

MINUTES**NORTH HALEDON BOARD OF EDUCATION ORGANIZATIONAL MEETING**

January 3, 2018

7:00 PM

The Meeting of the NORTH HALEDON Board of Education was held on Wednesday, January 3, 2018 at 7:00 PM in the Memorial School Cafeteria.

Present:

Board President Anthony Griffo
 Vice President Peter TenKate
 Board Member Chirag Badami
 Board Member Louis Colli
 Board Member Heather LaCognata
 Board Member Lucy DeNova
 Board Member Michele Manning
 Board Member Joseph Mannino

A. Call to Order by BA/Board Secretary, Debra Andreniuk**B. Pledge of Allegiance****C. Open Public Meeting Notice**

In accordance with the provisions of the Open Public Meetings Act, the North Haledon Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at the North Haledon Municipal Building and Memorial and High Mountain Schools and advertised in the Hawthorne Press, which has been designated as the Board's official newspaper, and mailed to the Star Ledger and the Bergen Record. Notice was also filed with the Borough Clerk and sent to those persons requesting that such notice be mailed to them.

D. Report of Election Results by BA/Board Secretary

The general election, which included the results for the Annual School Board Election of the Borough of North Haledon was held on November 7, 2017 pursuant to notice given and in accordance with current school law. A total of 5,794 ballots cast, including Election Day ballots cast at the seven election districts, Mail-in, Provisional and Overseas ballots.

BE IT RESOLVED, that the North Haledon Board of Education acknowledges the results of the General Election for membership on the Board of Education, which was held on November 7, 2017 as noted below, and as certified by the Clerk of the County of Passaic.

<u>Names of Candidates</u>	<u>Term</u>	<u># Votes</u>
Louis M. Colli, Jr.	3 years	1,016
Lucia DeNova	3 years	1,203
Jessica Leto	3 years	1,055
Michelle Ferrante-Melone	3 years	900
Valdo Panzera, Jr.	3 years	801
Susanne Brock	3 years	805
Write In Candidates:		14

E. Oath of Office

Mayor Randy George administered the Oath of Office to newly elected members Jessica Leto and Louis Colli.
 Judge Daniel Yablonsky administered the Oath of Office to newly elected member Lucy DeNova.

F. Roll Call

Ms. Leto was present.

1. Acknowledgement of Code of Ethics for School Board Members (Policy 0142)

BE IT RESOLVED, that the Board of Education acknowledges the authority of the Code of Ethics for School Board members stated at N.J.S.A. 18A:12-24.1, acknowledges receipt of a copy of the Code of Ethics, and shall sign a copy of the Code of Ethics to remain on file in the Board Offices during the members' term of office.

2. Annual Meeting Calendar (Policy 0154)

BE IT RESOLVED that the regular meetings for the North Haledon Board of Education will be held in accordance with the following schedule which will be distributed to each Board Member and the Public; and BE IT FURTHER RESOLVED that formal action may be taken at all Board Meetings which shall be held at the schools as indicated and shall begin at 7:00 p.m. unless otherwise noted and shall be open to the public in accordance with Open Public Meetings Act of the State of New Jersey.

January 24, 2018	Regular Meeting	Memorial School
February 7, 2018	Workshop Meeting	Memorial School
February 21, 2018	Regular Meeting	Memorial School
March 14, 2018	Workshop Meeting	Memorial School
March 28, 2018	Regular Meeting	Memorial School
April 11, 2018	Workshop Meeting	Memorial School
April 25, 2018	Regular Meeting	Memorial School
May 9, 2018	Workshop Meeting	Memorial School
May 23, 2018	Regular Meeting	Memorial School
June 13, 2018	Workshop Meeting	Memorial School
June 27, 2018	Regular Meeting	Memorial School
July 18, 2018	Regular Meeting	Memorial School
August 15, 2018	Regular Meeting	Memorial School
September 12, 2018	Workshop Meeting	Memorial School
September 26, 2018	Regular Meeting	Memorial School
October 17, 2018	Regular Meeting	Memorial School
November 7, 2018	Workshop Meeting	Memorial School
November 28, 2018	Regular Meeting	Memorial School
December 19, 2018	Regular Meeting	Memorial School
January 2, 2019	Organizational Meeting	Memorial School

BE IT FURTHER RESOLVED, that the Notice of Public Meeting is adopted with the following procedures:

- Section 1** The annual notice for the Borough of North Haledon Board of Education Meetings will be published in the Hawthorne Press and sent to The Record and the Star Ledger and will be filed with the Municipal clerk of the Borough of North Haledon and the County Superintendent's Office
- Section 2** The President of the Board will announce and have placed in the minutes of each meeting, a statement indicating that the notice requirement of the law has been satisfied stating the time, place and manner in which the required notice was provided.
- Section 3** Only emergency meetings may be held, if required and as permitted by law, without complying with the notice requirements of the law.
- Section 4** The Borough of North Haledon Board of Education will hold closed sessions only to discuss those matters which are specifically exempt from discussion in public in accordance with the law.

- Section 5** Prior to retiring to closed session, the Board will adopt a resolution indicating the general nature of the subject to be discussed at the closed session and if and when that discussion can be disclosed to the public.
- Section 6** Appropriate minutes will be kept of all meetings including the time and place for the meeting, members present, method of notice of the meeting and the subjects considered. Minutes once adopted by the Board of Education will be available for public inspection, except as to items which are specifically exempt for disclosure by law.
- Section 7** A portion at all public meetings of the Board's public meetings shall be established for public comment.
- Section 8** This resolution shall take effect immediately upon its adoption.

3. Designation of Official Newspapers (Policy 0154)

BE IT RESOLVED that the Board adopts the Hawthorne Press as the district's official newspaper and The Record as the alternate publication to be used for the advertisement of meetings and legal ads and all other necessary public notifications for the period of January 1, 2018 through December 31, 2018.

4. Adoption of Policies and By-Laws (Policy #0000.01 and 0154)

RESOLVED, that the bylaws and policies printed and codified in the comprehensive document entitled "Bylaws and Policies of the North Haledon Board of Education are hereby adopted and that all bylaws and policies heretofore adopted by the North Haledon Board of Education and inconsistent with the bylaws and policies hereby adopted are hereby rescinded, and

BE IT FURTHER RESOLVED, that in the event any policy, part of a policy or section of the bylaws is judged to be inconsistent with law or inoperative by a court of competent jurisdiction or is invalidated by a policy or contract duly adopted by this Board, the remaining bylaws, policies, and parts of policies shall remain in full effect.

5. Designation of Official Depositories and Signatories (Policy 0154)

BE IT RESOLVED, that the Board of Education of the Borough of North Haledon designates the Lakeland Bank as the Official Depository of District Funds for the 2017 calendar year; and

BE IT FURTHER RESOLVED that the Board approve the following list of accounts and signatories for funds held at the approved accounts. All warrants drawn on these accounts must contain no less than one "live" signature.

General Account

- Any three of the following persons:
1. President or Vice-President
 2. Board Secretary
 3. Treasurer

Cafeteria Checking Account

- Any two of the following lines of persons
1. President or Vice-President
 2. Board Secretary

Student Activity Account

- Any two of the following lines of persons
1. Principal
 2. Building Secretary
 3. Board Secretary

Payroll Agency Account - Facsimile Required

- All of the following persons:
1. Board Secretary
 2. Treasurer

Payroll Account - Facsimile Required

- One of the following:
1. Treasurer
 2. Board Secretary

Unemployment Insurance Trust Account

- Any two of the following persons:
1. President or Vice-President
 2. Board Secretary

Memorial School Petty Cash Account

- Any two of the following lines of persons:
1. Principal
 2. Building Secretary
 3. Board Secretary

High Mountain School Petty Cash Account

- Any two of the following lines of persons:
1. Principal

2. Building Secretary

3. Board Secretary

Business Office Petty Cash Account

Any two of the following lines of persons 1. Business Administrator or Superintendent

2. Assistant to the Business Administrator

6. Re-Adoption of Curriculum and Textbooks (Policy 0154)

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Board readopt the current curriculum and corresponding textbooks for the North Haledon School District for the ensuing school year.

P. **Public Comment**

Members of the public may speak once for a maximum period of three minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time. We also recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, address, and if applicable, group affiliation and sign in before you begin.

No Public Comments were made.

1. Motion To Open Floor

The motion was made by Board Member Manning and seconded by Board Member LaCognata, and with a unanimous roll call vote, the motion carried.

2. Motion To Close the Floor

The motion was made by Board Member Manning and seconded by Board Member DeNova, and with a unanimous roll call vote, the motion carried.

Q. **Adjournment**

The meeting adjourned at 7:24 p.m.

The motion was made by Board Member DeNova and seconded by Board Member Manning, and with a unanimous roll call vote, the motion carried.

Respectfully Submitted,

DEBRA ANDRENIUK

Board Secretary

