

AGENDA

NORTH HALEDON BOARD OF EDUCATION REGULAR MEETING

February 21, 2018

7:00 PM

I. Call to Order by President Griffo

II. Pledge of Allegiance

III. Roll Call

IV. Open Public Meeting Notice

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. The notice requirements of the "Open Public Meetings Act" of the State of New Jersey have been satisfied by the inclusion of the date, time, place and purpose of this Workshop/Action Meeting in a legal advertisement in the Hawthorne Press (January 18, 2018), The Record (January 12, 2018) and The Star Ledger (January 20, 2018) with copies posted at the North Haledon Municipal Building, Memorial and High Mountain Schools. The Notice was also filed with the Borough Clerk of North Haledon, posted on the District's website and sent to those requesting that such a notice be mailed to them.

V. Approval of Minutes

BE IT RESOLVED that the Board of Education approves the minutes from the Organizational Meeting held on January 3, 2018 and the Regular Meeting and Executive Meeting held on January 24, 2018. ([Regular Meeting Minutes-January 24, 2018.pdf \(Attached\)](#), [Organizational Board Meeting Minutes-January 3, 2018.pdf \(Attached\)](#), [EXECUTIVE MINUTES- January 24, 2018 Executive Session.pdf \(Attached\)](#))

VI. Correspondence

VII. Superintendent's Report

- A. Enrollment
 - Memorial -
 - HMS -

B. HIB Report

VIII. Representative's Report

Committee	Members	Reports
Board of Recreation	Ms. Manning	
Borough Council	Ms. Leto	
Planning Board	Ms. LaCognata	
PCSBA/NJSBA	Ms. DeNova	
N.R.E.S.C.	Ms. DeNova	

IX. Petitions of Citizens on Agenda Items Only

- A. Motion to Open the Floor
- B. Motion to Close the Floor

X. Finance

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approves motions: A) Approval of District Claims; B) Approval of Transfer of Funds for January 31, 2018; C) Acceptance of Monthly Financial Reports for January 31, 2018

A. Approval of District Claims

Resolved that upon the recommendation of the Superintendent and the Business Administrator, the Board of Education approves the attached lists of claims for February in the total amount of \$ 991,683.63 be approved for payment, as follows:

i. General Operating Fund (Funds 10,11&12)	\$ 958,977.00
ii. Special Revenue Fund (Fund 20)	\$ 32,581.63
iii. Capital Projects Fund (Fund 30)	\$ 0.00
iv. Debt Service Fund (Fund 40)	\$ 0.00
v. Enterprise Fund (Fund 60)	\$ 125.00

(February Bill list.pdf (Attached))

B. Approval of Transfer of Funds for January 31, 2018

Resolve that upon the recommendation of the Superintendent and the Business Administrator, the Board of Education approves the transfer of funds in accordance with the attached list of adjustments for the month of January 31, 2018. The Board also authorizes the Superintendent to make interim transfers and report them at the next Board Meeting. (January 2018 Transfers.pdf (Attached))

C. Acceptance of Monthly Financial Reports for January 31, 2018

Resolve that upon the recommendation of the Superintendent and the Business Administrator, the Board of Education accepts the Board Secretary's and Treasurer's Reports for the month ending January 31, 2018 and has determined that they are in agreement; Furthermore, resolved that, the Board of Education acknowledges receipt of the Board Secretary's certification, as noted below:

Pursuant to N.J.A.C.6A-16.10(c)3 and 4, I certify that as of January 31, 2018, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the North Haledon School District Board of Education, pursuant to N.J.A.C. 18A 22-8 and 18A 22-8.1

Furthermore resolve that pursuant to N.J.A.C. 6A 23A-16.10(c), the Board of Education certifies that as of January 31, 2018, after the review of the Board Secretary's monthly financial report, appropriation section, and upon consultation with appropriate district officials, and to the best of our knowledge no major account fund has been over-expended in violation of N.J.A.C. 6A 23A-16.10(b), that sufficient funds are available to meet the district's financial obligations for the remainder of the school year and that in accordance P.L.2004 Ch.73, budgetary transfers cumulatively in excess of 10% that require the approval of the Commissioner of Education are listed below and the required approval by the Executive County Superintendent of Schools has been requested above.

(NH Treasurer's January 2018.pdf (Attached), January Board Secretary's Report (2).pdf (Attached))

XI. Personnel

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approves motions: A)Approval of Substitute Teachers; B) Approval of Enrollment of Children of Non-Resident Staff; C) Approval of Part-Time Substitute Custodian; D) Approval of Temporary Hour Increase for Non-Instructional Aide; E) Approval of Graduate Level Coursework; F) Approval of Class Observation by College Student; G) Acceptance of Resignation; H) Approval of Return of FMLA Time; I) Amendment of Maternity Leave

A. Approval of Substitute List

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the attached

list of substitutes for the 2017-2018 School Year.

[\(Substitute List - February 2018.pdf \(Attached\)\)](#)

B. Approval of Enrollment of Children of Non-Resident Staff

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the enrollment of the children (2) of non-resident staff member, Mr. Robert Topolski, to the Second Grade and Eighth Grade, respectively for the 2018-2019 School Year.

C. Approval of Part Time Substitute Custodian

Resolve that upon the recommendation of the Superintendent, the Board of Education approves Brian Doka as a part-time substitute custodian for the 2017-2018 School Year.

D. Approval of Temporary Hour Increase for Non-Instructional Aide

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the temporary increase of 2 hours per day for Jennifer Olsen as a non-instructional aide in the classroom effective retroactively starting on February 8, 2018 through the end of the 2017-2018 School Year.

E. Approval of Graduate Level Coursework

Resolve that upon the recommendation of the Superintendent, the Board of Education approves Graduate Level Coursework in accordance with the terms of their negotiated agreements as follows:

<u>Name</u>	<u>Course</u>	<u>School</u>	<u>Credits</u>	<u>Term</u>
Roseanne Morgantini	Current Issues in Special Education	William Paterson University	3.0	Summer 2018

F. Approval of Class Observation by College Student

Resolve that upon the recommendation of the Superintendent, the Board of Education approves ten hours of classroom observation during the Spring 2018 by University of New Hampshire student, Kyle Scancerella to fulfill requirements for class titled, Introduction to Young Children with Special Needs.

G. Acceptance of Resignation

Resolve that upon the recommendation of the Superintendent, the Board of Education accepts the resignation of Full Time Instructional Aide, Jeanne Fondacaro effective April 14, 2018. [\(Resignation Letter.pdf \(Attached\)\)](#)

H. Approval of Return of FMLA Time

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the return of used Family Medical Leave Act (FMLA) time to Karen Gabriele from September 25, 2017 through February 2, 2018 due to her own serious health condition. Mrs. Gabriele used 85 accumulated sick days during this leave.

I. Amendment of Maternity Leave

Resolve that upon the recommendation of the Superintendent, the Board of Education amends maternity leave for Carrie Rohlf ("Rohlf"). Rohlf will be granted a paid leave of absence using accumulated sick time from January 26, 2018 through and including March 22, 2018, in connection with the birth date of her child on February 8, 2018. During this period, Rohlf will use 37 accumulated sick days, and will also receive compensation for district use of a Snow Day (February 7, 2018) and Winter Recess (February 19 and 20, 2018), without the use of accumulated sick days.

Be it further resolved at the end of her presumptive period of disability, Rohlf shall be granted a child-rearing leave of absence under the Family Medical Leave Act and NJ Family Leave Act which shall extend from March 23, 2018 through June 8, 2018. This leave shall be provided without pay but with a continuation of medical benefits.

Be it further resolved that Rohlf's anticipated return to work day shall be June 11, 2018

XII. Policy

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions: A) Second Reading- Policies and Regulations Alert 214; B) Second Reading - R 5330 Substance Abuse; C) Approval of Change in Delayed School Opening Time

A. Second Reading - Policies and Regulations Alert 214

- P 0169.02 Board Member Use of Social Networks (New)
 - P 3437 Military Leave (Revised)
 - P 4437 Military Leave (Revised)
 - P 5516.01 Student Tracking Devices (New)
 - R 7101 Educational Adequacy of Capital Projects (Revised)
 - P 7425 Lead Testing of Water in Schools (New)
 - P & R 7440 School District Security (M) (Revised)
 - P & R 7441 Electronic Surveillance in School Buildings and on School Grounds (M) (Revised)
 - P 8630 Bus Driver/Bus Aide Responsibility (M) (Revised)
 - R 8630 Emergency School Bus Procedures (M) (Revised)
 - P 9242 Use of Electronic Signatures (New)
- (Alert 214 NO BOLDS OR STRIKETHROUGHS - Regulations.pdf (Attached), Alert 214 NO BOLDS OR STRIKETHROUGHS - Policy (1).pdf (Attached), Alert 214 Summary for Elan.pdf (Attached))

B. Second Reading-R 5330-Substance Abuse

- R 5530 Substance Abuse (Revised)
- (5530 REGULATION- Substance Abuse.pdf (Attached))

C. Approval of Change in Delayed School Opening Time

Resolve that upon the recommendation of the Superintendent, the Board of Education approves a change to the delayed opening time from a 90 minute delay to a two hour delay to allow adequate time for buildings and grounds preparation and to ensure the safety of students, parents and staff. In the event of a delayed opening, High Mountain School and Memorial Elementary School will begin at 10:30am.

XIII. Facilities & Services

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion: A) Approval of District Facilities Use

A. Approval of District Facilities Use

Resolve that upon the recommendation of the Superintendent, the Board of Education hereby approves the following use of district facilities subject to non-conflicting events.

Organization	Day	Times	Location	Purpose
Milestones Child Care Academy	March 24, 2018	9:00am-12:00pm	Memorial - Cafeteria	Preschool Prom
Milestones Child Care Academy	June 9, 2018	8:30am-12:00pm	Memorial - Gym	Preschool Graduation

Cub Scout Den #70	2/15/18 and 2/22/18	6:30pm-8:30pm	HMS - Room #102	Den Meeting
B&G Club of Hawthorne	March 8, 2018	6:00-7:30pm	HMS - Cafeteria	Cooking Club K-4th Grade
B&G Club of Hawthorne	4/11/18, 4/18, 4/25, 5/2, 5/9, 5/16, 5/23, 5/30	6:00-7:30pm	HMS - Cafeteria	STEM Program K-4th Grade
B&G Club of Hawthorne	4/12/18, 4/19, 4/26, 5/3, 5/10, 5/17, 5/24, 5/31	6:00-7:30pm	HMS - Cafeteria	STEM Program 5-8th Grade

XIV. Curriculum

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion: A) Approval of Field Trips; B) Approval of Travel, Conference, Workshops & Related Expenses; C) Amendment of 2018-2019 School Calendar; D) Approval of Agreement with Above and Beyond Learning Group

A. Approval of Field Trip

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the following field trip as noted below:

<u>Date</u>	<u>Grade</u>	<u>Location</u>	<u>Fee</u>
June 1, 2018	5th Grade	Native Lands - Veterans Memorial Park, Parsippany, NJ	\$19.00 collected per student
May 22, 2018	4th Grade	Sterling Mineral Museum, Ogdensburg, NJ	\$17.87 collected per student

B. Approval of Travel, Conference, Workshops & Related Expenses

Resolve that upon the recommendation of the Superintendent, the Board of Education approves reimbursement and expenses previously approved by the Superintendent for the following staff development, training, workshops, conferences and/or seminars as they are directly related to and within the scope of the participant's duties and are critical to the instructional needs and/or efficient operation of the district. The travel expenses are justified and within the guidelines established by the New Jersey Department of Education accountability regulations.

<u>Date</u>	<u>Participant</u>	<u>Workshop</u>	<u>Location</u>	<u>Fee</u>	<u>Other Costs</u>
February 23, 2018	John Abdelmalak	Argumentation in the NGSS Science Classroom	Montclair, NJ	\$150.00	Mileage & Tolls
March 22, 2018	Alexandra Questa	Executive Function ADHD and Stress in the Classroom	Parsippany, NJ	\$119.99	Mileage & Tolls
March 23, 2018	Mary McLaughlin	Argumentation in the NGSS Science Classroom	Montclair, NJ	\$150.00	Mileage & Tolls

March 7, 2018	Melissa Tait	PARCC Training	Monroe Township	No Cost	Mileage & Tolls
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C. Amendment of 2018-2019 School Calendar

Resolve that upon the recommendation of the Superintendent, the Board approves the amended 2018-2019 School Calendar. ([School Calendar 185-189 w 3 snow.pdf \(Attached\)](#))

D. Approval of Agreement with Above and Beyond Learning Group

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the agreement with Above and Beyond Learning Group for behavioral assessment not to exceed five (5) hours. ([ABLG 2017-2018 District Rates.pdf \(Attached\)](#))

XV. **Petition of Citizens**

Members of the public may speak once for a maximum period of three minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time. We also recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, address, and if applicable, group affiliation and sign in before you begin

- A. Motion to Open the Floor
- B. Motion to Close the Floor

XVI. **Old Business**

XVII. **New Business**

XVIII. **Future Meeting and Important Dates**

March 14, 2018	Workshop Meeting	7:00pm
March 28, 2018	Regular Meeting	7:00pm
April 11, 2018	Workshop Meeting	7:00pm
April 25, 2018	Regular Meeting	7:00pm

XIX. **Executive Session**

WHEREAS C231, P.L. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive or private sessions under certain, limited circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such as executive or private session;

THEREFORE, BE IT RESOLVED BY THE NORTH HALEDON BOARD OF EDUCATION that:

1) The Board has determined that it is necessary to meet in Executive Session on February 21, 2018 at ____ p.m. to discuss:

- 1. matters considered confidential by federal law, state statute or court rule;
- 2. matters which would impair the receipt of federal funds;
- 3. matters which constitutes an unwarranted invasion of individual privacy;

4. matters related to collective bargaining agreements;
 5. matters involving the purchase, lease or acquisition of real property;
 6. matters involving the setting of bank rates or investment of public funds where disclosure would harm public interest.
 7. tactics and techniques used in protecting the safety and property of the public;
 8. matters of pending litigation or items falling within attorney-client privilege;
 9. personnel matters related to employment, unless the individuals involved have requested in writing that the matters be discussed in public.
 10. matters that may result in a fine or loss of license or permit.
- 2) The Board will make public the matter(s) discussed if and when confidentially in no longer required.
 - 3) The Board will take action pursuant to said discussion at a public meeting.

XX. Adjournment

The meeting adjourned at ____ p.m.