mrs. Antropow – The committee met on 10/14. Subjects discussed were presented in the Superintendent's report earlier.

Finance: Mr. Vaccaro – No report

Personnel: Mrs. Lampe – No report, see agenda.

Policy: Mrs. Lampe - No report, see agenda.

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Public Relations: Mrs. Melone – We had a “coffee and conversation on Oct 11. There were 14 parents in attendance along with the administration and myself. Conversations revolved around homework in the various grades and differentiated instruction. The next meeting will be at Memorial on November 18 at 1:45pm.

Technology: Mrs. Foti- No report

Negotiations: Mrs. Contegiacomo – We are just beginning the process.

Representative's Reports

Board of Recreation: Mr. Dudas –No report

Borough Council: Mrs. Lampe –No report

Planning Board: Mr. Vaccaro – We received a letter regarding improvements at the church. I will keep an eye on the situation and report to the board.

PCSBA/NJSBA: Mrs. Melone - –No report

P.C. Educational Service Commission: Miss Cardiello–No report

Other Reports:

Ms. Cardiello reiterated that we will have committee meetings on November 9th for those committees that will have business to discuss. Mrs. Foti reported that she will not be available on the 9th.

Mr. Gorga explained that he would like to schedule meetings between the board members and the teachers.

Accept Reports

Motion: Mrs. Lampe

Second: Mr. Vaccaro

Be it resolved: That the Superintendent's, Business Administrator's, Committee and Representatives reports be accepted.

Vote:

Ayes 9

Nays 0

Abstentions:0

Petition of Citizens

Motion to Open the Floor: Mrs. Lampe

Second: Mrs. Contegiacomo

Vote: All in favor

A request was made to move the PTO Holiday shop from November 14-18th to November 15th-21st. The President agreed to add that change to the agenda for approval this evening. Parents expressed concern with the amount of “individual time” as a result of the block scheduling.

Motion to Close the Floor: Mrs. Lampe

Second: Mr. Vaccaro

Vote: All in favor

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New Business

Finance:

The Finance Committee recommends the following motions for approval by the Board:

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves motions 1).
**District Claims 2) Approval of the October 2011 payroll 3). Financial Reports 4) Education Jobs Fund
Entitlement 5) Cancellation of stale checks**

Motion: Mr. Vaccaro

Second: Mrs. Lampe

Vote: Ayes 9

Nays 0

Abstentions: 3 (Mrs. Antropow abstained from check#3349, Mrs. Foti from check#3350 &
3377 and Mrs. Melone from checks #3350 and #3383.)

1). District Claims

Be it resolved: That the attached list of claims in the amount of \$781,937.41 be approved for payment immediately or as funds of this Board become available. This list includes the following payments per fund \$705,406.81-General Fund, \$25,842.52-Cafeteria Fund, \$7,942.00-Capital Outlay Fund, \$42,746.08-Special Revenue Fund

2) Approval of the October 2011 payroll

Be it resolved: The Board approves the October 2011 payroll in the amount of \$548,429.94 having been duly audited by the business administrator and previously paid.

3). Financial Reports

Be it resolved: That the Board Secretary and Treasurer of School Monies reports for September 2011 be received as per copies distributed to each member and their totals spread in the minutes. Included within the Secretary's report is the budgetary account status and pursuant to N.J.A.C. 6A:23A-16.10(c)3 which requires certification from the Business Administrator that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a), the Business Administrator so certifies, and be it further resolved: the Board hereby certifies that, after review of the Secretary's monthly financial report for September 2011, to the best of its knowledge, no major accounts or funds have been over expended in violation of N.J.A.C.6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

4) Education Jobs Fund Entitlement

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby accepts the entitlement funds Education Jobs Fund in the amount of \$17,811.00 to be utilized for salary expenses for the 2011-2012 school year for Lisa Josephs.

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5) Cancellation of stale checks

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves the cancellation of the following stale checks:

<u>Check Date</u>	<u>Check #</u>	<u>Check Amount</u>	<u>Payee</u>
9/30/10	2530	\$77.00	Western Pest Services
5/28/10	2238	\$147.95	Accurate Label Services

Personnel:

The Personnel Committee recommends the following motions for approval by the Board.

Be it resolved: Upon the recommendation of the Superintendent. The Board hereby approves motions
**1). Substitute Teachers 2) Part time Instructional Aide 4) Student School Nurse
5) Part Time Resource Center Teacher**

Motion: Mrs. Lampe

Second: Mr. Vaccaro

Vote: Ayes 9

Nays 0

Abstentions: 0

1) Substitute Teachers

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves the attached list as substitute teachers at the rate fixed by policy.

2) Part time Instructional Aide

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves the appointment of Nicole Spina as a Part time Instructional Aide. Ms. Spina will work 4.5 hours daily at an hourly rate of \$15.00 per hour from November 1, 2011 through June 30, 2012, for a total salary not to exceed \$10,800.00. This appointment is pending criminal history review.

4) Student School Nurse

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves acceptance from Caldwell College of Jeanne McSweeney as student school nurse working under the direction of Jane Ann Linde – Memorial School Nurse on Thursday, October 20, 2011.

5). Part Time Resource Center Teacher

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves Ms. Connie Stagno as a Part Time Resource Center Teacher. Ms. Stagno will work 4.25 hours daily from November 1, 2011 through June 30, 2012 for a total salary not to exceed \$23,587.50.

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3) Retirement

Be it resolved: Upon the recommendation of the Superintendent, the North Haledon Board of Education accepts the retirement of Theodore Mullins, with regret, effective January 1, 2012 as follows:

Theodore has worked in the North Haledon School District for 25 years; displaying unselfish commitment and exemplifying the ideals of professionalism and a standard of excellence, and NOW, THEREFORE, BE IT RESOLVED THAT the North Haledon School District Board of Education does hereby extend its appreciation and gratitude to Theodore Mullins in recognition of his exemplary service to our school district.

Motion: Mrs. Lampe

Second: Mr. Vaccaro

Vote: Ayes 9

Nays 0

Abstentions: 0

Policy:

The Policy Committee recommends the following motions for approval by the Board.

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves motions
1). Minutes 2) Second Reading of the following policies and regulations: (Revised, Mandated)

Motion: Mrs. Lampe

Second: Mr. Gorga

Vote: Ayes 9

Nays 0

Abstentions: 0

Be it resolved: The minutes listed below are approved as per copies distributed to each Board Member:

Regular Meeting September 28, 2011

Private September 28, 2011

2) Second Reading of the following policies and regulations: (Revised, Mandated)

Be it resolved that upon the recommendation of the Superintendent the Board hereby approves the first reading of the following policies and regulations:

Policy 1230 – Superintendent Duties

Policy 1522 – School Level Planning

Policy 2461 – Special Education/Receiving Schools
and Regulations 2461.01, 02, 03, 04, 05, 06, 07, 08, 09, 10, 11, 12

Policy 6220 – Budget Preparation

Policy 6820 – Financial Reports

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- Bylaw 0144 – Board Member Orientation and Training
- Policy 5350 – Pupil Suicide Prevention
- Policy and Regulation 5600 – Pupil Discipline/Code of Conduct
- Policy and Regulation 8461 – Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drug Abuse
- Policy 0142 – Board Member Qualifications, Prohibited Acts, and Code of Ethics

Curriculum:

The Curriculum Committee recommends the following motions for approval by the Board

- 1). Travel and Related Expenses 2). Violence and Vandalism Report 3). Annual Violence Awareness Week 4). School Nursing Plan 5) Field Trip Destinations

Motion: Mrs. Antropow
Second: Mr. Vaccaro
Vote: Ayes 9
Nays 0
Abstentions: 0

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves motions:

1). Travel and Related Expenses

Approve reimbursement and expenses, previously approved by the Superintendent for the following staff training, workshops, conventions, conferences and/or seminars as they are directly related to and within the scope of participant's duties and are critical to the instructional needs of the district and/or further the efficient operation of the district. The travel and expenses are within state travel guidelines established by the Department of Treasury and are justified:

Date	Participant	Workshop	Location	Fee	Lodging & M&IE
December 2, 2011	Kimberly Tanis	The Challenges & Future of Multiple Englishes	WPU – Wayne, NJ	\$125	TBD
* Plus Mileage and Tolls if Applicable					

2). Violence and Vandalism Report

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby accepts the Violence and Vandalism Report for the 2010-2011 school year.

3). Annual Violence Awareness Week

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby designates the week of October 17, 2011 as Violence Awareness Week as per *N.J.S.A. 18A: 35-5.1 and N.J.A.C. 6A:16-5.3 (f)* with activities and programs planned by each individual grade or class.

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4). School Nursing Plan

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves the School Nursing Services Plan for the 2011-2012 school year.

5). Field Trip Destinations

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves the following Field Trip destinations.

Buehler's Challenger and Science center in Paramus
Abma's Farm in Wyckoff
North Haledon Fire House#2
North Haledon Public Library

Facilities & Services:

The Facilities & Services Committee recommends the following motions for approval by the Board.

1). Use of District Facilities 2). Donations 3) Comprehensive Maintenance Plan

Motion: Mr. Gorga

Second: Mrs. Contegiacomo

Vote: Ayes 9

Nays 0

Abstentions: 0

1). Use of District Facilities

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves the following use of district facilities subject to non-conflicting events:

Girl Scout Troop #53 – Science Room - 10/19, 11/2, 11/09, 12/14, 1/11/12, 1/25, 2/8, 2/29, 3/7, 3/21, 4/4, 4/18, 5/2, 5/16, 5/30, 6/13

PTO Holiday Shop – Change of dates to November 15 through November 21, 2011

2). Donations

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby accepts the following donations:

Donation to North Haledon School District from the North Haledon Education Foundation of a Smart Board in the amount of \$4,780.00.

The Board of Education would like to thank the North Haledon Education Foundation for their generous donation and their continued support of the North Haledon School District.

3) Comprehensive Maintenance Plan

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

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WHEREAS, the required maintenance activities as listed in the attached document for the school facilities of the North Haledon Public Schools are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep the school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the North Haledon Board of Education hereby authorizes the school business administrator to submit the attached **Comprehensive Maintenance Plan** for North Haledon Public Schools in compliance with Department of Education requirements.

WHEREAS, Chapter 231, P.L. 1975, also known as the Open Public Meetings Act, authorized a public body to meet in executive or private session under certain limited circumstances, and

Unfinished Business

ADJOURNMENT

Motion: Mrs. Lampe

Second: Mr. Dudas

Time: 8:45

Vote: All in favor

Respectfully Submitted,



Nancy Di Bartolo
Board Secretary