

MINUTES**NORTH HALEDON BOARD OF EDUCATION REGULAR MEETING**

December 20, 2017

6:30 PM

The Meeting of the NORTH HALEDON Board of Education was held on Wednesday, December 20, 2017 at 6:30 PM in the Memorial School Cafeteria.

Present:

Board President Anthony Griffo
Vice President Peter TenKate
Board Member Chirag Badami
Board Member Louis Colli
Board Member Heather LaCognata
Board Member Lucy DeNova
Board Member Michele Manning
Board Member Michelle Ferrante-Melone

Not present:

Board Member Joseph Mannino

I. Call to Order by President Griffo

There were 10 members of the public present. Mr. Griffo called the meeting to order at 6:32 pm.

II. Pledge of Allegiance**III. Roll Call**

Ms. LaCognata arrived late at 6:37 pm.

Mr. Tenkate arrived late at 7:00 pm.

IV. Open Public Meeting Notice

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. In accordance with the Open Meetings Law, the public notice of this meeting, which included time, date and location, was posted at the North Haledon Municipal Building, Memorial and High Mountain Schools, emailed to The Hawthorne Press, the Board's official newspaper, and e-mailed to The Record and Star Ledger, alternative newspapers, on January 10, 2017. The Notice was also filed with the Borough Clerk, posted on the District's website and sent to those requesting that such a notice be mailed to them.

V. Approval of Minutes

BE IT RESOLVED that the Board of Education approves the minutes from the Regular Meeting and Executive Meeting held on November 29, 2017. (EXECUTIVE MINUTES- November 29 2017 Executive Session.docx.pdf (Attached) (<https://www.boardconnectnj.com/Item/DownloadAttachment/149>), Regular Meeting Minutes-November 29, 2017.pdf (Attached) (<https://www.boardconnectnj.com/Item/DownloadAttachment/153>))

Ms. LaCognata and Mr. Tenkate were not present for this vote.

The motion was made by Board Member DeNova and seconded by Board Member Manning, and with a unanimous roll call vote, the motion carried.

VI. Correspondence

None

VII. Superintendent's Report

- Mr. Coffaro has received positive feedback on the newsletter he sent out.
- QSAC waiver was mentioned at the November 29, 2017 BOE meeting just following up to confirm that we will be submitting the QSAC waiver in January.
- A letter regarding Vaping has gone home to parents and the district will be adding language to the code of conduct regarding vaping. Mrs. Mazzola will be providing an update on what has taken place so far in regards to the vaping issue and what is being done in the school.

Mr. Griffo asked if the lockers with zip ties are empty. Mr. Coffaro replied yes.

Ms. Melone asked how parents were notified about the vaping problem because she did not receive any notification. Mrs. Mazzola replied that Mr. Coffaro sent out an email to all parents. She also stated that the email does not come up as coming from North Haledon schools but rather as a "do not reply" title.

A. Enrollment

- Memorial - 363
- HMS - 280
- Total in District - 643

B. HIB Report

1 substantiated claim in November to be discussed in Executive Session.

VIII. Presentations

Mr. Griffo thanked Mrs. Tait for inviting the board members to the Winter Concert. It was well done and well attended.

A. Mrs. Mazzola:

Update on vaping issue

We are aware of the concerns about students vaping on school grounds, whether in the bathrooms or outside the building. Concerns were brought to our attention via students and parents. Police were made aware, and a presence was increased on school grounds. A police report was also filed. We are taking many preventative steps to combat this. Exterior bathroom doors are being left open so we can see if there is smoke in the bathroom. Supervision has been increased on the Gym side of the school building. I have been outside and am not allowing students to stay on school grounds past dismissal and supervision times. Random backpack and locker searches have been occurring with 17 lockers just searched this week. Students who are being reported are being asked to empty pockets and backpacks. While no students have been caught at this time, when they are, disciplinary action will be severe. When a student is brought to my attention for vaping, I have been reaching their parents individually about the concern and asking for their support. Multiple parents have reached me indicating they have found vaping supplies in their child's possession because of this. All reports have been about fruit flavored oils and tobacco. While the rumors circulating are related to marijuana, please know that has not been reported or found by the school, nor have there been warning signs of drug use visible to teachers. A letter was sent out via email to the entire district from Mr. Coffaro discussing the dangers, policies and consequences of vaping in school or on school grounds. A hard copy of the letter is being mailed to the HMS families. In January, our Code of Conduct will be revised to change the wording from Tobacco to Smoking, more aligned with what is in policy. The school policy does identify electronic smoking devices as banned. We are working with Heather Sporano of the Municipal Alliance to have educational programming in place, differentiated for the various groups. We will host a parent night, similar to "Hidden in Plain Sight" to make parents aware of what to look for and how to talk to their children about vaping. Devices look like pens and flash drives, meaning many might not realize this is paraphernalia. A teacher program will be held to identify warning signs of tobacco and drug use, as well as ways to educate students. A separate student meeting will take place to educate the students on the dangers of vaping and healthier lifestyle alternatives.^[DA1]

[DA1]

B. Mrs. Lind:

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- Update regarding Parent Nights

Book Warming Night- Successful- Review of Strategies, Current Reading Levels, Book Raffle- Parent Resources- Handouts/Websites. Teachers who participated: James Gaffney, Mary McLaughlin, Keri Kennedy, & Sue Vander Pyl- special thank you- * Late Spring we will have another one for new levels and upcoming spring break/summer reads.

- District Professional Development

PD- Professional Learning Communities- Team Building- Turn keying of their professional development- taking ownership of their professional growth, interest, and continual collaboration with colleagues- Upcoming is our January full day – PD in addition we have increased PD in Math & Science.

5th Grade – currently working on a researched based project in Math- building gingerbread houses- *Edutopia* article- organized over a two week span in teams- included all fifth grade classes.

- Continual Revisions of Curriculum

Holocaust Curriculum (cross-curriculum- History/ELA)- begins February—* March 22nd – Museum of Jewish Heritage-Survivor is coming on March 23

Curriculum work & NJ Student Learning Standards- Continue to strongly be the focus moving forward- esp. for QSAC compliance- Lesson planning, curriculum writing/revision, and PD revolve around the standards

Arc of Bergen and Passaic County- upcoming Special Education Night – Families- Late Feb/Early March-

C. Mrs. Tait:

Makerspace

- • Update on our Enrichment Program.
- We provide Enrichment to all students grade K-4.
- Purpose: Through Enrichment we provide Makerspace
- Rotate through centers
- Surpassed original plan of when grade levels introduced to the space
- Presented a Slideshow

One School, One Book

- Choose a text.
- Each child provided a book.
- Daily trivia questions will be read during the announcement and all correct answers entered in daily drawing.
- Extension activities and motivators

- Myself and teachers will help those parents who can't participate. Recorded reading on website
- PTO kind enough to support and fund

A desire to increase and promote literacy. Research supports and shows that students who read more at home, on a consistent basis, achieve more overall academic success

IX. Business Administrator's Report

- We completed our 2 day administrative review of our school lunch program today with Linda Scarpa of the NJ Dept of Agriculture Food & Nutrition Division. Ms. Scarpa gave us some very positive feedback on our program and will be issuing an official report in the coming weeks. She also gave Mashio's an excellent review and was very happy with their work.

Mr. Griffo also added that he attended two food advisory/wellness committee meetings recently. The meetings were also attended by parents and students. There has been some changes in the menu and the feedback has been very positive from the students. The yogurt parfait is a big hit!

X. Representative's Report

Committee	Members	Reports
Board of Recreation	Ms. Manning	No meeting. However incident reported that pinneys and balls were left out in the gym. Rec program contacted and email was sent out to all coaches and parents to please monitor children and that we are guests of the district of NH.
Borough Council	Ms. LaCognata	None
Planning Board	Ms. LaCognata	None
PCSBA/NJSBA	Ms. DeNova	Ms. DeNova reported that she and Mr. Griffo attended the SBA Passaic County meeting on Dec 4 on ethics; the next Passaic County SBA meeting is on Feb. 5; Ms. DeNova also attended PCTI stem academy presentation. They are starting a satellite program and are taking 300 students into program. There is an algebra requirement to get in.
P.C.E.S.C.	Mr. Coffaro	None
Public Relations	Ms. DeNova	None

XI. Petitions of Citizens on Agenda Items Only

None

A. Motion to Open the Floor

The motion was made by Board Member Manning and seconded by Board Member LaCognata, and with a unanimous roll call vote, the motion carried.

B. Motion to Close the Floor

The motion was made by Board Member Manning and seconded by Board Member LaCognata, and with a unanimous roll call vote, the motion carried.

XII. Finance

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approves motions: A) Approval of District Claims; B) Approval of Transfer of Funds for November 30, 2017; C) Acceptance of Monthly Financial Reports for November 30, 2017

The motion was made by Board Member DeNova and seconded by Vice President TenKate, and with a unanimous roll call vote, the motion carried.

A. Approval of District Claims

Resolved that upon the recommendation of the Superintendent and the Business Administrator, the Board of Education approves the attached lists of claims for December in the total amount of \$ 1,042,517.12 be approved for payment, as follows:

i. General Operating Fund (Funds 10,11&12)	\$ 994,319.62
ii. Special Revenue Fund (Fund 20)	\$ 30,358.79
iii. Capital Projects Fund (Fund 30)	\$ 0.00
iv. Debt Service Fund (Fund 40)	\$ 0.00
v. Enterprise Fund (Fund 60)	\$ 17,838.71

(December Bill List.pdf (Attached) (<https://www.boardconnectnj.com/Item/DownloadAttachment/145>))

Ms. Melone abstained from ck#s: 8072 and 8085

B. Approval of Transfer of Funds for November 30, 2017

Resolve that upon the recommendation of the Superintendent and the Business Administrator, the Board of Education approves the transfer of funds in accordance with the attached list of adjustments for the month of November 30, 2017. The Board also authorizes the Superintendent to make interim transfers and report them at the next Board Meeting. (November Transfers.pdf (Attached) (<https://www.boardconnectnj.com/Item/DownloadAttachment/146>))

C. Acceptance of Monthly Financial Reports for November 30, 2017

Resolve that upon the recommendation of the Superintendent and the Business Administrator, the Board of Education accepts the Board Secretary's and Treasurer's Reports for the month ending November 30, 2017 and has determined that they are in agreement; Furthermore, resolved that, the Board of Education acknowledges receipt of the Board Secretary's certification, as noted below:

Pursuant to N.J.A.C.6A-16.10(c)3 and 4, I certify that as of November 30, 2017, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the North Haledon School District Board of Education, pursuant to N.J.A.C. 18A 22-8 and 18A 22-8.1

Furthermore resolve that pursuant to N.J.A.C. 6A 23A-16.10(c), the Board of Education certify that as of November 30, 2017, after the review of the Board Secretary's monthly financial report, appropriation section, and upon consultation with appropriate district officials, and to the best of our knowledge no major account fund has been over-expended in violation of N.J.A.C. 6A 23A-16.10(b), that sufficient funds are available to meet the district's financial obligations for the remainder of the school year and that in accordance P.L.2004 Ch.73, budgetary transfers cumulatively in excess of 10% that require the approval of the Commissioner of Education are listed below and the required approval by the Executive County Superintendent of Schools has been requested above.

(November Treasurer's report.pdf (Attached) (<https://www.boardconnectnj.com/Item/DownloadAttachment/144>), November 2017 Board Secretary's Report.pdf (Attached) (<https://www.boardconnectnj.com/Item/DownloadAttachment/152>))

XIII. Personnel

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approves motions: A) Approval of Special Education Internship Agreement; B) Approval of Maternity Leave Replacement; C) Approval of Maternity Leave Replacement; D) Approval of Hour Increase for Instructional Aide; E) Approval of Hour Increase for Instructional Aide; F) Approval of Hour Decrease for Instructional Aide; G) Approval to Extend Medical Leave of Absence; H) Approval of Substitute Teacher; I) Amendment of Termination Date of Maternity Leave Substitute

The motion was made by Board Member Colli and seconded by Board Member DeNova, and with a unanimous roll call vote, the motion carried.

A. Approval of Special Education Internship Agreement

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the Special Education Internship Agreement between James Gaffney, a Master of Special Education candidate from Ramapo College and North Haledon School District. Mr. Gaffney will complete 75 hours of field based observations at High Mountain School during his prep and lunch periods for his Spring 2018 EDSP-620, Implementation of Professional Development Masters course at Ramapo College. Ms. Kim Tanis will act as Internship Coordinator/Mentor and will receive payment direct from Ramapo College for her services.

B. Approval of Maternity Leave Replacement

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the appointment of Elise Frommer as Maternity Leave Replacement Teacher at an annual salary of \$51,269.00, BA/Step 1, from February 2, 2018 through June 30, 2018.

C. Approval of Maternity Leave Replacement

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the appointment of Nicole Margiotta as Maternity Leave Replacement Teacher at an annual salary of \$51,269.00, BA/Step 1, from January 2, 2018 through June 30, 2018.

D. Approval of Hour Increase for Instructional Aide

Resolve that upon the recommendation of the Superintendent, the Board of Education approves an additional 30 minutes (.5 hours) per day for Maria Bottinelli as an instructional aide in the classroom effective December 1, 2017 for the school year 2017-2018. Ms. Bottinelli will be going from 3.5 hrs/day to 4 hrs/day for the remainder of the 2017-2018 school year.

E. Approval of Hour Increase for Instructional Aide

Resolve that upon the recommendation of the Superintendent, the Board of Education approves an additional 30 minutes per week for Kristine Nashed as an instructional aide in the classroom effective January 15, 2018 for the remainder of 2017-18 school year. Ms. Nashed will be going from 22.5 hrs per week to 23 hrs per week.

F. Approval of Hour Decrease for Instructional Aide

Resolve that upon the recommendation of the Superintendent, the Board of Education approves a decrease of 4 hours per week for Zonia Menesis as an instructional aide in the classroom effective January 15, 2018 for remainder of the 2017-18 school year. Ms. Menesis will be going from 13.5 hrs per week to 9.5 hrs per week.

G. Approval of Extended Medical Leave of Absence

Resolve that upon the recommendation of the Superintendent, the Board approves the extended medical leave of Karen Gabriele. Ms. Gabriele's medical leave began on September 25, 2017 and will extend through February 2, 2018 due to her own serious health condition. The leave shall be with pay and with a continuation of medical benefits. Ms. Gabriele will use 85 sick days during her leave.

Be it further resolved that any requests to extend Gabriele's leave of absence shall be made to the building Principal and Superintendent as required by Collective Negotiations Agreement, which request shall be subject to approval and federal and state statutes and regulations.

H. Approval of Substitute Teacher

Resolve that upon the recommendation of the Superintendent, the Board of Education approves Elise Frommer as a Substitute for the 2017-2018 School Year.

I. Amendment of Termination Date of Maternity Leave Substitute

Resolve that upon the recommendation of the Superintendent, the Board of Education amends the termination date of maternity leave substitute teacher, Ms. Caitlyn Gallagher from January 3, 2018 to December 22, 2017.

XIV. Policy

XV. Facilities & Services

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion: A) Approval of District Facilities Use, as noted below

The motion was made by Vice President TenKate and seconded by Board Member Manning , and with a unanimous roll call vote, the motion carried.

A. Approval of District Facilities Use

Resolved that upon the recommendation of the Superintendent, the Board of Education hereby approves the following use of district facilities subject to non-conflicting events.

<u>Organization</u>	<u>Day</u>	<u>Times</u>	<u>Location</u>	<u>Purpose</u>
Science Fair	April 19, 2018	6:00-8:00PM	HMS - Gym & Library	Science Fair
Little Ivy Academy	2/5/18, 2/12, 2/26, 3/5, 3/12, 3/19, 3/26, 4/9	3:00-4:30pm	Memorial: Room 201 & 211	STEM Program

XVI. Curriculum

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion: A) Approval of Travel, Conferences, and Workshop related Expenses for the 2017-2018 School Year; B) Approval of Field Trips; C) Approval of Grade 7 Holocaust Unit; D) Approval of K-4 Assembly

The motion was made by Board Member Badami and seconded by Board Member LaCognata, and with a unanimous roll call vote, the motion carried.

A. Approval of Travel, Conferences, Workshops & Related Expenses for the 2017-2018 School Year

Resolve that upon the recommendation of the Superintendent, the Board of Education approves reimbursement and expenses previously approved by the Superintendent for the following staff development, training, workshops, conferences and/or seminars as they are directly related to and within the scope of the participant's duties and are critical to the instructional needs and/or efficient operation of the district. The travel expenses are justified and within the guidelines established by the New Jersey Department of Education accountability regulations.

<u>Date</u>	<u>Participant</u>	<u>Workshop</u>	<u>Location</u>	<u>Fee</u>	<u>Other Costs</u>
Jan 11, 2018	Marissa Madison	Practical Work Stations that Powerfully Increase ALL Students' Learning While Saving Teacher Time (Grade 1-2)	West Orange, NJ	\$249.00	Mileage & tolls
Jan 9, 2018	Anita Kocevski	Restraint Training Recertification	Totowa, NJ	\$250.00:Title IV Funding	Mileage & tolls
Jan 17, 2018	Andrea Finkelstein	Practical and Effective Strategies for Integrating Sensory and Motor Learning	Toms River, NJ	\$219.99 Title II Funding	Mileage & tolls

B. Approval of Field Trips

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the following field trips as noted below:

<u>Date</u>	<u>Grade</u>	<u>Location</u>	<u>Fee</u>

Jan 5, 2018	6th Grade: G&T	Scratch Day at Haskell Elementary School, NJ	Eastern Christian Transportation Fee: \$180.00
Jan 24, 2018	8th Grade: G&T	Grade 8 Quiz Bowl at Haledon, NJ	Little Falls Shared Busing Fee: \$100.00
Jan 30, 2018	5th Grade: G&T	Grade 5 Mystery Challenge at Little Falls School #1, NJ	Eastern Christian Transportation Fee: \$180.00
Feb 8, 2018	8th Grade: G&T	Grade 8 S.T.E.M. Challenge at Pompton Lakes- Lakeside Middle School, NJ	Eastern Christian Transportation Fee: \$180.00
March 6, 2018	5th Grade: G&T	Grade 5 Battle of the Books at Hawthorne-Jefferson School, NJ	Little Falls Shared Busing Fee: \$100.00
March 22, 2018	5th Grade: G&T	Grade 5 Arts Symposium at Hawthorne-Roosevelt School, NJ	Eastern Christian Transportation Fee: \$160.00
March 23, 2018	5th Grade: G&T	Grade 5 Arts Symposium at Hawthorne-Roosevelt School, NJ	Eastern Christian Transportation Fee: \$160.00
March 27, 2018	6th Grade: G&T	Grade 6 Battle of the Books at Hawthorne-Lincoln Middle School, NJ	Little Falls Shared Busing Fee: \$100.00
March 28, 2018	7/8th Gr: G&T	Grade 7 Battle of the Books at Hawthorne-Lincoln Middle School, NJ	Little Falls Shared Busing Fee: \$100.00
May 21, 2018	4th Grade: G&T	Grade 4 Battle of the Books @ Woodland Park- Beatrice Gilmore School, NJ	Eastern Christian Transportation Fee: \$160.00
June 4, 2018	6th Grade: G&T	Grade 6 CSI at Haledon	Little Falls Shared Busing Fee: \$100.00
May 22-23, 2018	7th Grade	Annual Overnight 7th Grade Team Building Trip to Line Forest Camp, Greeley, PA	\$100 collected per students
June 4-5, 2018	8th Grade	Annual Overnight 8th Grade Trip to Rocking Horse Ranch, Highland, NY	\$205 collected per student

C. Approval of Grade 7 Holocaust Unit

Resolve that upon the recommendation of the Superintendent, the Board of Education approves a Holocaust Unit for Grade 7 Social Studies Curriculum. Per Michele Mazzola's presentation at the October 18, 2017 Board of Education Meeting, this unit is being added and instruction will begin in January 2018. (Holocaust Unit Template.pdf (Attached) (<https://www.boardconnectnj.com/Item/DownloadAttachment/142>))

D. Approval of K-4 Assembly

Resolve that upon the recommendation of the Superintendent, the Board of Education approves an assembly presented by the Blue Sky Puppet Theater titled: Promote Kindness & Bullying Prevention. Two shows will be presented at Memorial school on January 19, 2018 for the K-2 & 3-4 students. Student activities fund of \$825.00 will be utilized.

XVII. Petition of Citizens

Mr. John Bleeker -stated he was here a few meetings ago regarding the land swap deal. Mr. Griffo directed him to go to municipality for more information. Mr. Bleeker made an OPRA request for information that showed that information was discussed by the BOE on numerous occasions. The document did exist and decision may have been made without access to the document. He asked if BOE consulted with an attorney regarding this issue? Mr. Griffo replied that the attorney was consulted prior to the meeting and he gave the information to board in executive session and then voted on the issue. Mr. Bleeker said the agreement was authorized in Aug 2008. In 1960 BOE sold property which we had to reclaim for the cost of \$350k. Mr. Bleeker wants to know if the BOE made the same mistake again? There was a condition that there was a reverter clause if the school ever needed the property back they could reclaim. Mr. Griffo replied that no one came forward with the information and the BOE was not informed that there was a signed agreement from 2008. The BOE was spending a lot of money on attorney fees. Mr. Bleeker mentioned he was surprised that Mayor said that he has been involved with supporting BOE candidates and that it sounds like a total takeover by municipality. BOE and municipality should be separate. Mr. Bleeker was also surprised that the Mayor said that he would go with recreation activity over school activity.

Mayor Randy George - stated that the comments made by Mr. Bleeker are not accurate. The agreement was lost. The boro did not have a copy. A copy was found in Mayor George's personal storage. At time of the referendum a projection was made that 800 students would attend the schools now there are 650 students. No pressing need for the land. Children play sports and we need parking to go with fields. The reverter clause was only if boro did not do improvements to the fields within 5 years. Improvements were done and that is why it was asked to be taken out. Schools used property for 7 or 8 yrs without paying for it or the upkeep of it. At the last BOE meeting there was a discussion regarding the \$20,000 paid for mulch. After reviewing bills, only \$4,000 was spent on mulch which the boro has since reimbursed the school for. Other items were installed like mats and borders. Boro could have helped out with this. Mayor wants to apply for grants to redo the other playground. Mayor wants to be helpful on infrastructure. Mr. George also noted that in the Jan 27, 2017 BOE minutes auditor said the deficit wiped out the districts surplus. Facts are straight and there was a deficit. Mayor George went on to say that the land swap is over. He is going to look at minutes from 2007 to see how everyone voted. The school needed the property to eliminate the 7 foot wall that would have had to be built. The land is land locked. No public access to property. Property is not worth \$4 million dollars. Mayor has an appraisal and will bring it to the board. State of NJ concurred with the deal. He again stressed that the school districts needs to ask for help and boro will help. He commended the school for the great job they did with the playground and how good it looks. He also stated that the boro could have helped out with steps. In future ask Mayor when getting bids on projects. Mayor stated that he has been involved in school elections for 3 years because of deficit. He wants transparency. He thanked the board for doing the land swap deal.

Mr. Joe Ferrante - stated he attended the council meeting last week and Mr. Griffo mentioned that Mr. Melone had posted information online about a \$220k surplus that Mr. Griffo thought he did not have the right to post. Mr. Ferrante asked Mr. Griffo if he could state that there is a \$220k surplus to be returned to the public? Mr. Griffo replied as of June 30, 2017 audit report the money is available but doesn't necessarily mean that it is available for tax relief if a catastrophe or OOD placement happens. Mr. Griffo also stated that Mr. Melone giving out the information prematurely is like yelling fire in a movie theater. He has created many issues for the board including negotiations. Mr. Ferrante then asked if the BOE is giving the money out as tax relief or are you going to find a catastrophe to use the money. Mr. Griffo replied that the BOE is very careful to watch expenditures and is going to invite Mayor and a citizen to look at the budget. Mr. Griffo said that the BOE made a mistake in budget preparation and over spent. Mr. Ferrante finished up with his comment that the BOE auditor said the mistake was made by school business administrator.

Mr. John Bleeker - stated that the Mayor doesn't need to review the August 2007 minutes that he will tell him now that he (John Bleeker) voted no on the deal. He also wants to know how a public document can be in a personal file and not in the boro files.

Mayor Randy George - stated that the Boro used to outsource records for storage. All files are in secured lock space.

A. Motion to Open the Floor

The motion was made by Board Member Badami and seconded by Board Member Manning , and with a unanimous roll call vote, the motion carried.

B. Motion to Close the Floor

The motion was made by Board Member LaCognata and seconded by Board Member Manning , and with a unanimous roll call vote, the motion carried.

XVIII Old Business

None

XIX. New Business

Mr. Griffo announced that Mr. Dieter Lerch will be attending a meeting in January to deliver his CAFR report to the full board and public.

Ms. Melone wanted to confirm that the Mayor was still giving the school district the money for the mulch as he had indicated at the last meeting. The Mayor confirmed that a check for \$4000 was given to the school and Mrs. Andreniuk confirmed that the check had been received and deposited.

Ms. Melone also stressed that dialogue needs to occur before money is spent on items to be sure that the maximum amount is being spent on education items.

Ms. DeNova added that the board was not aware of the mulch and playground work that was done and was not expecting a \$20,000 bill for this.

Ms. Melone also expressed that a discussion may be necessary in regards to the land swap in light of what Mr. Bleeker talked about tonight about the missing document and the fact that the attorney wasn't present to offer advisement when the item was voted on.

Ms. Manning said that although the document was not "physically" reviewed, the issue had been discussed multiple times at meetings and felt that the board had been properly informed.

Mr. Griffo added that he and Mr. Coffaro had consulted with the attorney prior to the meeting getting answers to all of the questions board members had and that the information was then relayed to the board members prior to voting on the land swap.

Ms. DeNova presented Ms. Melone with a plaque honoring her service and dedication as a board member as this was Ms. Melone's last board meeting.

Mr. Griffo thanked Ms. Melone for service to the Board of Education as well.

XX. Future Meeting and Important Dates

January 3, 2018	Organizational Meeting	7:00 p.m.
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XXI. Executive Session

WHEREAS C231, P.L. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive or private sessions under certain, limited circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such as executive or private session;

THEREFORE, BE IT RESOLVED BY THE NORTH HALEDON BOARD OF EDUCATION that:

1) The Board has determined that it is necessary to meet in Executive Session on December 20, 2017 at 7:45 p.m. to discuss:

1. matters considered confidential by federal law, state statute or court rule;
2. matters which would impair the receipt of federal funds;
3. matters which constitutes an unwarranted invasion of individual privacy;
4. matters related to collective bargaining agreements;
5. matters involving the purchase, lease or acquisition of real property;
6. matters involving the setting of bank rates or investment of public funds where disclosure would harm public interest.
7. tactics and techniques used in protecting the safety and property of the public;
8. matters of pending litigation or items falling within attorney-client privilege;
9. personnel matters related to employment, unless the individuals involved have