

AGENDA

NORTH HALEDON BOARD OF EDUCATION REGULAR MEETING

January 24, 2018

7:00 PM

I. Call to Order by President Griffo

II. Pledge of Allegiance

III. Roll Call

IV. Open Public Meeting Notice

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. The notice requirements of the "Open Public Meetings Act" of the State of New Jersey have been satisfied by the inclusion of the date, time, place and purpose of this Workshop/Action Meeting in a legal advertisement in the Hawthorne Press (January 18, 2018), The Record (January 12, 2018) and The Star Ledger (January 20, 2018) with copies posted at the North Haledon Municipal Building, Memorial and High Mountain Schools. The Notice was also filed with the Borough Clerk of North Haledon, posted on the District's website and sent to those requesting that such a noticed be mailed to them.

V. Approval of Minutes

BE IT RESOLVED that the Board of Education approves the minutes from the Regular Meeting and Executive Meeting held on December 20, 2017.

VI. Correspondence

VII. Superintendent's Report

- A. Enrollment
 - Memorial -
 - HMS -
- B. HIB Report

VIII. Presentations

- A. Dieter Lerch of Lerch, Vinci & Higgins-FY'17 Audit and Management Report
- B. Facilities Update by John Maguire
- C. Professional Development Update by Antonella Lind

IX. Business Administrator's Report

X. Representative's Report

Committee	Members	Reports
Board of Recreation	Ms. Manning	
Borough Council	Ms. Leto	

Planning Board	Ms. LaCognata	
PCSBA/NJSBA	Ms. DeNova	
N.R.E.S.C.	Ms. DeNova	

XI. Petitions of Citizens on Agenda Items Only

- A. Motion to Open the Floor
- B. Motion to Close the Floor

XII. Finance

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approves motions: A) Approval of District Claims; B) Approval of Transfer of Funds for December 31, 2017; C) Acceptance of Monthly Financial Reports for December 31, 2017; D) Approval of Asbury Park/ITC Payroll System; E) Approval of Semi-Waiver Request

A. Approval of District Claims

Resolved that upon the recommendation of the Superintendent and the Business Administrator, the Board of Education approves the attached lists of claims for January in the total amount of \$ 841,865.92 be approved for payment, as follows:

i. General Operating Fund (Funds 10,11&12)	\$ 807,643.09
ii. Special Revenue Fund (Fund 20)	\$ 19,510.52
iii. Capital Projects Fund (Fund 30)	\$ x.xx
iv. Debt Service Fund (Fund 40)	\$ x.xx
v. Enterprise Fund (Fund 60)	\$ 14,712.31

B. Approval of Transfer of Funds for December 31, 2017

Resolve that upon the recommendation of the Superintendent and the Business Administrator, the Board of Education approves the transfer of funds in accordance with the attached list of adjustments for the month of December 31, 2017. The Board also authorizes the Superintendent to make interim transfers and report them at the next Board Meeting.

C. Acceptance of Monthly Financial Reports for December 31, 2017

Resolve that upon the recommendation of the Superintendent and the Business Administrator, the Board of Education accepts the Board Secretary's and Treasurer's Reports for the month ending December 31, 2017 and has determined that they are in agreement; Furthermore, resolved that, the Board of Education acknowledges receipt of the Board Secretary's certification, as noted below:

Pursuant to N.J.A.C.6A-16.10(c)3 and 4, I certify that as of December 31, 2017, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the North Haledon School District Board of Education, pursuant to N.J.A.C. 18A 22-8 and 18A 22-8.1

Furthermore resolve that pursuant to N.J.A.C. 6A 23A-16.10(c), the Board of Education certifies that as of December 31, 2017, after the review of the Board Secretary's monthly financial report, appropriation section, and upon consultation with appropriate district officials, and to the best of our knowledge no major account fund has been over-expended in violation of N.J.A.C. 6A 23A-16.10(b), that sufficient funds are available to meet the district's financial obligations for the remainder of the school year and that in accordance P.L.2004 Ch.73, budgetary transfers cumulatively in excess of 10% that require the approval of the Commissioner of Education are listed below and the required approval by the Executive County Superintendent of Schools has been requested above.

D. Approval of Asbury Park/ITC Payroll System

Resolve that upon the recommendation of the Superintendent and the Business Administrator, the Board of

Education approves the use of Asbury Park/ITC payroll system to replace Action Data Systems & Exclusive Accounting Services, from January 1, 2018 through June 30, 2018 at a fee of \$6,750.00

E. Approval of Semi Waiver Request

Resolved that upon the recommendation of the Superintendent and the Business Administrator, that the Board acknowledge receipt of the NJDOE FY19 SEMI Revenue Projection, and approves the submission of the annual SEMI waiver from the Executive County Superintendent for the 2018-19 school year.

XIII. Personnel

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approves motions: A) Approval of Graduate Level Coursework; B) Approval of District School Safety Specialist; C) Approval of Substitute Teachers; D) Approval of Maternity Leave; E) Amendment of Start and End Date of Maternity Replacement

A. Approval of Graduate Level Coursework

Resolve that upon the recommendation of the Superintendent, the Board approves Graduate Level Coursework in accordance with the terms of their negotiated agreements as follows:

<u>Name</u>	<u>Course</u>	<u>School</u>	<u>Credits</u>	<u>Term</u>
Corrie Bouma	Applied Research in Practice: Using Data for Curriculum Based Decision Making, Planning & Renewal	Ramapo College	4.0	Spring 2018
Corrie Bouma	Evaluation & Supervision to Promote Student Academic Success	Ramapo College	4.0	Spring 2018
Roseanne Morgantini	Special Education Law	William Paterson University	3.0	Spring 2018

B. Approval of District School Safety Specialist

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the appointment of Melissa Tait as the District's School Safety Specialist.

C. Approval of Substitute List

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the attached list of substitutes for the 2017-2018 School Year.

D. Approval of Maternity Leave

Resolve that upon the recommendation of the Superintendent, the Board approves maternity leave for Carrie Rohlf ("Rohlf"). Rohlf will be granted a paid leave of absence under the Family Leave Act from January 29, 2018 through April 13, 2018, in connection with the anticipated birth of her child on or around February 22, 2018. During this period, Rohlf will use 47 accumulated sick days, and will also receive compensation for Winter Recess (February 19 and 20, 2018) and Spring Recess (March 30, 2018-April 6, 2018), without the use of accumulated sick days.

Be it further resolved at the end of her presumptive period of disability, Rohlf shall be granted a child-rearing leave of absence under the Family Medical Leave Act and NJ Family Leave Act which shall extend from April 16, 2018 through June 8, 2018. This leave shall be provided without pay but with a continuation of medical benefits.

Be it further resolved that Rohlf's anticipated return to work day shall be June 11, 2018.

E. Admendment of Start and End Date for Maternity Leave Replacement

Resolve that upon the recommendation of the Superintendent, the Board amend the start date and end date of Maternity Leave Replacement teacher Elise Frommer from February 2, 2018 through June 30, 2018 to January 29, 2018 through June 8, 2018.

XIV. Policy

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions: A) First Reading- Policies and Regulations Alert 214; B) Reading - R 5330 Substance Abuse; C) Adoption of North Haledon School District Sustainability Policy; D) Approval of Board Members Ethic Training

A. First Reading - Policies and Regulations Alert 214

P 0169.02 Board Member Use of Social Networks (New)
 P 3437 Military Leave (Revised)
 P 4437 Military Leave (Revised)
 R 5460.1 High School Transcripts (M) (Revised)
 P 5516.01 Student Tracking Devices (New)
 R 7101 Educational Adequacy of Capital Projects (Revised)
 P 7425 Lead Testing of Water in Schools (New)
 P & R 7440 School District Security (M) (Revised)
 P & R 7441 Electronic Surveillance in School Buildings and on School Grounds (M) (Revised)
 P 8507 Breakfast Offer Versus Serve (OVS) (M) (Revised)
 P 8630 Bus Driver/Bus Aide Responsibility (M) (Revised)
 R 8630 Emergency School Bus Procedures (M) (Revised)
 P 9242 Use of Electronic Signatures (New)

B. First Reading-R 5330-Substance Abuse

R 5530 Substance Abuse (Revised)

C. Adoption of North Haledon School District Sustainability Policy

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the adoption of North Haledon School District Sustainability Policy as stated below:

Whereas, Sustainability means using, developing and protecting resources in a manner that enables people to meet current needs and provides that future generations can also meet their needs, from the joint perspective of environmental, economic and community objectives.

The North Haledon School District will strive to conduct its operations and make decisions that support sustainability by minimizing negative environmental impacts while protecting current and future human health and well-being in economically viable ways. Principles of sustainability will be a framework for decision making.

The North Haledon School District will demonstrate responsible leadership by making decisions and conducting operations with the following priorities in mind:

1. Protect students, staff, and our community from environmental harm. The District will strive to eliminate the use of potentially toxic and harmful substances.
2. Prepare our students for the future. The District will provide a high quality education that supports concepts and practices of environmental, social, and economic responsibility and sustainability.
3. Preserve current and future resources. The District will adopt practices in operations that balance environmental, social, and fiscal responsibility to protect and enhance the future quality of life.

In order to achieve the aims of this sustainability policy, the Board will incorporate sustainable goals into future

strategic plans and directs the Superintendent and Business Administrator to develop additional policies, practices and procedures that create a legacy of leadership in sustainability across all District schools, including instruction, operations, construction, facilities, land use, energy conservation, and environmental integrity.

D. Approval of Board Member Ethics Training

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the required annual ethics training for the members of the Board of Education. Ethics Training will be held on February 6, 2018 at 6:30pm at Haledon Public School.

XV. Facilities & Services

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion: A) Approval of District Facilities Use

A. Approval of District Facilities Use

Resolve that upon the recommendation of the Superintendent, the Board of Education hereby approves the following use of district facilities subject to non-conflicting events.

Organization	Day	Times	Location	Purpose
Memorial Science Fair	March 19, 2018	6:00-8:00pm	Memorial - Gym & Cafeteria	Science Fair
B&GClub of Hawthorne	March 1, 2018	6:00-7:30pm	HMS - Cafeteria	Cooking Club: 5th-8th Grade
B&GClub of Hawthorne	March 7, 2018	6:00-7:30pm	HMS - Cafeteria	Cooking Club: K-4th Grade
Little IvyAcademy	2/5/18, 2/12, 2/26, 3/5, 3/12, 3/19, 3/26, 4/9	3:00-4:30pm	HMS - Science Lab	After School STEM Program
Jenn's Junction	June 2, 2018	8:30am-12noon	Memorial - Cafeteria	Pre-School Graduation

XVI. Curriculum

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion: A) Approval of Field Trips; B) Approval of Author Visit; C) Approval of Tri-District Theatre Agreement; D) Approval of Travel, Conferences, Workshops & Related Expenses; E) Approval of Contract with NJ Outreach KDDS TOO, INC. for ABA Services; F) Approval of 2018-2019 School Calendar

A. Approval of Field Trip

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the following field trip as noted below:

<u>Date</u>	<u>Grade</u>	<u>Location</u>	<u>Fee</u>
May 3rd, 2018	2nd Grade	Field Station Dinosaurs, Leonia NJ	\$15.00 collected per student

B. Approval of Author Visit

Resolve that upon the recommendation of the Superintendent, the Board of Education approves book author, Adam Gidwitz, a Newbery-Honor recipient & New York Times Best Seller author, for a visitation with our 2nd through 4th Grade students on March 16th, 2018 at no cost to the Board of Education.

C. Approval of Tri-District Theatre Agreement

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the attached Tri-District Theatre Agreement between Manchester Regional High School, Prospect Park School District and North Haledon School District for the 2017-2018 school year. This agreement will give students in grades five (5) through eight (8) the opportunity to participate in Manchester Regional High School's production of Willy Wonka and the Chocolate Factory.

D. Approval of Travel, Conferences, Workshops & Related Expenses

Resolve that upon the recommendation of the Superintendent, the Board of Education approves reimbursement and expenses previously approved by the Superintendent for the following staff development, training, workshops, conferences and/or seminars as they are directly related to and within the scope of the participant's duties and are critical to the instructional needs and/or efficient operation of the district. The travel expenses are justified and within the guidelines established by the New Jersey Department of Education accountability regulations.

<u>Date</u>	<u>Participant</u>	<u>Workshop</u>	<u>Location</u>	<u>Fee</u>	<u>Other Costs</u>
January 23, 2018	Debra Andreniuk	Legal Issues that Impact the Business Office and Business Administrator	Rockaway, NJ	\$95.00	Mileage & Tolls
April 12, 2018	Debra Andreniuk	Audit Review	Rockaway, NJ	\$95.00	Mileage & Tolls
May 10, 2018	Marybeth Miller	Administrative Assistant Program	Rockaway, NJ	\$95.00	Mileage & Tolls
May 10, 2018	Christine Casano	Administrative Assistant Program	Rockaway, NJ	\$95.00	Mileage & Tolls
Feb. 15, 2018 March 28, 2018 April 26, 2018	Melissa Tait	Reading Strategies Webinar	Webinar: Three 60 minute sessions; after school hours	\$169.00	None
Feb. 15, 2018 March 28, 2018 April 26, 2018	Roseanne Morgantini	Reading Strategies Webinar	Webinar: Three 60 minute sessions; after school hours	\$169.00	None

E. Approval of Contract with NJ Outreach/KDDS TOO, Inc. for ABA Services

Resolve that upon the recommendation of the Superintendent, the Board of Education approves a contract with NJ Outreach/KDDDS TOO, Inc. for ABA Services for Student ID# 24052, for 5 hours per week, beginning January 31st, 2018 and ending June 30th, 2018 at \$90.00 per 60 minute session.

[\(NJ Outreach - KDDDS TOO Contract.pdf \(Attached\)\)](#)

F. Approval of 2018-2019 School Calendar

Resolve that upon the recommendation of the Superintendent, the Board approves the 2018-2019 School Calendar.

XVII. Petition of Citizens

Members of the public may speak once for a maximum period of three minutes by the clock during this portion of the meeting. The public may speak on any topic during their three minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of public has completed their comments or reached their allotted time. We also recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, address, and if applicable, group affiliation and sign in before you begin.

A. Motion to Open the Floor

B. Motion to Close the Floor

XVIII. Old Business

XIX. New Business

XX. Future Meeting and Important Dates

February 7, 2018	Workshop Meeting	7:00pm
February 21, 2018	Regular Meeting	7:00pm
March 14, 2018	Workshop Meeting	7:00pm
March 28, 2018	Regular Meeting	7:00pm

XXI. Executive Session

WHEREAS C231, P.L. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive or private sessions under certain, limited circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such as executive or private session;

THEREFORE, BE IT RESOLVED BY THE NORTH HALEDON BOARD OF EDUCATION that:

1) The Board has determined that it is necessary to meet in Executive Session on January 24, 2018 at ____ p.m. to discuss:

1. matters considered confidential by federal law, state statute or court rule;
2. matters which would impair the receipt of federal funds;
3. matters which constitutes an unwarranted invasion of individual privacy;
4. matters related to collective bargaining agreements;
5. matters involving the purchase, lease or acquisition of real property;
6. matters involving the setting of bank rates or investment of public funds where disclosure would harm public interest.

7. tactics and techniques used in protecting the safety and property of the public;
 8. matters of pending litigation or items falling within attorney-client privilege;
 9. personnel matters related to employment, unless the individuals involved have requested in writing that the matters be discussed in public.
 10. matters that may result in a fine or loss of license or permit.
- 2) The Board will make public the matter(s) discussed if and when confidentially in no longer required.
 - 3) The Board will take action pursuant to said discussion at a public meeting.

XXII. Adjournment

The meeting adjourned at ____p.m.