

BOARD OF EDUCATION
BOROUGH OF NORTH HALEDON
 Memorial Elementary School: 201 Squaw Brook Road North Haledon, New Jersey

Agenda

Regular Meeting of the Board of the Education

Wednesday, August 23, 2017

Call to Order by President Griffo

Time: 7:00 p.m.

Pledge of Allegiance

Roll Call- 7:02

Board Member	Present	Absent
Dr. Chirag Badami	x	
Mr. Louis Colli	x	
Ms. Lucy DeNova		x
Mr. Anthony Griffo, President	x	
Ms. Heather LaCognata	x	
Ms. Michele Manning	x	
Mr. Joseph Mannino	x	
Ms. Michelle Melone	x	
Mr. Peter Ten Kate, Vice President	x	

Also, Present: Superintendent of Schools/Acting Board Secretary, Mr. Nicholas Coffaro

Open Public Meeting Notice

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. In accordance with the Open Meetings Law, the public notice of this meeting, which included time, date and location, was posted at the North Haledon Municipal Building, Memorial and High Mountain Schools, emailed to The Hawthorne Press, the Board's official newspaper, and e-mailed to The Record and Star Ledger, alternative newspapers, on January 10, 2017. The Notice was also filed with the Borough Clerk, posted on the District's website and sent to those requesting that such a notice be mailed to them.

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Approval of Minutes

Motion: Dr. Badami
 Second: Mr. Mannino

BE IT RESOLVED, that the Board of Education approves the minutes from the Regular and Executive Meetings held on July 26, 2017

Board Member	Yes	No	Abstain	Absent
Dr. Chirag Badami	x			
Mr. Louis Colli	x			
Ms. Lucy DeNova				x
Ms. Heather LaCognata	x			
Ms. Michele Manning	x			
Mr. Joseph Mannino	x			
Ms. Michelle Melone			x	
Mr. Peter Ten Kate	x			
Mr. Anthony Griffo	x			

Correspondence – Mr. Griffo

- Letter RE: Board Election Seats... Mrs. Michelle Melone.
- OPRA Request... Mr. Joseph Ferrante.
- Letter RE: Dismissal as Treasurer of School Monies...Ms. Barbara Veltri.
- Legal Notice: Verified Complaint... Mr. Joseph Ferrante.

Superintendent Report- Mr. Coffaro

Enrollment

- Memorial (367)
- HMS (279)
- Total in District (646)
- Mr. Griffo asked as to total enrollment compared to the 16-17 SY; Mr. Coffaro had responded that we are +5 for the 17-18 SY when compared to 16-17.

2017-2018 District Goals & Action Plan (Attached)

- Mr. Coffaro discussed areas of focus: Stronge Evaluation Model, Expansion of PD with regard to Balanced Literacy/Writing/Mathematics for Grade K-8, and Special Education regarding Differentiated Instruction/Co-Teaching Model.

3-Year District Strategic Plan (Attached)

- Mr. Coffaro explained the 5 goals would follow our District Mission Statement for 2017 through to 2020.

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HIB Self Assessment

- Mr. Coffaro reviewed self-assessment as schools both received a score of 60 (above average); Exceeded expectations in two areas... Investigation and Reporting; New 5-Year Cycle begins in the 17-18 SY with focus on School Safety Team meeting at least twice during the SY, as well as all staff completing mandated training (2-hours).

Approval of Sustainable Jersey for Schools

- Mr. Coffaro discussed approval (via email) from Sustainable Jersey for Schools; We will now formulate district and school based Go Green Teams.

Presentations: K-2 Phonics Curriculum (Mrs. Lind, Director of CIA & Student Services)

- Mrs. Lind presented new curriculum that would be additional resource to what is already in place.
- Questions from BOE Members:
 Mrs. Manning... What is this curriculum? What will be areas of focus?
 Mrs. Melone... Explain what you mean by, additional resource? Was this curriculum more about Special Education students (Wilson/OG derivative)?
 Mr. Mannino... How long has curriculum been around? Current?

Update- Facilities (Mr. John Maguire, Supervisor of B&G)

- Mr. Coffaro provided slide show to public as both Mr. Coffaro and Mr. Maguire identified areas of improvement.
- Packet of summer work accomplished, as well as to the what's next phase was provided to BOE Members only.
- No questions or discussion.

Representative's Reports

Committee	Members	Reports
Board of Recreation	Ms. Manning	No Report
Borough Council	Ms. LaCognata	No Report
Planning Board	Ms. LaCognata	No Report
PCSBA/NJSBA	Ms. DeNova	No Report
P.C.E.S.C.	Mr. Coffaro	No Report

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Petitions of Citizens

Motion to Open the Floor: Mr. Mannino
 All in Favor: 8 Oppose: 0

Seconded by: Mrs. Lacognata
 Abstain: 0

PUBLIC DID NOT ADDRESS BOE

Motion to Close the Floor: Mrs. Lacognata
 All in Favor: 8 Oppose: 0

Seconded by: Mrs. Manning
 Abstain: 0

Regular Meeting Agenda

Motion: Mr. Mannino

Finance:

Second: Mrs. Lacognata

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approves motions: 1) District Claims; 2) Approval of Transfer of Funds; 3) Approval of Transfer of Funds; 4) Acceptance of Monthly Financial Reports; 5) Approval of 2017-2018 Food Service Program Fee, as noted below; 6) Acceptance of Title Money for the 17-18 School Year.

1: Approval of the District Claims

Resolve that upon the recommendation of the Business Administrator, the Board of Education approves the attached lists of claims for June and July in the total amount of \$641,514.38 be approved for payment, as follows:

General Operating Fund	(Funds 11,12, & 13)	\$ 321,972.38
Special Revenue Fund	(Fund 20)	\$ 842.00
Capital Projects Fund	(Fund 30)	\$ 0.00
Debt Service Fund	(Fund 40)	\$ 318,700.00
Enterprise Fund	(Fund 60)	\$ 0.00

2: Approval of Transfer of Funds- June 30, 2017

Resolve that upon the recommendation of the Superintendent and the Business Administrator, the Board of Education approves the transfer of funds in accordance with the attached list of adjustments for the month of June 30, 2017. The Board also authorizes the Superintendent to make interim transfers and report them at the next Board Meeting.

3: Approval of Transfer of Funds- July 31, 2017

Resolve that upon the recommendation of the Superintendent and the Business Administrator, the Board of Education approves the transfer of funds in accordance with the attached list of adjustments for the month of July 31, 2017. The Board also authorizes the Superintendent to make interim transfers and report them at the next Board Meeting.

4: Acceptance of Monthly Financial Reports- July 31, 2017

Resolve that upon the recommendation of the Superintendent and the Business Administrator, the Board of Education accepts the Board Secretary's and Treasurer's Reports for the month ending July 31, 2017 and has determined that they are in agreement;

Furthermore, resolved that, the Board of Education acknowledges receipt of the Board Secretary's certification, as noted below:

Pursuant to N.J.A.C.6A-16.10(c)3 and 4, I certify that as of July 31, 2017, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the North Haledon School District Board of Education, pursuant to N.J.A.C. 18A 22-8 and 18A 22-8.1

 Katine M. Slunt, Business Administrator/ Board Secretary

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Furthermore resolve that pursuant to N.J.A.C. 6A 23A-16.10(c), the Board of Education certify that as of July 31, 2017, after the review of the Board Secretary's monthly financial report, appropriation section, and upon consultation with appropriate district officials, and to the best of our knowledge no major account fund has been over-expended in violation of N.J.A.C. 6A 23A-16.10(b), that sufficient funds are available to meet the district's financial obligations for the remainder of the school year and that in accordance P.L.2004 Ch.73, no budgetary transfers cumulatively in excess of 10% that require the approval of the Commissioner of Education have occurred.

5: Approval of 2017-2018 Food Service Program Fees

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the following Food Service Program Fees for the 2017-2018 School Year:

Lunch \$ 2.85 (\$0.10 Increase from 2016-2017)

6: Acceptance of Title Money for the 17-18 School Year

Resolve that upon the recommendation of the Superintendent, the Board of Education approves ESEA Grant for the 2017-2018 School Year as noted below:

Title I- \$110,994
 Title II- \$23,536
 Title III- \$1,538
 Title IV- \$10,000

NO DISCUSSION, but Mrs. Melone did abstain with regard to check # 7740.

Board Member	Yes	No	Abstain	Absent
Mr. Louis Colli	x			
Ms. Lucy DeNova				x
Ms. Heather LaCognata	x			
Ms. Michele Manning	x			
Mr. Joseph Mannino	x			
Ms. Michelle Melone	x		x only for check# 7740	
Mr. Peter Ten Kate	x			
Dr. Chirag Badami	x			
Mr. Anthony Griffo	x			

Technology:

No Technology Actions Required.

Motion: Dr. Badami

Second: Mrs. Lacognata

Personnel:

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approves motions: 1) Appointment of Staff; 2) 2017-2018 Renewal of Staff, as noted below; 3) Resignation- Non Instructional Aide; 4) New Start Date- Business Administrator.

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1: Appointment of the Staff for the 2017-2018 School Year

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the appointment of Veronica Gioffre as K-8 School Counselor at an annual salary of \$55,019.00, Step 1/Guide MA, from September 1, 2017 through June 30, 2018.

2: Renewal of the Staff for the 2017-2018 School Year

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the renewal of emergency certification of Dena Allen as a School Nurse at an annual salary of \$51,469.00, Step 2/Guide BA, from September 1, 2017 through June 30, 2018.

3: Resignation- Non Instructional Aide

Resolve that upon the recommendation of the Superintendent, the Board of Education accept the resignation letter of Mrs. Tawnya Stojakovic, Non Instructional Aide, effective July 30, 2017.

4: New Start Date- Business Administrator

Resolve that upon the recommendation of the Superintendent, the Board of Education approve the new start date for Mrs. Debra Andrenuik- Business Administrator- from September 1, 2017 to August 29, 2017.

NO DISCUSSION

Board Member	Yes	No	Abstain	Absent
Ms. Lucy DeNova				x
Ms. Heather LaCognata	x			
Ms. Michele Manning	x			
Mr. Joseph Mannino	x			
Ms. Michelle Melone	x			
Mr. Peter Ten Kate	x			
Dr. Chirag Badami	x			
Mr. Louis Colli	x			
Mr. Anthony Griffio	x			

Motion: Dr. Badami
Second: Mrs. Manning

Policy:

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approves motion:
1) Approval of School District Code of Conduct, as noted below.**

1: Approval of School District Code of Conduct

Resolve that upon the recommendation of the Superintendent, the Board of Education approves our School District Code of Conduct for the 2017-2018 School Year.

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- Question by Mrs. Melone, if there are updates or revisions to current Code of Conduct?
- Mr. Coffaro responded as there were no updates or revisions yet. And, would discuss with board as whole when changes would occur.

Board Member	Yes	No	Abstain	Absent
Ms. Heather LaCognata	x			
Ms. Michele Manning	x			
Mr. Joseph Mannino	x			
Ms. Michelle Melone	x			
Mr. Peter Ten Kate	x			
Dr. Chirag Badami	x			
Mr. Louis Colli	x			
Ms. Lucy DeNova				x
Mr. Anthony Griffo	x			

Motion: Mr. Colli

Second: Mrs. Manning

Facilities & Services:

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion: 1) Approval of District Facilities Use, as seen below:

1. Approval of District Facilities Use

Resolve that upon the recommendation of the Superintendent, the Board of Education hereby approves the following use of district facilities subject to non-conflicting events.

Organization	Date	Times	Location	Purpose
North Haledon P.T.O.	10/04/17	6:00 - 9:00 pm	Memorial- Multi-Purpose Room	Meet and Greet
Girl Scout Troop 646	2017: 09/22 10/06, 10/20 11/03, 11/17 12/01, 12/15 2018 01/15 01/19, 02/02 02/16, 03/02 3/16	3:00 - 4:45 pm	High Mountain- Courtyard	Meetings
North Haledon Board of Health	10/17/17	2:30 - 7:30 pm	High Mountain- Multi-Purpose Room	Annual Flu Clinic
Boys & Girls Club of Hawthorne	2017: 09/29 10/13, 10/27 11/17, 12/15	6:00 - 08:30 pm	Memorial- Gymnasium Memorial- Multi-Purpose Room	Family Fun Night

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NO DISCUSSION

Board Member	Yes	No	Abstain	Absent
Ms. Michele Manning	x			
Mr. Joseph Mannino	x			
Ms. Michelle Melone	x			
Mr. Peter Ten Kate	x			
Dr. Chirag Badami	x			
Mr. Louis Colli	x			
Ms. Lucy DeNova				x
Ms. Heather LaCognata	x			
Mr. Anthony Griffo	x			

Motion: Mr. Ten Kate
 Second: Mr. Mannino

Curriculum

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion: 1) Approval of Revised ELA and Math Curriculum for 17-18 School Year.

1: Approval of Revised ELA and Math Curriculum

Resolve that upon the recommendation of the Superintendent, the Board of Education hereby approves the revised ELA and Math Curriculum for the 17-18 School Year to be aligned with the new NJ SLS (New Jersey Student Learning Standards).

- Mrs. Melone asked if there were revisions to Math Curriculum?
- Mrs. Mazzola did respond by saying yes, but not many. Focus from state was verbiage/semantics.
- Mr. Coffaro did indicate he had sent Math Curriculum (electronically) to BOE, and that he would re-send.

Board Member	Yes	No	Abstain	Absent
Ms. Michele Manning	x			
Mr. Joseph Mannino	x			
Ms. Michelle Melone	x			
Mr. Peter Ten Kate	x			

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- h. matters of pending litigation or items falling within attorney-client privilege;
 - i. personnel matters related to employment, unless the individuals involved have requested in writing that the matter be discussed in public;
 - j. matters that may result in a fine or loss of license or permit.
2. The Board will make public the matter(s) discussed if and when confidentiality is no longer required.
3. The Board will take action pursuant to said discussion at a public meeting.

Motion: Dr. Badami at 7:50
All in Favor: 8

Oppose: 0

Seconded by: Mr. Mannino
Abstain: 0

President Griffo reconvenes the meeting at 8:08 p.m.

Regular Meeting Agenda

- Resolution (addendum to agenda) was formulated and voted upon.

MOTION: Mr. Mannino

SECOND: Mr. Ten Kate

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board will appoint the Law Firm of Genova-Burns in relation to the Verified Complaint by Mr. Joseph Ferrante.

VOTE: 6 all in favor (Dr. Badami, Mr. Griffo- President, Ms. Lacognata, Ms. Manning, Mr. Mannino, Mr. Ten Kate- VP)

0 Oppose

2 Abstain (Ms. Melone, Mr. Colli)

Adjournment

Motion: Mr. Ten Kate at 8:10

All in Favor: 8

Oppose: 0

The meeting adjourned at 8:10 p.m.

Seconded by: Mrs. Manning

Abstain: 0

Respectfully Submitted,



Nicholas Coffaro
Acting Board Secretary