

AGENDA**NORTH HALEDON BOARD OF EDUCATION REGULAR MEETING**

December 20, 2017

6:30 PM

I. Call to Order by President Griffo**II. Pledge of Allegiance****III. Roll Call****IV. Open Public Meeting Notice**

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. In accordance with the Open Meetings Law, the public notice of this meeting, which included time, date and location, was posted at the North Haledon Municipal Building, Memorial and High Mountain Schools, emailed to The Hawthorne Press, the Board's official newspaper, and e-mailed to The Record and Star Ledger, alternative newspapers, on January 10, 2017. The Notice was also filed with the Borough Clerk, posted on the District's website and sent to those requesting that such a notice be mailed to them.

V. Approval of Minutes

BE IT RESOLVED that the Board of Education approves the minutes from the Regular Meeting and Executive Meeting held on November 29, 2017. (EXECUTIVE MINUTES- November 29 2017 Executive Session.docx.pdf (Attached) (<https://www.boardconnectnj.com/Item/DownloadAttachment/149>), Regular Meeting Minutes-November 29, 2017.pdf (Attached) (<https://www.boardconnectnj.com/Item/DownloadAttachment/153>))

VI. Correspondence**VII. Superintendent's Report****A. Enrollment**

- Memorial -
- HMS -
- Total in District -

B. HIB Report**VIII. Presentations****A. Mrs. Tait:**

- Makerspace
- One Book, One School

B. Mrs. Lind:

- Update regarding Parent Nights
- District Professional Development
- Continual Revisions of Curriculum

IX. Business Administrator's Report**X. Representative's Report**

Committee	Members	Reports
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Board of Recreation	Ms. Manning	
Borough Council	Ms. LaCognata	
Planning Board	Ms. LaCognata	
PCSBA/NJSBA	Ms. DeNova	
P.C.E.S.C.	Mr. Coffaro	
Public Relations	Ms. DeNova	

XI. Petitions of Citizens on Agenda Items Only

- A. Motion to Open the Floor
- B. Motion to Close the Floor

XII. Finance

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approves motions: A) Approval of District Claims; B) Approval of Transfer of Funds for November 30, 2017; C) Acceptance of Monthly Financial Reports for November 30, 2017

A. Approval of District Claims

Resolved that upon the recommendation of the Superintendent and the Business Administrator, the Board of Education approves the attached lists of claims for December in the total amount of \$ 1,042,517.12 be approved for payment, as follows:

- i. General Operating Fund (Funds 10,11&12) \$ 994,319.62
- ii. Special Revenue Fund (Fund 20) \$ 30,358.79
- iii. Capital Projects Fund (Fund 30) \$ 0.00
- iv. Debt Service Fund (Fund 40) \$ 0.00
- v. Enterprise Fund (Fund 60) \$ 17,838.71

(December Bill List.pdf (Attached) (<https://www.boardconnectnj.com/Item/DownloadAttachment/145>))

B. Approval of Transfer of Funds for November 30, 2017

Resolve that upon the recommendation of the Superintendent and the Business Administrator, the Board of Education approves the transfer of funds in accordance with the attached list of adjustments for the month of November 30, 2017. The Board also authorizes the Superintendent to make interim transfers and report them at the next Board Meeting. (November Transfers.pdf (Attached) (<https://www.boardconnectnj.com/Item/DownloadAttachment/146>))

C. Acceptance of Monthly Financial Reports for November 30, 2017

Resolve that upon the recommendation of the Superintendent and the Business Administrator, the Board of Education accepts the Board Secretary's and Treasurer's Reports for the month ending November 30, 2017 and has determined that they are in agreement; Furthermore, resolved that, the Board of Education acknowledges receipt of the Board Secretary's certification, as noted below:

Pursuant to N.J.A.C.6A-16.10(c)3 and 4, I certify that as of November 30, 2017, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the North Haledon School District Board of Education, pursuant to N.J.A.C. 18A 22-8 and 18A 22-8.1

Furthermore resolve that pursuant to N.J.A.C. 6A 23A-16.10(c), the Board of Education certify that as of November 30, 2017, after the review of the Board Secretary's monthly financial report, appropriation section, and upon consultation with appropriate district officials, and to the best of our knowledge no major account fund has been over-expended in violation of N.J.A.C. 6A 23A-16.10(b), that sufficient funds are available to meet the district's financial obligations for the remainder of the school year and that in accordance P.L.2004 Ch.73, budgetary transfers cumulatively in excess of 10% that require the approval of the Commissioner of Education are listed below and the required approval by the Executive County Superintendent of Schools has been requested above.

(November Treasurer's report.pdf (Attached)
 (<https://www.boardconnectnj.com/Item/DownloadAttachment/144>), November 2017 Board Secretary's Report.pdf (Attached) (<https://www.boardconnectnj.com/Item/DownloadAttachment/152>))

XIII. Personnel

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approves motions: A) Approval of Special Education Internship Agreement; B) Approval of Maternity Leave Replacement; C) Approval of Maternity Leave Replacement; D) Approval of Hour Increase for Instructional Aide; E) Approval of Hour Increase for Instructional Aide; F) Approval of Hour Decrease for Instructional Aide; G) Approval to Extend Medical Leave of Absence; H) Approval of Substitute Teacher; I) Amendment of Termination Date of Maternity Leave Substitute

A. Approval of Special Education Internship Agreement

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the Special Education Internship Agreement between James Gaffney, a Master of Special Education candidate from Ramapo College and North Haledon School District. Mr. Gaffney will complete 75 hours of field based observations at High Mountain School during his prep and lunch periods for his Spring 2018 EDSP-620, Implementation of Professional Development Masters course at Ramapo College. Ms. Kim Tanis will act as Internship Coordinator/Mentor and will receive payment direct from Ramapo College for her services.

B. Approval of Maternity Leave Replacement

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the appointment of Elise Frommer as Maternity Leave Replacement Teacher at an annual salary of \$51,269.00, BA/Step 1, from February 2, 2018 through June 30, 2018.

C. Approval of Maternity Leave Replacement

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the appointment of Nicole Margiotta as Maternity Leave Replacement Teacher at an annual salary of \$51,269.00, BA/Step 1, from January 2, 2018 through June 30, 2018.

D. Approval of Hour Increase for Instructional Aide

Resolve that upon the recommendation of the Superintendent, the Board of Education approves an additional 30 minutes (.5 hours) per day for Maria Bottinelli as an instructional aide in the classroom effective December 1, 2017 for the school year 2017-2018. Ms. Bottinelli will be going from 3.5 hrs/day to 4 hrs/day for the remainder of the 2017-2018 school year.

E. Approval of Hour Increase for Instructional Aide

Resolve that upon the recommendation of the Superintendent, the Board of Education approves an additional 30 minutes per week for Kristine Nashed as an instructional aide in the classroom effective January 15, 2018 for the remainder of 2017-18 school year. Ms. Nashed will be going from 22.5 hrs per week to 23 hrs per week.

F. Approval of Hour Decrease for Instructional Aide

Resolve that upon the recommendation of the Superintendent, the Board of Education approves a decrease of 4 hours per week for Zonia Menesis as an instructional aide in the classroom effective January 15, 2018 for remainder of the 2017-18 school year. Ms. Menesis will be going from 13.5 hrs per week to 9.5 hrs per week.

G. Approval of Extended Medical Leave of Absence

Resolve that upon the recommendation of the Superintendent, the Board approves the extended medical leave of Karen Gabriele. Ms. Gabriele's medical leave began on September 25, 2017 and will extend through February 2, 2018 due to her own serious health condition. The leave shall be with pay and with a continuation of medical benefits. Ms. Gabriele will use 85 sick days during her leave.

Be it further resolved that any requests to extend Gabriele's leave of absence shall be made to the building Principal and Superintendent as required by Collective Negotiations Agreement, which request shall be subject to approval and federal and state statutes and regulations.

H. Approval of Substitute Teacher

Resolve that upon the recommendation of the Superintendent, the Board of Education approves Elise Frommer as a Substitute for the 2017-2018 School Year.

I. Amendment of Termination Date of Maternity Leave Substitute

Resolve that upon the recommendation of the Superintendent, the Board of Education amends the termination date of maternity leave substitute teacher, Ms. Caitlyn Gallagher from January 3, 2018 to December 22, 2017.

XIV. Policy

XV. Facilities & Services

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion: A) Approval of District Facilities Use, as noted below

A. Approval of District Facilities Use

Resolved that upon the recommendation of the Superintendent, the Board of Education hereby approves the following use of district facilities subject to non-conflicting events.

<u>Organization</u>	<u>Day</u>	<u>Times</u>	<u>Location</u>	<u>Purpose</u>
Science Fair	April 19, 2018	6:00-8:00PM	HMS - Gym & Library	Science Fair
Little Ivy Academy	2/5/18, 2/12, 2/26, 3/5, 3/12, 3/19, 3/26, 4/9	3:00-4:30pm	Memorial: Room 201 & 211	STEM Program

XVI. Curriculum

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion: A) Approval of Travel, Conferences, and Workshop related Expenses for the 2017-2018 School Year; B) Approval of Field Trips; C) Approval of Grade 7 Holocaust Unit; D) Approval of K-4 Assembly

A. Approval of Travel, Conferences, Workshops & Related Expenses for the 2017-2018 School Year

Resolve that upon the recommendation of the Superintendent, the Board of Education approves reimbursement and expenses previously approved by the Superintendent for the following staff development, training, workshops, conferences and/or seminars as they are directly related to and within the scope of the participant's duties and are critical to the instructional needs and/or efficient operation of the district. The travel expenses are justified and within the guidelines established by the New Jersey Department of Education accountability regulations.

<u>Date</u>	<u>Participant</u>	<u>Workshop</u>	<u>Location</u>	<u>Fee</u>	<u>Other Costs</u>
Jan 11, 2018	Marissa Madison	Practical Work Stations that Powerfully Increase ALL Students' Learning While Saving Teacher Time (Grade 1-2)	West Orange, NJ	\$249.00	Mileage & tolls
Jan 9, 2018	Anita Kocevski	Restraint Training Recertification	Totowa, NJ	\$250.00:Title IV Funding	Mileage & tolls
Jan 17, 2018	Andrea Finkelstein	Practical and Effective Strategies for Integrating Sensory and Motor Learning	Toms River, NJ	\$219.99 Title II Funding	Mileage & tolls

B. Approval of Field Trips

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the following field trips as noted below:

Date	Grade	Location	Fee
Jan 5, 2018	6th Grade: G&T	Scratch Day at Haskell Elementary School, NJ	Eastern Christian Transportation Fee: \$180.00
Jan 24, 2018	8th Grade: G&T	Grade 8 Quiz Bowl at Haledon, NJ	Little Falls Shared Busing Fee: \$100.00
Jan 30, 2018	5th Grade: G&T	Grade 5 Mystery Challenge at Little Falls School #1, NJ	Eastern Christian Transportation Fee: \$180.00
Feb 8, 2018	8th Grade: G&T	Grade 8 S.T.E.M. Challenge at Pompton Lakes- Lakeside Middle School, NJ	Eastern Christian Transportation Fee: \$180.00
March 6, 2018	5th Grade: G&T	Grade 5 Battle of the Books at Hawthorne-Jefferson School, NJ	Little Falls Shared Busing Fee: \$100.00
March 22, 2018	5th Grade: G&T	Grade 5 Arts Symposium at Hawthorne-Roosevelt School, NJ	Eastern Christian Transportation Fee: \$160.00
March 23, 2018	5th Grade: G&T	Grade 5 Arts Symposium at Hawthorne-Roosevelt School, NJ	Eastern Christian Transportation Fee: \$160.00
March 27, 2018	6th Grade: G&T	Grade 7 Battle of the Books at Hawthorne-Lincoln Middle School, NJ	Little Falls Shared Busing Fee: \$100.00
March 28, 2018	7/8th Gr: G&T	Grade 7 Battle of the Books at Hawthorne-Lincoln Middle School, NJ	Little Falls Shared Busing Fee: \$100.00
May 21, 2018	4th Grade: G&T	Grade 4 Battle of the Books @ Woodland Park- Beatrice Gilmore School, NJ	Eastern Christian Transportation Fee: \$160.00
June 4, 2018	6th Grade: G&T	Grade 6 CSI at Haledon	Little Falls Shared Busing Fee: \$100.00
May 22-23, 2018	7th Grade	Annual Overnight 7th Grade Team Building Trip to Line Forest Camp, Greeley, PA	\$100 collected per students
June 4-5, 2018	8th Grade	Annual Overnight 8th Grade Trip to Rocking Horse Ranch, Highland, NY	\$205 collected per student

C. Approval of Grade 7 Holocaust Unit

Resolve that upon the recommendation of the Superintendent, the Board of Education approves a Holocaust Unit for Grade 7 Social Studies Curriculum. Per Michele Mazzola's presentation at the October 18, 2017 Board of Education Meeting, this unit is being added and instruction will begin in January 2018. (Holocaust Unit Template.pdf (Attached) (<https://www.boardconnectnj.com/Item/DownloadAttachment/142>))

D. Approval of K-4 Assembly

Resolve that upon the recommendation of the Superintendent, the Board of Education approves an assembly presented by the Blue Sky Puppet Theater titled: Promote Kindness & Bullying Prevention. Two shows will be presented at Memorial school on January 19, 2018 for the K-2 & 3-4 students. Student activities fund of \$825.00 will be utilized.

XVII. Petition of Citizens

A. Motion to Open the Floor

B. Motion to Close the Floor

XVIII Old Business

XIX. New Business

XX. Future Meeting and Important Dates

January 3, 2018	Organizational Meeting	7:00 p.m.
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XXI. Executive Session

WHEREAS C231, P.L. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive or private sessions under certain, limited circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such as executive or private session;

THEREFORE, BE IT RESOLVED BY THE NORTH HALEDON BOARD OF EDUCATION that:

1) The Board has determined that it is necessary to meet in Executive Session on December 20, 2017 at __p.m. to discuss:

1. matters considered confidential by federal law, state statute or court rule;
2. matters which would impair the receipt of federal funds;
3. matters which constitutes an unwarranted invasion of individual privacy;
4. matters related to collective bargaining agreements;
5. matters involving the purchase, lease or acquisition of real property;
6. matters involving the setting of bank rates or investment of public funds where disclosure would harm public interest.
7. tactics and techniques used in protecting the safety and property of the public;
8. matters of pending litigation or items falling within attorney-client privilege;
9. personnel matters related to employment, unless the individuals involved have requested in writing that the matters be discussed in public.
10. matters that may result in a fine or loss of license or permit.

2) The Board will make public the matter(s) discussed if and when confidentially in no longer required.

3) The Board will take action pursuant to said discussion at a public meeting.

President Griffo reconvenes the meeting at __p.m.

XXII. Adjournment

The meeting adjourned at __p.m.