

MINUTES**NORTH HALEDON BOARD OF EDUCATION REGULAR MEETING**

February 21, 2018

7:00 PM

The Meeting of the NORTH HALEDON Board of Education was held on Wednesday, February 21, 2018 at 7:00 PM in the Memorial School Cafeteria.

Present:

Board President Anthony Griffo

Vice President Peter TenKate

Board Member Louis Colli

Board Member Lucy DeNova

Board Member Michele Manning

Board Member Joseph Mannino

Board Member Jessica Leto

Not present:

Board Member Chirag Badami

Board Member Heather LaCognata

I. Call to Order by President Griffo

Meeting called to order by President Griffo at 7:03 pm.

7 members of the public were present.

II. Pledge of Allegiance**III. Roll Call****IV. Open Public Meeting Notice**

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. The notice requirements of the "Open Public Meetings Act" of the State of New Jersey have been satisfied by the inclusion of the date, time, place and purpose of this Workshop/Action Meeting in a legal advertisement in the Hawthorne Press (January 18, 2018), The Record (January 12, 2018) and The Star Ledger (January 20, 2018) with copies posted at the North Haledon Municipal Building, Memorial and High Mountain Schools. The Notice was also filed with the Borough Clerk of North Haledon, posted on the District's website and sent to those requesting that such a notice be mailed to them.

V. Approval of Minutes

BE IT RESOLVED that the Board of Education approves the minutes from the Organizational Meeting held on January 3, 2018 and the Regular Meeting and Executive Meeting held on January 24, 2018.

The motion was made by Board Member DeNova and seconded by Board Member Manning, and with a unanimous roll call vote, the motion carried.

VI. Correspondence

None

VII. Superintendent's Report

A. Enrollment

- Memorial -365
- HMS - 279
- Total in District - 644

B. Student Attendance

HMS: 16/17-252; 17/18-204.5

MS: 16/17-394; 17/18-204

C. HIB Report

January 2018

No cases to report

VIII. Representative's Report

Committee	Members	Reports
Board of Recreation	Ms. Manning	There was a meeting last Tuesday. They discussed changing to one open enrollment instead of using online enrollment due to issues with collection of payments.
Borough Council	Ms. Leto	There is a meeting tonight. At the last meeting they discussed traffic issues with school. No left turn on to HM road and no left turn on to Squaw Brook. March 13 "Hidden in Plain Sight" presentation will be at Mary Help at 7 pm.
Planning Board	Ms. LaCognata	They approved an addition to the NH Fire department bldg on High Mtn Road to accommodate the new truck. Mayor and Council will be discussing tonight giving 15 feet of the parking lot on HM road to the fire department for their addition.
PCSBA/NJSBA	Ms. DeNova	Ms. DeNova attended Feb 5 meeting where there were representatives from NJEA and NJSBA to discuss current issues in NJ education. The next meeting is on March 29. Ms. DeNova attended a Feb 3 NJSBA workshop where the new tool on superintendent evaluation was discussed. It was also stated that the Superintendent evaluation has to be done before July 1 or the district will lose points on QSAC. New board members have to do Superintendent Evaluation training before July 1 which is included in New Board Member Training.
N.R.E.S.C.	Ms. DeNova	None

IX. Petitions of Citizens on Agenda Items Only

Evelyn Mannino- Ms. Mannino commented that she attended the "In Plain Sight" presentation held at HMS. Although it was frightening it was incredible. Very informative. She also wants to extend thanks to Mayor George for helping out with Sweetheart Dance. Made \$1800.

Ms. Mannino questioned who makes the decision if there is outdoor recess and if its indoor why not in gym? Mr. Coffaro replied he will get back to her.

Ms. Mannino also wants to thank Ms. Mazzola and Ms. Tait for setting up Mashio's meeting and listening to student feedback and changing the menu. She then asked why can't we incorporate small bottles of water in the lunch plan. Mr. Griffo replied we are looking to change water fountains to bottle fillers if there is available funding but we can also check with Mashio's regarding adding bottled water.

Ms. Mannino asked what was the status of adding dishwashers to sanitize? Mr. Griffo replied we are also looking into that again we have to see about available funding.

A. Motion to Open the Floor

The motion was made by Board Member Manning and seconded by Board Member Leto, and with a unanimous roll call vote, the motion carried.

B. Motion to Close the Floor

The motion was made by Board Member Manning and seconded by Board Member Colli, and with a unanimous roll call vote, the motion carried.

X. **Finance**

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approves motions: A) Approval of District Claims; B) Approval of Transfer of Funds for January 31, 2018; C) Acceptance of Monthly Financial Reports for January 31, 2018

QUESTIONS/COMMENTS:

NONE

The motion was made by Board Member Colli and seconded by Board Member Leto, and with a unanimous roll call vote, the motion carried.

A. Approval of District Claims

Resolved that upon the recommendation of the Superintendent and the Business Administrator, the Board of Education approves the attached lists of claims for February in the total amount of \$ 991,683.63 be approved for payment, as follows:

i. General Operating Fund (Funds 10,11&12)	\$ 958,977.00
ii. Special Revenue Fund (Fund 20)	\$ 32,581.63
iii. Capital Projects Fund (Fund 30)	\$ 0.00
iv. Debt Service Fund (Fund 40)	\$ 0.00
v. Enterprise Fund (Fund 60)	\$ 125.00

B. Approval of Transfer of Funds for January 31, 2018

Resolve that upon the recommendation of the Superintendent and the Business Administrator, the Board of Education approves the transfer of funds in accordance with the attached list of adjustments for the month of January 31, 2018. The Board also authorizes the Superintendent to make interim transfers and report them at the next Board Meeting.

C. Acceptance of Monthly Financial Reports for January 31, 2018

Resolve that upon the recommendation of the Superintendent and the Business Administrator, the Board of Education accepts the Board Secretary's and Treasurer's Reports for the month ending January 31, 2018 and has determined that they are in agreement; Furthermore, resolved that, the Board of Education acknowledges receipt of the Board Secretary's certification, as noted below:

Pursuant to N.J.A.C.6A-16.10(c)3 and 4, I certify that as of January 31, 2018, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the North Haledon School District Board of Education, pursuant to N.J.A.C. 18A 22-8 and 18A 22-8.1

Furthermore resolve that pursuant to N.J.A.C. 6A 23A-16.10(c), the Board of Education certifies that as of January 31, 2018, after the review of the Board Secretary's monthly financial report, appropriation section, and upon consultation with appropriate district officials, and to the best of our knowledge no major account fund has been over-expended in violation of N.J.A.C. 6A 23A-16.10(b), that sufficient funds are available to meet the district's financial obligations for the remainder of the school year and that in accordance P.L.2004 Ch.73, budgetary transfers cumulatively in excess of 10% that require the approval of the Commissioner of Education are listed below and the required approval by the Executive County Superintendent of Schools has been requested above.

XI. Personnel

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approves motions: A)Approval of Substitute Teachers; B) Approval of Enrollment of Children of Non-Resident Staff; C) Approval of Part-Time Substitute Custodian; D) Approval of Temporary Hour Increase for Non-Instructional Aide; E) Approval of Graduate Level Coursework; F) Approval of Class Observation by College Student; G) Acceptance of Resignation; H) Approval of Return of FMLA Time; I) Amendment of Maternity Leave

QUESTIONS/COMMENTS:

In reference to letter E: Ms. DeNova questioned if this is for a degree or just a course. Mr. Coffaro replied just a course.

In reference to letter F: Mr. Mannino asked if this was just a random application or if this is tied to a program ? Mr. Coffaro replied it was just an application and because it is area of Special Education the person will be closely supervised.

The motion was made by Board Member Leto and seconded by Board Member Manning , and with a unanimous roll call vote, the motion carried.

A. Approval of Substitute List

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the attached list of substitutes for the 2017-2018 School Year.

B. Approval of Enrollment of Children of Non-Resident Staff

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the enrollment of the children (2) of non-resident staff member, Mr. Robert Topolski, to the Second Grade and Eighth Grade, respectively for the 2018-2019 School Year.

C. Approval of Part Time Substitute Custodian

Resolve that upon the recommendation of the Superintendent, the Board of Education approves Brian Doka as a part-time substitute custodian for the 2017-2018 School Year.

D. Approval of Temporary Hour Increase for Non-Instructional Aide

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the temporary increase of 2 hours per day for Jennifer Olsen as a non-instructional aide in the classroom effective retroactively starting on February 8, 2018 through the end of the 2017-2018 School Year.

E. Approval of Graduate Level Coursework

Resolve that upon the recommendation of the Superintendent, the Board of Education approves Graduate Level Coursework in accordance with the terms of their negotiated agreements as follows:

<u>Name</u>	<u>Course</u>	<u>School</u>	<u>Credits</u>	<u>Term</u>

Roseanne Morgantini	Current Issues in Special Education	William Paterson University	3.0	Summer 2018
---------------------	-------------------------------------	-----------------------------	-----	-------------

F. Approval of Class Observation by College Student

Resolve that upon the recommendation of the Superintendent, the Board of Education approves ten hours of classroom observation during the Spring 2018 by University of New Hampshire student, Kyle Scancerella to fulfill requirements for class titled, Introduction to Young Children with Special Needs.

G. Acceptance of Resignation

Resolve that upon the recommendation of the Superintendent, the Board of Education accepts the resignation of Full Time Instructional Aide, Jeanne Fondacaro effective April 14, 2018.

H. Approval of Return of FMLA Time

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the return of used Family Medical Leave Act (FMLA) time to Karen Gabriele from September 25, 2017 through February 2, 2018 due to her own serious health condition. Mrs. Gabriele used 85 accumulated sick days during this leave.

I. Amendment of Maternity Leave

Resolve that upon the recommendation of the Superintendent, the Board of Education amends maternity leave for Carrie Rohlf ("Rohlf"). Rohlf will be granted a paid leave of absence using accumulated sick time from January 26, 2018 through and including March 22, 2018, in connection with the birth date of her child on February 8, 2018. During this period, Rohlf will use 37 accumulated sick days, and will also receive compensation for district use of a Snow Day (February 7, 2018) and Winter Recess (February 19 and 20, 2018), without the use of accumulated sick days.

Be it further resolved at the end of her presumptive period of disability, Rohlf shall be granted a child-rearing leave of absence under the Family Medical Leave Act and NJ Family Leave Act which shall extend from March 23, 2018 through June 8, 2018. This leave shall be provided without pay but with a continuation of medical benefits.

Be it further resolved that Rohlf's anticipated return to work day shall be June 11, 2018

XII. Policy

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions: A) Second Reading- Policies and Regulations Alert 214; B) Second Reading - R 5330 Substance Abuse; C) Approval of Change in Delayed School Opening Time

QUESTIONS/COMMENTS:

Mr. Griffo commented that we had our first 2 hour delay and it was a seamless transition.

The motion was made by Board Member Leto and seconded by Board Member Mannino, and with a unanimous roll call vote, the motion carried.

A. Second Reading - Policies and Regulations Alert 214

- P 0169.02 Board Member Use of Social Networks (New)
- P 3437 Military Leave (Revised)
- P 4437 Military Leave (Revised)
- P 5516.01 Student Tracking Devices (New)
- R 7101 Educational Adequacy of Capital Projects (Revised)
- P 7425 Lead Testing of Water in Schools (New)
- P & R 7440 School District Security (M) (Revised)

- P & R 7441 Electronic Surveillance in School Buildings and on School Grounds (M) (Revised)
- P 8630 Bus Driver/Bus Aide Responsibility (M) (Revised)
- R 8630 Emergency School Bus Procedures (M) (Revised)
- P 9242 Use of Electronic Signatures (New)

B. Second Reading-R 5330-Substance Abuse

R 5530 Substance Abuse (Revised)

C. Approval of Change in Delayed School Opening Time

Resolve that upon the recommendation of the Superintendent, the Board of Education approves a change to the delayed opening time from a 90 minute delay to a two hour delay to allow adequate time for buildings and grounds preparation and to ensure the safety of students, parents and staff. In the event of a delayed opening, High Mountain School and Memorial Elementary School will begin at 10:30am.

XIII. Facilities & Services

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion: A)
Approval of District Facilities Use

QUESTIONS/COMMENTS:

NONE

The motion was made by Board Member Manning and seconded by Vice President TenKate, and with a unanimous roll call vote, the motion carried.

A. Approval of District Facilities Use

Resolve that upon the recommendation of the Superintendent, the Board of Education hereby approves the following use of district facilities subject to non-conflicting events.

<u>Organization</u>	<u>Day</u>	<u>Times</u>	<u>Location</u>	<u>Purpose</u>
Milestones Child Care Academy	March 24, 2018	9:00am-12:00pm	Memorial - Cafeteria	Preschool Prom
Milestones Child Care Academy	June 9, 2018	8:30am-12:00pm	Memorial - Gym	Preschool Graduation
Cub Scout Den #70	2/15/18 and 2/22/18	6:30pm-8:30pm	HMS - Room #102	Den Meeting
B&G Club of Hawthorne	March 8, 2018	6:00-7:30pm	HMS - Cafeteria	Cooking Club K-4th Grade
B&G Club of Hawthorne	4/11/18, 4/18, 4/25, 5/2, 5/9, 5/16, 5/23, 5/30	6:00-7:30pm	HMS - Cafeteria	STEM Program K-4th Grade
B&G Club of Hawthorne	4/12/18, 4/19, 4/26, 5/3, 5/10, 5/17, 5/24, 5/31	6:00-7:30pm	HMS - Cafeteria	STEM Program 5-8th Grade

PTO 3/29/18 6:00-9:00 PM MEMORIAL-GYM FAMILY FUN NIGHT

XIV. Curriculum

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion: A) Approval of Field Trips; B) Approval of Travel, Conference, Workshops & Related Expenses; C) Amendment of 2018-2019 School Calendar; D) Approval of Agreement with Above and Beyond Learning Group

QUESTIONS/COMMENTS:

In reference to letter C: Mr. Colli asked what changed on the calendar. Mr. Griffo replied there was an error in counting of the days with the snow days.

The motion was made by Vice President TenKate and seconded by Board Member DeNova, and with a unanimous roll call vote, the motion carried.

A. Approval of Field Trip

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the following field trip as noted below:

<u>Date</u>	<u>Grade</u>	<u>Location</u>	<u>Fee</u>
June 1, 2018	5th Grade	Native Lands - Veterans Memorial Park, Parsippany, NJ	\$19.00 collected per student
May 22, 2018	4th Grade	Sterling Mineral Museum, Ogdensburg, NJ	\$17.87 collected per student

B. Approval of Travel, Conference, Workshops & Related Expenses

Resolve that upon the recommendation of the Superintendent, the Board of Education approves reimbursement and expenses previously approved by the Superintendent for the following staff development, training, workshops, conferences and/or seminars as they are directly related to and within the scope of the participant's duties and are critical to the instructional needs and/or efficient operation of the district. The travel expenses are justified and within the guidelines established by the New Jersey Department of Education accountability regulations.

<u>Date</u>	<u>Participant</u>	<u>Workshop</u>	<u>Location</u>	<u>Fee</u>	<u>Other Costs</u>
February 23, 2018	John Abdelmalak	Argumentation in the NGSS Science Classroom	Mtclair, NJ	\$150.00	Mileage & Tolls
March 22, 2018	Alexandra Questa	Executive Function ADHD and Stress in the Classroom	Parsippany, NJ	\$119.99	Mileage & Tolls
March 23, 2018	Mary McLaughlin	Argumentation in the NGSS Science Classroom	Mtclair, NJ	\$150.00	Mileage & Tolls
March 7, 2018	Melissa Tait	PARCC Training	Mnroe Township	No Cost	Mileage & Tolls

C. Amendment of 2018-2019 School Calendar

Resolve that upon the recommendation of the Superintendent, the Board approves the amended 2018-2019 School Calendar.

D. Approval of Agreement with Above and Beyond Learning Group

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the agreement with Above and Beyond Learning Group for behavioral assessment not to exceed five (5) hours.

XV. **Petition of Citizens**

Members of the public may speak once for a maximum period of three minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time. We also recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, address, and if applicable, group affiliation and sign in before you begin

Kim Tanis-Ms. Tanis commented that her PD for March 12 at Ramapo College was not on the agenda to be approved and the next board meeting will be after that date.

A. Motion to Open the Floor

The motion was made by Vice President TenKate and seconded by Board Member Leto, and with a unanimous roll call vote, the motion carried.

B. Approval of Professional Development for Kim Tanis

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion to approve Kim Tanis to attend NJCEC conference at Ramapo College on March 12, 2018 at a cost of \$115 plus mileage reimbursement.

The motion was made by Vice President TenKate and seconded by Board Member Manning , and with a unanimous roll call vote, the motion carried.

C. Motion to Close the Floor

The motion was made by Board Member Manning and seconded by Board Member Mannino, and with a unanimous roll call vote, the motion carried.

XVI. **Old Business**

Ms. DeNova asked if there has been a finance meeting scheduled. Mr. Griffo replied we are working on a date.

Ms. DeNova then proposed that the finance committee be brought to the committee of the whole instead of being a stand alone committee. Mr. Griffo replied that this has already been discussed and that this would not be an ongoing issue to Ms. DeNova if she had not been removed from the finance committee. Ms. DeNova replied that she is over that but would like to do this for transparency purposes. Mr. Griffo replied that it is the board's responsibility to make the budget. Continued discussion took place until the point when Ms DeNova made a motion for the board to vote on whether they would like to move the finance committee to the committee of the whole forum instead of a stand alone committee.

Ms. DeNova asked if Mr. Griffo is inviting members of the public to meet about the budget. Mr. Griffo replied yes the Mayor will be allowed to review the budget. Ms. DeNova replied that she feels this is a conflict of interest and school boards agreed and that the board should get a legal opinion on this matter. Mr. Griffo replied that the board previously sought an opinion from the board's attorney of record and it was deemed allowable if the board so wished to do this.

Ms. DeNova then made a motion for the board to vote whether they should seek a legal opinion to allow a member of the public to review the budget.

Ms. DeNova asked if there has been any negotiations meeting this month. Mr. Griffo replied no.

A. Approval to move Finance Committee to Committee of the Whole Forum

Ms. DeNova motioned the board approve moving the finance committee to the committee of the whole forum

instead of leaving it as a stand alone committee.

The motion was made by Board Member DeNova and seconded by Board Member Colli, and with the following roll call vote:

- Board President Griffo no
- Vice President TenKate abstain
- Board Member Colli yes
- Board Member DeNova yes
- Board Member Manning no
- Board Member Mannino abstain
- Board Member Leto no

the motion does not carry.

B. Approval to Seek a Legal Opinion Regarding Allowing a Member of the Public to Review the Budget

Ms. DeNova motioned for the board to approve seeking a legal opinion as to whether or not a member of the public, such as the Mayor, should be allowed to review the school budget.

QUESTIONS/COMMENTS:

Ms. Manning requested that her comment be recorded that she is fed up with the bickering that takes place among the board members.

The motion was made by Board Member DeNova and seconded by Board Member Colli, and with the following roll call vote:

- Board President Griffo no
- Vice President TenKate no
- Board Member Colli yes
- Board Member DeNova yes
- Board Member Manning no
- Board Member Mannino no
- Board Member Leto no

the motion does not carry.

XVII. New Business

NONE

XVIII Future Meeting and Important Dates

March 14, 2018	Workshop Meeting	7:00pm
March 28, 2018	Regular Meeting	7:00pm
April 11, 2018	Workshop Meeting	7:00pm
April 25, 2018	Regular Meeting	7:00pm

XIX. Adjournment

The meeting adjourned at 8:23 p.m.

The motion was made by Board Member Leto and seconded by Board Member Mannino, and with a unanimous roll call vote, the motion carried.

Respectfully Submitted,

DEBRA ANDRENIUK

Board Secretary