

**BOARD OF EDUCATION
BOROUGH OF NORTH HALEDON**

Regular Meeting

September 28, 2011

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CALL TO ORDER

TIME: 7:30PM

Flag Salute

Roll Call

Present: Mrs. Antropow, Mrs. Contegiacomo, Mr. Dudas, Mrs. Foti, Mr. Gorga, Mrs. Lampe, Mrs. Melone, Mr. Vaccaro, Mr. Jordan
Ms. Cardiello, Ms. Lordi, Esq., Mrs. Di Bartolo

Arrived 7:42 pm – Dorothy Contegiacomo

OPEN PUBLIC MEETING NOTICE

In accordance with the provisions of the Open Public Meetings Act, the North Haledon Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at the North Haledon Municipal Building, Memorial and High Mountain Schools and mailed to The Hawthorne Press, on May 6, 2011, which has been designated as the Board's official newspaper and the Gazette and The Record, alternate newspapers. Notice was also filed with the Borough Clerk and will be sent to those persons requesting that such notice be mailed to them.

Superintendent's Report – Ms. Cardiello turned the floor over to Mr. Giancaspro and Mrs. Tait, who proudly introduced the students in attendance at the board meeting. The purpose of the presentation was to an explanation on a recent program that the district participated in entitled “Operation Goodie Bag”.

See Superintendent's report.

Report of School Bus Emergency Evacuation Drill – Mr. Giancaspro conducted a School Bus Emergency Evacuation Drill for all Memorial School students on Thursday, September 21, 2011

Business Administrator's Report

Finance

Investment report as of August 31, 2011
Total Governmental Funds \$1,690,643.13

Communications

All correspondence to the Board received during the month is on the attached list and has been distributed.

Sender

Mashio's

Subject

October Menus

Committee Reports

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Facilities & Services: Mr. Gorga – We met on 9/21 and discussed the purchase of additional cameras on for the school buildings and the playground installation. The generator turned on successfully during our recent power outage.

Curriculum: Mrs. Antropow – We met on 9/21. Most of the curriculum agenda items were discussed during the superintendent’s report. Ms. Cardiello and Mrs. Di Bartolo attended a recent NJSBA program on the Board’s Role in Student Achievement. To insure that our Professional Development is in-line with the board goals Ms. Cardiello is investigating the Professor in Residence Program provided by William Paterson University. The Memorandum of Agreement required revision due to the new legislation on Harassment, Intimidation and Bullying. Mrs. Di Bartolo is working with NJSBA to see if we can get someone to come to one of our board meetings to explain the Board’s role in HIB.

Finance: Mr. Gorga – Finance committee meeting was postponed.

Personnel: Mrs. Lampe – All personnel items are on this evenings agenda.

Policy: Mrs. Lampe – We have a number of Policies on the agenda this evening for a “First Reading”.

Public Relations: Mrs. Melone – The “Meet & Greet” went very well last week. We have a “Coffee and Conversation” scheduled for 10/11/11 at HMS at 8:45am. Flyers will go home to the parents.

Technology: Mrs. Foti-The Technology meeting was postponed.

Negotiations: Mrs. Contegiacomo – We have a NJSBA representative scheduled to attend our October 19, 2011 board meeting to start the process for negotiations with the board.

Representative’s Reports

Board of Recreation: Mr. Dudas – No report.

Borough Council: Mrs. Lampe – The board would like an amendment to the parking ordinance at Memorial school during the times school opens and is dismissed. Councilman Luisi said he would bring this to the attention of the mayor. Mr. Jordan will reach out to the mayor.

Planning Board: Mr. Vaccaro – No activity.

PCSBA/NJSBA: Mrs. Melone - No report.

P.C. Educational Service Commission: Miss Cardiello - No report.

Accept Reports

Motion:

Second:

Be it resolved: That the Superintendent’s, Business Administrator’s, Committee and Representatives reports be accepted.

Vote:

Petition of Citizens

There were approximately 10 Visitors in Attendance.

Ms. Janelle Feather asked about training and materials provided to teachers for preparing the students for the NJASK. Ms. Cardiello responded that materials and training are provided that is grade level specific.

Motion to Close the Floor: Mrs. Lampe

Second: Mr. Vaccaro

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Vote: All in favor

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New Business

Finance:

The Finance Committee recommends the following motions for approval by the Board:

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves motions 1). District Claims 2) Approval of the September 2011 payroll 3). Budget Transfers 4). Financial Reports 5) Approval of State Contract 6) Approval of Extraordinary Aid 7) Approval of Reimbursement for Non-Public School Transportation 8) NCLB 2011-2012 Entitlement and submission of the application 9) IDEA 2011-2012 Entitlement and submission of the application

Motion: Mr. Vaccaro

Second: Mrs. Lampe

Vote:

Ayes 9

Nays 0

Abstentions: Mrs. Antropow and Mr. Gorga abstained on Check #3299

1). District Claims

Be it resolved: That the attached list of claims in the amount of \$876,645.58 be approved for payment immediately or as funds of this Board become available. This list includes the following payments per fund \$833,507.79 -General Fund, \$3,956.79 -Cafeteria Fund, \$ 39,181.00-Capital Outlay Fund,

2) Approval of the September 2011 payroll

Be it resolved: The Board approves the September 2011 payroll in the amount of \$562,074.96 having been duly audited by the business administrator and previously paid.

3). Budget Transfers

Be it resolved: That the transfers on the attached list in the amount of \$17,210.00 for the 2011-2012 school budget are approved.

4). Financial Reports

Be it resolved: That the Board Secretary and Treasurer of School Monies reports for **August** 2011 be received as per copies distributed to each member and their totals spread in the minutes. Included within the Secretary's report is the budgetary account status and pursuant to N.J.A.C. 6A:23A-16.10(c)3 which requires certification from the Business Administrator that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a), the Business Administrator so certifies, and be it further resolved: the Board hereby certifies that, after review of the Secretary's monthly financial report for **August** 2011, to the best of its knowledge, no major accounts or funds have been over expended in violation of N.J.A.C.6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year

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5) Approval of State Contract

WHEREAS, Title 18A:18A-10 provides that, "A Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS the North Haledon School District has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the North Haledon School Board of Education desires to authorize its purchasing agent for the 2010 /2011 to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW THEREFORE, BE IT RESOLVED, that the North Haledon School Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as listed:

Commodity/Service	Vendor	State Contract #
Copier Rental	Ricoh	T473A

6) Approval of Extraordinary Aid

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby accepts the receipt of 2010-2011 - \$90,963 in Extraordinary Aid.

7) Approval of Reimbursement for Non-Public School Transportation

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby accepts the receipt of \$20,613.54 in Reimbursement for Non-Public Transportation Costs for 2010-2011.

8) NCLB Entitlement and submission of the application

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves submission of the NCLB application and accepts the NCLB FY 2012 (2011-2012) entitlement funds in the total amount of \$61,036.00 as shown:

Title I North Haledon	\$ 40,572
Salary - K. Stipelcovich \$ 32,060	
Benefits: – K. Stipelcovich \$ 6,412	
Prof. Development \$ 2,100	
Title IIA-North Haledon	\$ 9,966
Title IIA – Eastern Christian	\$ 4,628
Title IIA – Mary Help of Christians	\$ 4,608
Title III -North Haledon	\$ 757
Title III -Eastern Christian	\$ 505

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9) IDEA 2011-2012 Entitlement and submission of the application

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves submission of the IDEA application and accepts the IDEA FY 2012 (2011-2012) entitlement funds in the total amount of \$170,987.00 as shown:

	Public	Non-Public
Basic IDEA	\$153,439	\$9,133
Pre-School IDEA	\$8,415	\$0

Personnel:

The Personnel Committee recommends the following motions for approval by the Board.

Motion: Mrs. Lampe

Second: Mr. Gorga

Vote: Ayes 9

Nays 0

Abstentions 0

Be it resolved: Upon the recommendation of the Superintendent. The Board hereby approves motions
**1). Substitute Teachers 2) Resignation 3) Substitute Custodian 4) Volunteers 5) Student Teacher
6) Approval of Summer Compensation 7). Part time Instructional Aide**

1) Substitute Teachers

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves the attached list as substitute teachers at the rate fixed by policy.

2) Resignation

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby accepts with regret, the resignation of Mr. Cecilio Rodriguez effective November 21, 2011.

3) Substitute Custodian

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves the following individual as part-time substitute custodian for the 2011- 2012 school year at the rate indicated:

Diane DelVecchio \$10.00/hour (Pending Criminal History Review)

4) Volunteers

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves the following individuals as volunteers to assist staff members in the schools for the 2011- 2012 school year pending criminal history review with costs to be refunded by the North Haledon Board of Education:

Lauren Primavera

Linda Vitz

Mrs. Fitzsimmons

Mrs. Frey

Mrs. Paula Malone

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5) Student Teacher

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves acceptance from Ramapo College Office of Student Teacher Placement; Ms. Victoria Faber as student teacher working under the direction of Christina Rough – 3rd Grade from January 23, 2012 through May 4, 2012.

6) Approval of Summer Compensation

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves payment for work performed in July and August 2011 for the following individuals at the amounts as indicated:

Audrey Dean	\$2014.10
Teresa Meoli	\$3411.42
Sharon Cubiccioti	\$3786.64
Andrea Finkelstein	\$136.00
Karen Gabriele	\$881.50

7). Part time Instructional Aide

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves the appointment of Daniella Cangialosi as a Part time Instructional Aide. Ms. Cangialosi will work 4.5 hours daily at an hourly rate of \$15.00 per hour from October 17, 2011 through June 30, 2012, for a total salary not to exceed \$10,800. This appointment is pending criminal history review.

Policy:

The Policy Committee recommends the following motions for approval by the Board.

Motion: Mrs. Lampe

Second: Mr. Vaccaro

Vote: Ayes 9

Nays 0

Abstentions 0

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves motions

1). Approval of Minutes 2) First Reading of Policies

1) Minutes

Be it resolved: The minutes listed below are approved as per copies distributed to each Board Member:

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Private

August 24, 2011

2) First Reading of the following policies: (Revised, Mandated)

Be it resolved that upon the recommendation of the Superintendent the Board hereby approves the first reading of the following policy and regulation:

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- Policy 1230 – Superintendent Duties
- Policy 1522 – School Level Planning
- Policy 2461 – Special Education/Receiving Schools
and Regulations 2461.01, 02, 03, 04, 05, 06, 07, 08, 09, 10, 11, 12
- Policy 6220 – Budget Preparation
- Policy 6820 – Financial Reports
- Bylaw 0144 – Board Member Orientation and Training
- Policy 5350 – Pupil Suicide Prevention
- Policy and Regulation 5600 – Pupil Discipline/Code of Conduct
- Policy and Regulation 8461 – Reporting Violence, Vandalism, Harassment, Intimidation,
Bullying, Alcohol and Other Drug Abuse
- Policy 0142 – Board Member Qualifications, Prohibited Acts, and Code of Ethics

Curriculum:

The Curriculum Committee recommends the following motions for approval by the Board:

- 1). Travel and Related Expenses 2) Tuition Contract – Bergen County Special Services 3). Revised 2011-2012 School Calendar 4). Revised Memorandum of Agreement**

Motion: Mrs. Antropow

Second: Mrs. Contegiacomo

Vote: Ayes 9

Nays 0

Abstentions 0

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves motions:

1). Travel and Related Expenses

Approve reimbursement and expenses, previously approved by the Superintendent for the following staff training, workshops, conventions, conferences and/or seminars as they are directly related to and within the scope of participant's duties and are critical to the instructional needs of the district and/or further the efficient operation of the district. The travel and expenses are within state travel guidelines established by the Department of Treasury and are justified:

Date	Participant	Workshop	Location	Fee*	Lodging & M&IE
10-3-11	Jennifer Lally	2011 AENJ Conf.	New Brunswick, NJ	\$180.00	15.96
12-5-11	Jennifer Cirello	Differentiate your Writing Instruct.	Newark, NJ	215.00	

* Plus Mileage and Tolls if Applicable

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2). Tuition Agreement with Bergen County Special Services School District

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves the tuition agreement with Bergen County Special Services School District for Student ID#10002 for Sept 1, 2011 through June 30, 2012 at a tentative tuition rate of \$69,300 plus \$6000 out of county rate for a total of \$75,300.

3). Revised 2011-2012 School Calendar

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves the revision to the 2011-2012 school calendar to reflect January 2, 2012 as New Year's Day Observed. School will not be in session on this date. The tentative last day of school will now be scheduled for June 27, 2012.

4). Revised Memorandum of Agreement

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves the Revised Memorandum of Agreement between the North Haledon School District and the North Haledon Police Department for the 2011-2012 school year.

Facilities & Services:

The Facilities & Services Committee recommends the following motions for approval by the Board.

1). Use of District Facilities 2). Transportation Services Agreement

Motion: Mr. Gorga

Second: Mrs. Contegiacomo

Vote: Ayes 9

Nays 0

Abstentions – Mrs. Antropow abstained on item #1.

1). Use of District Facilities

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves the following use of district facilities subject to non-conflicting events:

North Haledon Golden Age Club – HMS parking lot – Monday October 3rd, 8:00am-8:00pm. Parking for approximately 25 cars for bus trip.

Municipal Alliance – Memorial School Gym - September 30, 2011 – 3:30pm-10:00pm for “Movie on the Mountain”.

North Haledon PTO – See list of dates, times and locations including revisions dated 8/3/11.

NH Cub Scout Pack 70 – 6:45pm – 8:45pm for Pack and Den meetings. See list of dates and locations and request to use microphone by leaders.

Boys & Girls Club of Hawthorne

Friday Nights (HMS Gym) Sept – June, 6:30 – 9:15/Social Program for Middle School Students

Tuesday Nights (HMS R, 2-5 & 103) Oct – June, 6:30 – 8:15/Torch Club Program for Middle School

Friday Nights (MEM Gym/Cafe) Sept – June, 6:00 – 9:00/Social Program for 1st-4th grd Students

10/7, 11/4, 12/2

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Girl Scout Troop #4251 – Memorial School Science Lab, 2:40 – 4:45pm. Oct 4 & 18, Nov 1 & 15, Dec 6 & 20, Jan 3, 17th, 31, Feb 14, 28th, Mar 13 & 27, Apr 17 & 24th, May 8 & 22nd, Jun 5 & 19th.

North Haledon PBA – Memorial School Gym, Sept 2011 – June 2012 – Any day not being used by another scheduled organization.

North Haledon Education Foundation and the NH PTO – Sunday, May 6, 2011 HMS All Purpose room and lavatories– For 5K run Between the hours of 7:00AM and Noon.

2) Transportation Services Agreement

Be it resolved: Upon the recommendation of the Superintendent, the Board hereby approves the Transportation Service Agreement with Passaic County Education Service Commission for the 2011-2012 School Year Transportation route as per the costs listed below:

Route	School	Cost	Surcharge
5070	Hillcrest School	\$27,000	\$1080.00

WHEREAS, Chapter 231, P.L. 1975, also known as the Open Public Meetings Act, authorized a public body to meet in executive or private session under certain limited circumstances, and

WHEREAS, said law requires the board to adopt a resolution at a public meeting before it can meet in such an executive or private session,

NOW THEREFORE BE IT RESOLVED BY THE NORTH HALEDON BOARD OF EDUCATION THAT:

1. It does hereby determine that it is necessary to meet in Executive Session prior to adjournment of this meeting to discuss the Superintendent's Contract.
2. The matter discussed will be made public when confidentiality is no longer necessary.

PRIVATE SESSION

Motion: Mrs. Lampe
Second: Mrs. Contegiacomo
Time: 8:45 pm
Vote: All in favor

ADJOURNMENT

Motion: Mrs. Lampe
Second: Mrs. Contegiacomo
Time: 10:15pm
Vote: All in favor

Respectfully submitted,


Nancy Di Bartolo