

MINUTES**NORTH HALEDON BOARD OF EDUCATION WORKSHOP MEETING**

June 13, 2018

7:00 PM

The Meeting of the NORTH HALEDON Board of Education was held on Wednesday, June 13, 2018 at 7:00 PM in the Memorial School Cafeteria.

Present:

Board President Anthony Griffo
Vice President Peter TenKate
Board Member Louis Colli
Board Member Heather LaCognata
Board Member Lucy DeNova
Board Member Michele Manning
Board Member Joseph Mannino
Board Member Jessica Leto

Not present:

Board Member Chirag Badami

I. Call to Order by President Griffo

The meeting was called to order by President Griffo at 7:04pm.

There were 60 members of the public present.

II. Pledge of Allegiance**III. Open Public Meeting Notice**

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. The notice requirements of the "Open Public Meetings Act" of the State of New Jersey have been satisfied by the inclusion of the date, time, place and purpose of this Workshop/Action Meeting in a legal advertisement in the Hawthorne Press (January 18, 2018), The Record (January 12, 2018) and The Star Ledger (January 20, 2018) with copies posted at the North Haledon Municipal Building, Memorial and High Mountain Schools. The Notice was also filed with the Borough Clerk of North Haledon, posted on the District's website and sent to those requesting that such a noticed be mailed to them.

IV. Appointment of Christine Casano as "acting Board Secretary" for the June 13, 2018 Workshop Meeting

President Griffo asks for a motion to appoint Christine Casano as the Acting Board Secretary for the Workshop Meeting held on June 13, 2018.

The motion was made by Board Member LaCognata and seconded by Board Member Manning , and with a unanimous roll call vote, the motion carried.

V. Roll Call

Also present: Mr. Nicholas Coffaro, Superintendent of Schools
Ms. Christine Casano, Acting Board Secretary

VI. Presentation-John Bertollo-Boys & Girls Club of Hawthorne

John Bertollo of the Boys & Girls Club of Hawthorne gave a presentation on a proposed Club Memorial; Before & After Care program at Memorial School for 2018-2019 School Year. ([B&GCLUB Hawthorne Before-After Care Presentation.pdf \(Attached\)](#), [B&GCLUB Hawthorne.pdf \(Attached\)](#))

Ms. LaCognata asked about the hours of operations, specifically start time. Mr. Bertollo answered the start time would be 7am.

Ms. DeNova asked how delayed openings are handled. Mr. Bertollo answered there would be no before care when there is a delayed opening.

Ms. Leto asked about extra days when school is not in session during the year. Mr. Bertollo answered there are opportunities for programs at the B&GClub during these days that parents need to sign-up for.

Mr. Mannino asked about emergency care form. Mr. Bertollo answered the per state law the B&GClub follows all regulations regarding medication and student privacy. All staff is First Aid trained.

VII. Executive Session

WHEREAS C231, P.L. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive or private sessions under certain, limited circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such as executive or private session;

THEREFORE, BE IT RESOLVED BY THE NORTH HALEDON BOARD OF EDUCATION that:

1) The Board has determined that it is necessary to meet in Executive Session on June 13, 2018 at 7:36p.m. to discuss:

1. Personnel matters related to employment, unless the individuals involved have requested in writing that the matters be discussed in public.
- 2) The Board will make public the matter(s) discussed if and when confidentially in no longer required.
- 3) The Board will take action pursuant to said discussion at a public meeting.

A. Motion to Go Into Executive Session

The motion was made by Vice President TenKate and seconded by Board Member LaCognata, and with a unanimous roll call vote, the motion carried.

B. Motion to Close Executive Session

The executive session meeting adjourned at 8:23p.m.

The motion was made by Board Member LaCognata and seconded by Board Member Mannino, and with a unanimous roll call vote, the motion carried.

VIII. Approval of Minutes

BE IT RESOLVED that the Board of Education approves the minutes from the Workshop Meeting and Executive sessions held on May 9, 2018, the Regular meeting held on May 22, 2018 and the Special Meeting and Executive sessions held on May 30, 2018. ([North Haledon Workshop Minutes- May 9, 2018.pdf \(Attached\)](#), [North Haledon Executive Minutes- May 9, 2018 Executive Session.pdf \(Attached\)](#), [North Haledon Regular Meeting Minutes- May 22, 2018.pdf \(Attached\)](#), [Executive Minutes- May 30, 2018.pdf \(Attached\)](#), [North Haledon Special Meeting Minutes- May 30, 2018.pdf \(Attached\)](#))

DISCUSSION/COMMENTS:

May 9, 2018 Minute Comments: Ms. DeNova said she did not agree to step down, that there was a vote. Ms. DeNova said she asked for counsel and did not get it. Ms. DeNova did not indicate she was resigning and wants that struck from the minutes. Ms. DeNova wants Mr. Merlino's comment that her ethics violation was so severe that she should be removed from the board, added to the minutes.

May 22, 2018 Minute Comments: Ms. DeNova wants the word "alleged" to be added. Ms. DeNova mentioned many names misspelled.

IX. Correspondence

None

X. Representative's Report

Committee	Members	Reports
Board of Recreation	Ms. Manning	None
Borough Council	Ms. Leto	Food Truck Event on Saturday 16th at the Rec Fields
Planning Board	Ms. LaCognata	June 25, 2018 Roundabout Proposal Meeting scheduled at HMS at 7pm
PCSBA/NJSBA	Ms. DeNova	Maker Space Program in Wall NJ scheduled for June 21, 2018
N.R.E.S.C.	Ms. DeNova	

I. Finance (by Joe Mannino)

- Quotes for upgrades and repairs

I. Facility

- Building utilization (cost for outside agencies?)

I. Curriculum

- Adv ELA...Mrs. Rough has been working feverishly as to Placement Test and Criteria. (Read email).
- World Language mandate (K-4) with writing over summer
- French (at MRHS); We have few students enrolled
- Visual/Performing Arts mandate (K-8) will be embedded in PE and ELA curriculum (summer)
- Library/Media will replace Woodshop (curriculum revamped to align with state)
- STEM Club at HMS occurred March 14th to June 6th with 35 members. Thank you to PTO for funding. Ms. Margiotta was STEM instructor and we thank her for work and dedication. (Read email)
- Special Education... we continue our focus on programming to keep students in district and with least restrictive placements, including behavioral management (Handle with Care)
- Vanessa Talerico (Read email)
- 18-19 Calendar (verbiage at bottom)

I. Technology

- Continue with our 1:1 initiative, as well as providing our incoming Grade 5 with new Chromebooks while Grade 8 Chromebooks will move to Memorial School. Again, we do have a priority list in terms of facility upgrades. Dependent upon our list, we are hoping to move forward with new Chromebooks

I. Public Relations

- Electronic Newsletter was implemented as not just a school newsletter but community based as well; I thank our PD, Mayor and TC, Public Library, NHEF, and PTO for proving relevant information for our newsletter

I. Policy

- Alert 215

I. Negotiations

- NA

XI. Superintendent's Report

I. 1. Student Achievement Awards

- Battle of Books (Memorial School students)
- Salesian Scholarship (HMS student)

1. Enrollment

- Memorial- 366
- HMS- 278
- Total 644 (no change from last month)
- K Registration from 54 to now 58

1. HIB

- May Report
- 1- case SUBSTANTIATED (Executive Session discussion)

1. HIB Report Card

- 17-18 School Report (full compliance)
- HMS Score 60 out of 78
- Memorial Score 59 out of 78
- Need to bolster staff training, as well as curriculum/instruction

1. Attendance Comparison

- May 16-17... HMS 268.5//May 17-18... HMS 215
- May 16-17... Mem 347//17-18...349

1. Nurse Visitation

- High in both buildings when compared to other districts
- Memorial average per month: 599.2
- HMS average per month: 612.7
- High months for Memorial: 680 (October) & 980 (May)
- High months for HMS: 800 (September) & 770 (October)
- 240-499 was average monthly range for local school districts (per building)
- One district (not local) was 340 on average but K-8 building
- Our 980 number in May... 22 school days at 44 students per day
- District wide concern; Need to look at all process and procedures (community issue)

1. High School Acceptances

- Still have 14 not committed, as well as 9 awaiting acceptances

- 5 undecided
 - 48 accepted
 - (Read list of schools with no number total)
1. Re-Registration
 - Will occur this summer for Grade 4 moving to Grade 5
 - Letter will be sent home with deadline to provide appropriate documentation
 1. Tuition
 - Our rates for the 18-19 school year
 - (Read list)
 1. ESY
 - Extended School Year begins July 5th, and ending August 1st
 - Time: 9:00 to 12:00 daily at Memorial School
 1. Letter from State as to Special Education Monitoring
 - Out of 46 requirements, we were non-compliant in 4
 - We have fulfilled our obligation and have corrected
 - (Read letter)
 1. Crisis Manual
 - We will meet with our PD over the summer
 - In process of revising and updating
 - Due to county by October 2018

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Discussion/Comments:

Mr. Coffaro opened floor for Mr. Mannino to give Finance Committee report. Mr. Mannino reported that the 5 year plan was reviewed and re-prioritized this past Monday during the committee meeting. Mr. Mannino reported there is 90k remaining from the 17/18 budget which will go toward gym repair and leakage issues at High Mountain School. The priority of items to be completed is, the gym wall, HVAC repairs, HVAC system control panel, Kitchen upgrades (dishwashers needed in cafeterias) and water fountain replacements. Mr. Mannino mentioned that the Clean Energy Audit figure of 100k that was thrown out in the past will be a lower figure ultimately. Also, the Finance Committee is working on increasing the Chromebook initiative with an additional 70 new Chromebooks next school year.

Mr. Colli asked if Machios asked for the dishwashers and who is currently paying for the paper trays. Mr. Coffaro answered.

Mr. Coffaro mentioned that at some point we need to consider a new hoop system for HMS and perhaps that can be worked into the 5 year priority list.

Mr. Coffaro discussed verbiage at the bottom of the 2018-2019 School Year Calendar and conversation occurred about how to handle snow days. Mr. Coffaro will make adjustments to the calendar, keeping the Graduation date of June 18, 2019 and resubmit to all board members for approval.

XII. Petitions of Citizens on Agenda Items Only

Public comments are invited on matters pertaining only to the agenda at this time.

Discussion/Comments:

Jenn Iaco, 530 High Mountain Road: Ms. Iaco, owner of Jenn's Junction would like to provide a proposal for

before-after care services at Memorial School.

Summer Fischer Tom, 61 Edson Place: Ms. Fischer Tom asked why we are repairing gym floor when there are gym roof issues. Mr. Griffo responded that the roof was tested and is secure. Ms. Fischer Tom asked if World Language K-4 would be a special or part of the classroom. Mr. Coffaro responded.

Nadyne Averso, 332 Manchester Avenue: Ms. Averso asked if we looked at other before-after care services beside B&GClub. She also mentioned that this is an opportunity for the board to make money instead of outsourcing. Mr. Coffaro replied there is no fee for facility use in our district.

Julie Priore, 885 Belmont Avenue: Ms. Priore is the owner of the Milestone Academy and is in the process of acquiring Little Steps Nursery School and would like to be considered for the before-after care program at Memorial School.

Carletta Fowlkes: Commented we should consider adding intermediate math to our curriculum and mentioned she is glad about the new visual arts program. Mr. Fowlkes asked how children will be selected for the visual arts program and Mr. Coffaro responded.

Kim Tanis, 21 Fairmont Avenue, Mahwah: Ms. Tanis commented that the 8th grade trip was fabulous and she has been part of overnight trips for 25 years. Ms. Tanis asked to be part of any committee that discusses overnight trips.

A. Motion to Open the Floor

The motion was made by Board Member Manning and seconded by Board Member LaCognata, and with a unanimous roll call vote, the motion carried.

B. Motion to Close the Floor

The motion was made by Board Member Manning and seconded by Board Member LaCognata, and with a unanimous roll call vote, the motion carried.

XIII. Board

BE IT RESOLVED upon the recommendation of the Superintendent, the Board of Education hereby approves the following items:

Discussions/Comments:

Ms. DeNova commented regarding item E, saying we should look into using the Herald News instead of the Star Ledger.

A. Appointment of the Business Administrator/Board Secretary

BE IT RESOLVED that the North Haledon Board of Education (hereinafter referred to as the "Board") appoints Debra Andreniuk as the Business Administrator/Board Secretary for the North Haledon School District for the period July 1, 2018 through June 30, 2019.

BE IT FURTHER RESOLVED that this Employment Agreement, has been submitted to and approved by the Executive County Superintendent, according to standards adopted by the Commissioner of Education, pursuant to N.J.S.A. 18A:7- 8(j).

BE IT FURTHER RESOLVED that the Board approves the Employment Agreement, with Debra Andreniuk for the position of Business Administrator/Board Secretary for the foregoing period of appointment, which Employment Agreement is attached to this Resolution and made a part hereof.

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and the Business Administrator/Board Secretary to execute, on behalf of the Board, the Employment Agreement by and between the Board and Debra Andreniuk.

B. Appointment of the Treasurer of School Monies for the 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Michael Donow as the Treasurer of School Monies for the 2018-2019 at annual salary of \$5,000.00.

- C. Appointment of Brown and Brown Benefit Advisors as broker of record for health benefits for 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approve the reappointment of Brown & Brown Benefit Advisors as broker of record for the district’s health benefits program for the 2018–2019 school year in accordance with N.J.S.A.18A:18A-5 (awarding contracts for professional services) and P.L. 1999, c.440.

- D. Appointment of the Balkin Risk Management as broker of record for 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approve the reappointment of Balkin Risk Management as broker of record of all district insurances (excluding health & dental benefits) for the 2018–2019 school year in accordance with N.J.S.A.18A:18A-5 (awarding contracts for professional services) and P.L. 1999, c.440.

- E. Approval of designation of Official Newspapers for Legal Ads for January 1, 2018 through December 31, 2018

The Board of Education retroactively approves the additional designation of The Star Ledger as the alternate publication to be used for the advertisement of meetings and legal ads and all other necessary public notifications for the period of January 1, 2018 through December 31, 2018. The Hawthorne Press shall be utilized whenever possible for all public announcements, however, when publication time requirements cannot be met, the daily publications of The Record and Star Ledger may be utilized in an effort to properly inform the public in a timely manner.

XIV. Finance

BE IT RESOLVED, that the North Haledon Board of Education, upon the recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary approves the following finance resolutions:

Discussion/Comments:

Ms. DeNova questioned Item E, asking if we need a BA with a QPA certificate. Mr. Coffaro answered.

Ms. DeNova asked if we should go out for bids on all professional services. Mr. Coffaro answered.

Ms. DeNova asked why are we going with Reiner Heating & Air Conditioning as there is a conflict with board member ownership. Mr. Coffaro answered that he would check with Debra Andreniuk.

Mr. Coli asked what the IDEA grant is and what is it being used for. Mr. Coffaro answered.

Only item A was voted on at this meeting.

The motion was made by Board Member DeNova and seconded by Board Member Leto, and with a unanimous roll call vote, the motion carried.

- A. Approval to Solicit Proposals for Legal Counsel for the Board of Education(to be voted on 6/13/18)

Resolve upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the Business Administrator to hereby solicit proposals from legal firms to represent the Board of Education as it’s legal counsel.

- B. Approval of District Claims

Resolve that upon the recommendation of the Superintendent and the Business Administrator, the Board of Education approves the attached lists of claims for May in the total amount of \$ XXXXX.XX be approved for payment, as follows:

i.General Operating Fund(Funds 10,11&12)	\$ xxx,xxx.xx
ii.Special Revenue Fund (Fund 20)	\$ xx,xxx.xx
iii.Capital Projects Fund (Fund 30)	\$ x.xx
iv Debt Service Fund (Fund 40)	\$ xx,xxx.xx

C. Approval of Transfer of Funds for May 31, 2018

Resolve that upon the recommendation of the Superintendent and the Business Administrator, the Board of Education approves the transfer of funds in accordance with the attached list of adjustments for the month of May 31, 2018. The Board also authorizes the Superintendent to make interim transfers and report them at the next Board Meeting.

([May 2018 Transfers.pdf \(Attached\)](#))

D. Acceptance of Monthly Financial Reports for May 31, 2018

Resolve that upon the recommendation of the Superintendent and the Business Administrator, the Board of Education accepts the Board Secretary's and Treasurer's Reports for the month ending May 31, 2018 and has determined that they are in agreement;

Furthermore, resolved that, the Board of Education acknowledges receipt of the Board Secretary's certification, as noted below:

Pursuant to N.J.A.C.6A-16.10(c)3 and 4, I certify that as of May 31, 2018, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the North Haledon School District Board of Education, pursuant to N.J.A.C. 18A 22-8 and 18A 22-8.1

Furthermore resolve that pursuant to N.J.A.C. 6A 23A-16.10(c), the Board of Education certifies that as of May 31, 2018, after the review of the Board Secretary's monthly financial report, appropriation section, and upon consultation with appropriate district officials, and to the best of our knowledge no major account fund has been over-expended in violation of N.J.A.C. 6A 23A-16.10(b), that sufficient funds are available to meet the district's financial obligations for the remainder of the school year and that in accordance P.L.2004 Ch.73, budgetary transfers cumulatively in excess of 10% that require the approval of the Commissioner of Education are listed below and the required approval by the Executive County Superintendent of Schools has been requested above.

E. Appointment of Purchasing Agent for the 2018-2019 School Year

WHEREAS, Debra Andreniuk, School Business Administrator/Board Secretary effective July 1, 2018, at present does not possess a qualified purchasing agent (QPA) certificate;

WHEREAS, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3 (b), on July 1, 2015, has increased the bid threshold for school districts with purchasing agents who possess qualified purchasing agent certificates from \$36,000 to \$40,000;

WHEREAS, the North Haledon Board of Education would like to take advantage of the maximum bid threshold of \$40,000;

NOW, THEREFORE BE IT RESOLVED that the North Haledon Board of Education hereby appoints pursuant to N.J.A.C. 5:34-5.5 Debra Andreniuk, as temporary purchasing agent of the board of education, effective July 1, 2018, contingent upon DLGS approval, and as such, establishes and sets the bid threshold amount of \$40,000 for the board of education, and furthermore, the board authorizes Debra Andreniuk to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate the newly established bid threshold amount.

F. Appointment of Lerch, Vinci and Higgins as School Auditor for 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator that the Board of Education approve the reappointment of the firm of Lerch, Vinci, & Higgins as School auditor as of and for the fiscal year ending June 30, 2019 in accordance with NJSA 18A:18A-5 (the awarding of contracts for professional services) and P.L. 1999, c.440 at a fee of \$23,400.00 In accordance with the terms and conditions of the engagement agreement, the hourly rate of \$150-\$175 (for partners) shall apply for other related financial advisement and services in accordance with the terms and conditions as set forth in the agreement, which shall be maintained on file in the Business (BOE) Office The Board Secretary is hereby directed to publish a notice of this award in the official newspaper of the Board.

G. Approval of the Direct Deposit Program for the 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator, the Board of Education designates Lakeland Bank to be used for the district's mandatory direct deposit program for all employee groups for the 2018-2019 School Year.

- H. Approval of Business Administrator to close out books for 2017-2018 School Year and open books for 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the Business Administrator to pay supplementary bill lists and payroll which shall become due on or before June 30, 2018, including all year-end payables; to proceed with all necessary adjustments and transfers to close the books for the 2017-18 fiscal year, as well as any and all entries and actions for the opening of the 2018-19 fiscal year, including but not limited to the issuance and or cancellation of purchase orders, stale dated checks, transfers, award of contracts in compliance with the Public Contracts Laws, and other such actions as may be required by statute, code and Board Policy; and

BE IT FURTHER RESOLVED, that the Board authorizes the Superintendent and Business Administrator to process and issue the payment of bills and claims between Board meetings during the months of June, July and August 2018; and

BE IT FURTHER RESOLVED that all those actions shall be presented to the Board at its next meeting for ratification and/or final approval.

- I. Approval of Claims Auditor with Pre-Payment Authority for the 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education designates the Business Administrator as the Claims Auditor with authority, as provided by Title 18A: 19-2, to direct pre-payment of claims for Debt Service, Payroll, Fixed Charges and any other claim which would be in the best interest of the Board to pay promptly.

- J. Appointment of Representatives for the Requesting of Federal and State Funds for the 2018-2019 School Year

Resolve that the Board of Education appoints the Superintendent of Schools and the Business Administrator as agents to request federal and state funds under the existing State and Federal Laws for the 2018-2019 school year.

- K. Approval of Minimum Chart of Accounts for 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator that the Board of Education approves the application of the Uniform Minimum Chart of Accounts for the 2018-2019 school year.

- L. Approval of Transfer Authority Designation for the 2018-2019 School Year

Resolve that the Board of Education designates the Superintendent of Schools as Chief School Administrator with the transfer authority to approve line item budget transfers as necessary between Board of Education meetings for the 2018-2019 school year, and

Further be it resolved that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of such meeting not less than monthly.

- M. Approval of Investments and Wires Authorization for the 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education designates the Business Administrator as the person responsible for any and all Board of Education investments, including the purchase the or sale of C.D.'s, repurchase agreements and other securities; and

Be It Further Resolved, that the Business Administrator be authorized to make wire transfers amongst board accounts as necessary; and

Furthermore Be Resolved, that the Board Secretary be authorized to enter into agreements with the State to allow the State to initiate debit and credit entries to the Board of Education accounts in its depositories by automatic deposit or ACH debit when appropriate.

N. Approval of Fee for Copies of Public Documents for the 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator, the Board of Education approves a photocopy fee of \$0.05 for printed material of letter size and \$0.07 for legal size and larger documents for public documents for the 2018-2019 school year.

O. Approval of Implementation of the School Budget for 2018-2019 School Year

Resolve that the Board of Education authorizes the Superintendent of Schools and the Business Administrator to implement the 2018-2019 School Budget pursuant to local and State policies.

P. Approval of Tuition Rates for the 2018-2019 School Year

It is recommended by the Superintendent of Schools that the Board of Education approve the establishment of tuition rates for the 2018-2019 school year as follows, said rates reflecting the 2018-19 budget statement tuition calculations;

2018-2019 GRADE TUITION RATES

- Kindergarten \$ 16,628.00
- Grades 1 – 5 \$ 14,246.00
- Grades 6-8 \$ 15,692.00
- LLD \$ 25,071.00
- MD \$ 25,950.00

Q. Approval of Schedule of Taxes for the 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator, the Board of Education authorized the below schedule of taxes for the General and Debt Service Tax Levy for the 2018-2019 School Year.

Payment Date	General Tax	Debt Service	Total Payment
July 10, 2018	\$ 785,333.00	\$ 302,400.00	\$ 1,087,733.00
August 10, 2018	\$ 785,333.00		\$ 785,333.00
September 10, 2018	\$ 785,333.00		\$ 785,333.00
October 10, 2018	\$ 785,333.00		\$ 785,333.00
November 9, 2018	\$ 785,333.00		\$ 785,333.00
December 10, 2018	\$ 785,333.00		\$ 785,333.00
January 10, 2019	\$ 785,333.00	\$ 1,177,400.00	\$ 1,962,733.00
February 8, 2019	\$ 785,333.00		\$ 785,333.00

March 8, 2019	\$ 785,333.00		\$ 785,333.00
April 10, 2019	\$ 785,333.00		\$ 785,333.00
May 10, 2019	\$ 785,333.00		\$ 785,333.00
June 10, 2019	\$ 785,340.00		\$ 785,340.00
Total Tax Levy	\$ 9,424,003.00	\$ 1,479,800.00	\$ 10,903,803.00

R. Approval of Service Providers for the 2018-2019 Fiscal Year

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator and pursuant to PL 2015, Chapter 47, the Board of Education approves the following contracts; and

Furthermore, the Board of Education acknowledges that these contracts are, have been and will continue to be in full compliance with all state and federal statutes and regulations, in particular New Jersey Title 18A:18 et seq. NJAC 23 and the Federal Uniform Administrative Requirements 2CFR, Part 200.

Service Provider	Service Rendered	Previous Contracted	Estimated Cost
Renew Contract:			
Strauss Esmay	Policy Consultants	4,535.00	2,495.00
Horizon BC & BS of New Jersey	Insurance: Medical & Prescp	1,553,082.00	1,708,164.00
Delta Dental	Insurance: Dental	59,750.00	64,900.00
NJ School Board Insurance Grp	Insurance: Workers Comp.	65,332.00	47,895.00
NJ School Board Insurance Grp	Insurance: General Commer.	45,992.00	42,472.00
NJ School Board Insurance Grp	Insurance: Vehicle	4,459.00	4,033.00
NJ School Board Insurance Grp	Insurance: Professional	23,348.00	23,422.00
Monarch Insurance	Insurance: Student Accident	4,551.00	4,551.00

Lakeland Bank	Sale Leaseback	68,605.00	68,605.00
Key Governmental Financing	Lease: Computers	54,093.00	54,093.00
Educational Data Services	Office & Classroom Supplies	2,500.00	1,970.00
Discovery Education	Streaming License	3,200.00	3,200.00
Discovery Education	Science Techbooks	5,500.00	5,740.00
Frontline Education	Employee Evaluation Mgmt	2,064.00	2,224.00
OnCourse	Lesson Planner Module	2,794.00	2,850.00
Blackboard	Blackboard connect service	1,278.00	1,278.00
Learinging A_Z	Reading A-Z/Raz-Kids	5,500.00	5,824.00
School Dude	Maintenance Software	3,000.00	2,263.00
RICOH	Rentals: Copiers High Mt.	4,860.00	5,000.00
Carmelina Tirri, MD	School Physician	1,000.00	1,000.00
Bayada Nursing Services	Substitute Nursing Services	1,000.00	1,000.00
B.C.S.S.	Audiological Services	1,880.00	1,900.00
Northern Regional Ed. Services	Substitute Services	6,500.00	6,550.00
Hawthorne Press- The Record	Legal Advertisements	4,000.00	4,000.00
Realtime	Student Database Services	11,345.00	11,770.00
Mealtime	Student Meal Eligibility	4,615.00	300.00

	Database Services		
Phoenix Advisors	Bond Services	1,000.00	1,000.00
Verizon	Telephone Services	1,000.00	1,100.00
X-Tel	Telephone Services	4,400.00	4,950.00
Lightpath	Telephone Services	6,000.00	6,600.00
Lightpath	Internet Providers	11,496.00	12,000.00
Western Pest Control	Pest Control Services	1,880.00	1,680.00
P.S.E. & G.	Electricity Services	197,800.00	197,800.00
P.S.E. & G. / Direct Energy	Natural Gas Services	60,000.00	60,000.00
Automated Logic	H.V.A.C. Controls	7,800.00	3,978.00
J. Valente Plumbing	Plumbing Services	4,600.00	3,000.00
Associated Fire Protection	Fire Maintenance Services	11,376.00	9,578.00
Faase Electric	Electrical Services	5,200.00	3,000.00
Northern Regional Ed. Services	Computer Technician	77,472.00	79,800.00
Acclaim Inventory	Fixed Asset Inventory	1,600.00	1,600.00
Pfister	Roofing Maintenance	3,000.00	3,000.00
New Contract:			
Asbury Park	Payroll and Accounting Software Licensing fees	\$ 0.00	\$ 16,500.00
E-Rate	e rate services	0.00	1,895.00

Strategies			
Aero Environmental Services, Inc.	Environmental services	0.00	3,000.00
Board Connect		0.00	2,395.00
Discovery Education	Social Studies Tech Books	0.00	5,740.00
Jersey Elevator	Lift inspection HMS	0.00	100.00
Jersey Elevator	Elevator Maintenance at Memorial School	0.00	1,800.00
Reiner Heating & Air Condit.	HVAC Services	0.00	21,400.00
Zumu Software	Website Hosting	0.00	2,800.00
Permitted to Expire:			
Patriot Energy	H.V.A.C. Services	18,165.00	0.00
Wilentz Goldman & Spitzer	Board Attorney	25,000.00	0.00
C.D.K. System	Accounting Software	3,865.00	
Action Data Services	Payroll Services	35,000.00	
Exclusive Accounting Services	Agency Services	3,500.00	
Corby Associates	Playground Inspections	1,395.00	
'e2e EXCHANGE	E-rate services	3,540.00	
New Wave Environmental	Environmental Services	2,250.00	
Arrow Elevator	Elevator Maintenance at Memorial School	2,000.00	

S. Approval of the Use of State Contracts for the 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator, the Board of Education approves the district Purchasing Agent to make purchases of goods and services entered into of behalf of the State by the Division of Purchase and Property, utilizing various vendors that have State Contracts. The Purchasing Agent shall make known to the Board the commodity or service, vendor and State Contract Number utilized.

T. Acceptance of Funds and Approval of Submission of ESEA Grant Application for the 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator, the Board of Education accepts the FY 2019 Award for ESEA, as noted below, and agrees to the submission of the Grant Application to the New Jersey Department of Education for approval:

Title I \$107,908.00

Title II A \$21,654.00

Title III \$1,530.00

Title IV \$10,000.00

U. Acceptance of Funds and Approval of Submission of I.D.E.A. Grant Application for the 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent and the Business Administrator, the Board of Education accepts the FY 2019 award for I.D.E.A.-Basic and Pre-School, as noted below, and agrees to the submission of the grant application to the New Jersey Department of Education for approval:

I.D.E.A.-Basic \$134,202

I.D.E.A.-Pre-school \$8,018

V. Approval of the Operation of the Petty Cash Account for the 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator, the Board of Education approve the operation of the Petty Cash accounts (Checking and Cash) as outlined in Board Policy #6620 for the 2018-2019 school year.

W. Approval of the Operation of the Student Activity Fund for the 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator, the Board of Education approve the operation of the Student Activity Fund as outlined in Board Policy #6660 for the 2018-2019 school year.

X. Approval of Out of District Placement Tuition Contracts for 2018-2019 School Year

Resolve upon the recommendation of the Superintendent, the Board of Education approves the Out of District Placements for the 2018-2019 school year programs as follows:

<u>Student ID#</u>	<u>School</u>	<u>Tuition</u>	<u>Extraordinary Services (Aide)</u>	<u>Dates</u>
10012	Glenview Academy	\$74,727.88	\$41,976.00	7/9/2018-6/30/19
23182	New Beginnings	\$76,071.96	\$41,976.00	7/9/2018-6/30/19
23827	New Beginnings Annex	\$69,369.84	\$0	7/9/2018-6/30/19

26359	New Beginnings Annex	\$69,369.84	\$0	7/9/2018-6/30/19
23836	New Beginnings Annex	\$52,027.38	\$0	7/9/2018-6/30/19
23704	New Beginnings Annex	\$69,369.84	\$0	7/9/2018-6/30/19
23451	Children's Therapy Center	\$88,580.00	\$0	7/5/2018-6/30/19
23268	The Craig School	\$53,700.00	\$0	7/9/2018-6/30/19

Y. Approval of Out of District Placement Transportation Contract for 2018-2019 Extended School Year Program

Resolve that upon the recommendation of the Superintendent of Schools and pursuant to PL 2015, Chapter 47, the Board of Education approves the services agreement, with Northern Regional Educational Services Commission for the following routes, at a total cost of \$

ROUTE	SCHOOL	CONTRACTOR	# OF STUDENTS	COST: ROUTE/ADM. FEE (Est.)	DATES
334B	GLENVIEW/GRAMON/NEW BEGINNINGS		2		
1011B	CHILDREN'S THERAPY CENTER		1		
1173F	NEW BEGINNINGS ANNEX (MEMORIAL SCHOOL)				

Z. Approval of Parent Transportation Contract for 2018-2019 School Year

Resolve that upon the recommendation of Superintendent of Schools and the Business Administrator, the Board approve a Parental Contract for Student Transportation for student ID 23268 for the daily transportation to the Craig School, at the per diem rate of \$42.37 for a maximum of 203 days and \$8,601.11 between July 9, 2018 and June 30, 2019.

[\(2018-2019 Parental transportation contract.pdf \(Attached\)\)](#)

AA. Approval of ABA Services for 2018-2019

Resolve that upon recommendation by the Superintendent of Schools, the Board of Education approve ABA services for ESY at \$90 per hour for ABA services and \$125.00 per hour for Program Coordination Services with North Jersey Outreach/KDDDS TOO Inc.

BB. Approval of Contract with Physical Therapist for 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator, the Board of Education approves the contract with Rachel Secemski for Physical Therapy services at a rate of \$90.00 per hour from July 1, 2018-June 30, 2019.

CC. Approval of Nursing Contract for 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent, the Board of Education approves a contract with Carefinders Total Care, LLC., for nursing services for a student (ID #23451) with special needs in accordance with the student's IEP, at the hourly rate of \$xx.xx in accordance with the agreement, for the period of July 1, 2018 through June 30, 2019.

DD. Approval of Continuance of Coordinated Transportation Agreements for 2018-2019 School Year

Resolve that upon recommendation by the Superintendent of Schools, the Board of Education approves the continuance of the Coordinated Transportation Agreements with the following for the 2018-2019 school year.

COMMISSION
Northern Region Educational Services Commission
Manchester Regional High School

XV. **Personnel**

BE IT RESOLVED, that the North Haledon Board of Education, upon the recommendation of the Superintendent of Schools approves the following personnel resolutions:

Discussion/Comments:

Ms. DeNova asked if Chad in item R is related to our BA. Mr. Griffo answered. Ms. DeNova asked where we posted the job and said we should be hiring our own North Haledon kids.

Mr. Coli commented on item X asking why we are hiring a substitute custodian. Mr. Coffaro answered it is a substitute maintenance position specifically for Toska's position.

Only items A, B & C were voted on at this meeting.

The motion was made by Board Member LaCognata and seconded by Board Member Leto, and with a unanimous roll call vote, the motion carried.

A. Appointment of Grade 5 Math Teacher (to be voted on 6/13/18)

Resolve that upon the recommendation by the Superintendent of Schools, the Board of Education award a teaching contract to Janie Vicchio (tenure track), at an annual salary of \$51,379 (BA Step 1) with health benefits, effective September 1, 2018 through June 30, 2019, pending receipt of a favorable criminal history review.

B. Appointment of Student Assistance Counselor (SAC) (to be voted on 6/13/18)

Resolve that upon the recommendation by the Superintendent of Schools, the Board of Education award a contract to Kimberly Minarovich (tenure track) as Student Assistance Counselor, at an annual salary of \$55,129 (MA Step 1) with health benefits, effective September 1, 2018 through June 30, 2019, pending receipt of a favorable criminal history review.

C. Appointment of Library/Media Specialist for 2018-2019 (to be voted on 6/13/18)

Resolve that upon the recommendation by the Superintendent of Schools, the Board of Education award a contract to Elizabeth Quinn (tenure track) as the Library Media Specialist, at an annual salary of \$60,204 (MA Step 8) with health benefits, effective September 1, 2018 through June 30, 2019, pending receipt of a favorable criminal history review. Also providing for up to 30 summer hours at the contractual rate of \$50 per hour.

D. Approval of Return to Work of Part Time Non-Instructional Aide

Resolve that upon the recommendation of the Superintendent, the Board of Education retroactively approves the return to work date of June 8, 2018 per doctor approval for Part Time Non-Instructional Aide, Joyce

Portela.

E. Approval of Home Instruction

Resolve that upon the recommendation of the Superintendent, the Board of Education retroactively approves Home Instruction for student #24023 by Alexandra Questa, for five (5) hours per week and Corrie Bouma for five (5) hours per week starting on or about June 4, 2018 through June 22, 2018 at \$50.00 per hour.

F. Approval of Sick Time Payout per NHEA agreement for Retiring Employees

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves the payout of unused sick time per the negotiated agreement to the following retiring staff members as a non precedent setting action:

Steph Macalle \$3,490.00
 Robert Hebenstreit \$9,000.00

G. Approval of Vacation Time Carryover to 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves the carryover of up to the following vacation days from 2017-2018 to 2018-2019 school year for the following employees, in accordance with his/her employment contract:

ROLE	DAYS
Superintendent of Schools	Twenty (20) Days
Business Administrator	Twenty (20) Days
Director of Curriculum, Instruction, Assessment and Student Services	Twenty (20) Days
Principal of High Mountain School	Twenty (20) Days
Principal of Memorial School	Twenty (20) Days
Confidential Secretary/Assistant to the Superintendent	Twenty (20) Days
Assistant to the Business Administrator	Fifteen (15) Days

H. Approval of Instructors and Aides for the 2018-2019 ESY Program

Upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of the following personnel as Extended School Year program instructors and aides, at the contractual rate, pending sufficient enrollment:

STAFF MEMBER	POSITION	PROGRAM	PROGRAM DATE	HOURS PER DAY
Sharon Governale	Instructor	ESY	07/05/2018-08/01/2018	3.5
Roseanne Morgantini	Instructor	ESY	07/05/2018-	3.5

			08/01/2018	
Anne Marie Murphy	Instructor	ESY	07/05/2018-08/01/2018	3.5
Toni DeRuiter	Instructional Aide	ESY	07/05/2018-08/01/2018	3
Cheryl D'Andrea	Instructional Aide	ESY	07/05/2018-08/01/2018	3
Susan Schwenker	Instructional Aide	ESY	07/05/2018-08/01/2018	3
Cliff VanderHave	Instructional Aide	ESY	07/05/2018-08/01/2018	3
Sherri Nickels	Instructional Aide	ESY	07/05/2018-08/01/2018	3

I. Approval of Other Staff for ESY for 2018-2019

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of the following personnel as Extended School Year program staff at the contractual rate, pending sufficient enrollment:

STAFF MEMBER	POSITION	PROGRAM	NOT TO EXCEED
Lori Romeo	Nurse	ESY	\$300.00
Andrea Finkelstein	Occupational Therapist	ESY	\$1,200.00
Jessica Van Dyke	Speech Therapist	ESY	\$2,400.00

J. Approval of Principal of High Mountain School Contract for 2018-2019 School Year

BE IT RESOLVED that the North Haledon Board of Education (hereinafter referred to as the "Board") appoints Michele Mazzola as the Principal of High Mountain School for the North Haledon School District for the period July 1, 2018 through June 30, 2019.

BE IT FURTHER RESOLVED that the Board approves the Employment Agreement, with Michele Mazzola for the position of Principal for the foregoing period of appointment, which Employment Agreement is attached to this Resolution and made a part hereof.

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and the Business

Administrator/Board Secretary to execute, on behalf of the Board, the Employment Agreement by and between the Board and Michele Mazzola.

K. Approval of Principal of Memorial School for 2018-2019 School Year

BE IT RESOLVED that the North Haledon Board of Education (hereinafter referred to as the "Board") appoints Melissa Tait as the Principal of Memorial School for the North Haledon School District for the period July 1, 2018 through June 30, 2019.

BE IT FURTHER RESOLVED that the Board approves the Employment Agreement, with Melissa Tait for the position of Principal for the foregoing period of appointment, which Employment Agreement is attached to this Resolution and made a part hereof.

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and the Business Administrator/Board Secretary to execute, on behalf of the Board, the Employment Agreement by and between the Board and Melissa Tait.

L. Approval of Director of Curriculum, Instruction, Assessment and Child Services

BE IT RESOLVED that the North Haledon Board of Education (hereinafter referred to as the "Board") appoints Antonella Lind as the Director of Curriculum, Instruction, Assessment and Child Services (hereinafter referred to as the "Director") for the North Haledon School District for the period July 1, 2018 through June 30, 2019.

BE IT FURTHER RESOLVED that the Board approves the Employment Agreement, with Antonella Lind for the position of Director for the foregoing period of appointment, which Employment Agreement is attached to this Resolution and made a part hereof.

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and the Business Administrator/Board Secretary to execute, on behalf of the Board, the Employment Agreement by and between the Board and Antonella Lind.

M. Approval of Certificated Tenured Staff for 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves the award of a contract to the following certificated tenured professional teaching staff for the 2018-2019 school year:

NAME	STEP	SALARY	LONGEVITY
Nicole Bacchas	MA 6	\$57,304	-----
Kaitlin Bailey	BA 4-5	\$52,779	-----
Dayana Bilbao	BA 10	\$62,154	-----
Marissa Blakely	MA 6	\$57,304	-----
Corrie Bouma	MA 9	\$63,004	-----
Nancy Caruso	BA 15	\$82,119	\$3,000
Raina Cioletti	BA 9	\$59,254	-----
Jennifer Cleri	MA 12	\$72,069	-----
Laura Coscia	BA 15	\$82,119	\$2,000
Allison Cosgrave	BA 4-5	\$52,779	-----
Sharon Cubicciotti	MA +30 15	\$89,619	\$3,000

Audrey Dean	MA 11	\$68,904	-----
Wendy DeStaso	BA 15	\$82,119	\$3,000
Stacey Dougherty	BA 10	\$62,154	-----
Karen Gabriele	MA 15	\$85,869	\$2,000
Sharon Governale	BA 11	\$65,154	-----
Christine Haggerty	MA 7	\$58,504	-----
Mary Ann Jones	BA 15	\$82,119	\$2,000
Linda Khoyan	MA 15	\$85,869	\$5,000
Kristin Klein	BA 7	\$54,754	-----
Anita Kocevski	MA 7	\$58,504	-----
Jennifer Lally	MA +30 15	\$89,619	\$3,000
Krista Losardo	BA 9	\$59,254	-----
Victoria Macaluso	BA 4-5	\$52,779	-----
Mary McLaughlin	BA 15	\$82,119	-----
Janelle Metzler	MA 15	\$85,869	\$2,000
Roseanne Morgantini	BA 8	\$56,454	-----
Daniel O'Marra	MA 11	\$68,904	-----
Daniel Onove	MA +30 15	\$89,619	\$4,000
Margaret Peschel	BA 15	\$82,119	-----
Alexandra Questa	BA 4-5	\$52,779	-----
Carrie Rohlf	BA 12	\$68,319	-----
Lori Romeo	BA 15	\$82,119	\$3,000
Christina Rough	MA 15	\$85,869	\$2,000
Judith Russo	MA 15	\$85,869	\$2,000
Dara Scully	BA 12	\$68,319	-----
Kristina Stipelkovich	MA 15	\$85,869	\$2,000
Vanessa Talarico	MA 12	\$72,069	-----
Kim Tanis	MA 15	\$85,869	\$4,000

Roseanne Taormina	MA 15	\$85,869	\$3,000
Christopher Tinari	BA 11	\$65,154	-----
Robert Topolski	MA 15	\$85,869	\$2,000
Theresa Triosi	MA +30 15	\$89,619	\$3,000
Jessica Valdivia	BA 7	\$54,754	-----
Romilda Vandeveire	BA 15	\$82,119	\$2,000
Jessica VanDyke	MA 6	\$57,304	-----
Mary VanHorn	BA 15	\$82,119	\$4,000
Renee Weinstein	MA 15	\$85,869	\$2,000

N. Approval of Certificated Non-tenured Staff for 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves the award of a contract to the following non-tenured certificated, non-tenured professional teaching staff for the 2018-2019 school year:

NAME	STEP	SALARY
John Adelmalak	BA 4-5	\$52,779
Kassandra Albano	BA 4-5	\$52,779
Dena Allen	BA 3	\$52,279
Veronica Conover	MA 2	\$55,529
James Gaffney	BA 2	\$51,779
Keri Kennedy	MA 10	\$65,904
Marissa Madison	MA 2	\$55,529
Kristina Meyers	BA 8	\$56,454
Ronald Pokryska	MA +30 7	\$62,254
Jennifer Stessel	BA 4-5	\$52,779
Susan VanderPyl	BA 10	\$62,154
Anne Marie Murphy	MA 4-5	\$56,529

O. Approval of Non-tenured, Non-certificated part-time employees 2018-2019 School Year

Resolve that upon the recommendation by the Superintendent of Schools, the Board of Education approves the award of contracts to the following non-certified, non-tenured, part-time employees, without benefits, effective July 1, 2018, through June 30, 2019, per the approved calendars:

NAME	JOB DESCRIPTION	HOURLY RATE	NOT TO EXCEED HOURS PER WEEK
Amanda Dougherty	Instructional Aide	\$17.00	25 hrs
Kristine Nashed	Instructional Aide	\$17.00	25 hrs
Mirieh Alain	Instructional Aide	\$17.00	25 hrs
Tina Targia	Instructional Aide	\$17.00	25 hrs
Maria Bottinelli	Instructional Aide	\$17.00	25 hrs
Jen Olsen	Non-instructional Aide	\$11.25	25 hrs.
Joyce Portella	Non-instructional Aide	\$11.25	17.50 hrs.
Grace Vetere	Non-Instructional Aide	\$11.25	17.50 hrs.

P. Approval of Non-Certificated, Non-Tenured Full Time Employee Contracts for 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves the award of contracts to the following non-certificated, non-tenured, full-time employees, with benefits, effective July 1, 2018, through June 30, 2019, per the approved calendars:

NAME	JOB DESCRIPTION	HOURLY RATE	STPIEND
Angelita Lauricella	Instructional Aide	\$17.50	\$750.00
Sherri Nickles	Instructional Aide	\$17.00	N/A
Lisa Donnelly	Instructional Aide	\$17.50	\$500.00
Lisa Josephs	Instructional Aide	\$18.00	\$750.00
Cheryl D' Andrea	Instructional Aide	\$17.50	\$500.00
Michele Stansfield	Instructional Aide	\$17.00	N/A
Elizabeth Bobrowski	Instructional Aide	\$17.00	N/A
Michael Ring	Instructional Aide	\$17.00	N/A
Lynn McMurray	Instructional Aide	\$17.00	\$750.00

Q. Approval of Non-Certificated, 12 month Month Employee Contracts for 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent of School, the Board of Education approves the appointment of the following 12-month non-certificated personnel effective July 1, 2018, through June 30, 2018:

NAME	JOB DESCRIPTION	2018-2019
Deb Huizing	FT Administrative Assistant to the Superintendent/Confidential Secretary	
Marybeth Miller	FT Administrative Assistant to the Business Administrator	
Christine Casano-Trautwein	PT Confidential Secretary/Assistant for Human Resources	
Linda Panagia	PT School Secretary	

R. Approval of Summer Help

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following summer help staff beginning July 1, 2018 through August 31, 2018:

NAME	JOB DESCRIPTION	HOURLY RATE
Joseph Tumminia	PT Maintenance Helper	\$10.00
Chad Andreniuk	PT Maintenance Helper	\$10.00

S. Approval of Appointment of Compliance Officers for the 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of the following Compliance Officers for the 2018-2019 school year:

COMPLIANCE	OFFICER
Affirmative Action Officer	Melissa Tait
A.D.A./ Section 504 Officer	Lori Romeo and Dena Allen
Title IX Coordinator	Melissa Tait
Safety Officer	Melissa Tait
Homeless Liaison Officer	Audrey Dean
English as a Second Language Coordinator	Michele Mazzola
Attendance Officers	Melissa Tait Michele Mazzola
Custodian of Records	Debra Andeniuk
Public Agency Compliance Officer	Debra Andeniuk,
Integrated Pest Management Coordinator	Musteba Toska,

Chemical Hygiene Officer	Debra Andeniuk,
Right of Know Officer	Debra Andeniuk
Indoor Air Quality	Musteba Toska,
AHERA (Asbestos) Officer	Debra Andeniuk
Anti-Bullying Coordinator	Michele Mazzola
Anti-Bullying Specialist	Veronica Conover - HMS & Kimberly Minarovich - Mem

T. Approval of Substitute Rates for the 2018-2019 School Year

Resolve upon the recommendation of the Superintendent of Schools, the Board of Education approve the following as Substitute Rates for the 2018-2019 school year:

Full Day Substitute \$ 100.00

Full Day Substitute Nurse \$ 150.00

U. Approval of Additional Summer Hours for Staff

Upon the recommendation of the Superintendent of Schools, the Board of Education approves additional summer hours, at the contractual rate as approved by the Superintendent, for the following:

STAFF MEMBER	POSITION	NOT TO EXCEED
Theresa Triosi	Psychologist	\$ 4,000.00
Audrey Dean	Social Worker	\$ 4,000.00
Sharon Cubicciotti	LDT/C	\$ 4,000.00
Andrea Finkelstein	O.T.	\$ 1,000.00
Jessica Van Dyke	Speech	\$1,000.00
Various Certificated Staff	IEP Meetings	\$3,150.00

V. Approval of Part-time Occupational Therapist Contract for the 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Andrea Finkelstein as Part-time Occupational Therapist, for an amount not to exceed \$83,500.00 for the 2018-2019 school year.

W. Payment of Unused Vacation Day for 2017-2018 School Year

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the payment of 5.5 unused vacation days to Vince Scully for the 2017-2018 School Year.

X. Appointment of Substitute Maintenance Worker

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the appointment of Substitute Maintenance Worker Paul Foy, at a rate of \$15.00 per hour from July 1, 2018 through June 30, 2019.

XVI. **Policy**

BE IT RESOLVED, that the North Haledon Board of Education, upon the recommendation of the Superintendent of Schools approves the following policy resolutions:

Discussion/Comments:

None

A. First Reading - Policies and Regulations Alert 215

P & R 1550 Equal Employment/Anti-Discrimination Practices (M) (Revised)

P & R 5350 Student Suicide Prevention (M) (Revised)

P 5533 Student Smoking (M) (Revised)

P & R 5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised)

P 8462 Reporting Potentially Missing or Abused Children (M) (Revised)

([Alert 215 Summary For Elan.pdf \(Attached\)](#), [Alert 215 POLICIES.pdf \(Attached\)](#), [Alert 215 Regulations.pdf \(Attached\)](#))

XVII. **Facilities & Services**

BE IT RESOLVED, that the North Haledon Board of Education, upon the recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary approves the following Facilities and Services resolutions:

Discussion/Comments:

Ms. DeNova asked why wasn't item G done fairly, to allow other schools/daycares to pitch the before care and after care program? Mr. Coffaro answered that we have another meeting and extended the opportunity to Jenn's Junction and Milestone Academy to present at the June 27, 2018 meeting. It was also mentioned that we should reach out to other programs in town to present.

Only items A, B, C & D were voted on at this meeting.

The motion was made by Vice President TenKate and seconded by Board Member DeNova, and with a unanimous roll call vote, the motion carried.

A. Approval of 5 Year Lease/Purchase Agreement for Copiers(to be voted on 6/13/18)

Resolve that upon the recommendation of the Superintendent and Business Administrator, the Board of Education approves a five-year lease-purchase agreement through Atlantic Tomorrow's Office for four (4) Savin copiers (3 model #PRO 8200S and 1 model #MP C6004EX), in the amount of \$817.00 per month for the copiers plus \$80 per month for Paper Cut MF commencing on or about July 1, 2018, with a per copy maintenance/supplies fee of \$0.0035 for black and white and \$0.045 for color, said agreement being awarded through the New Jersey State Contract # A40467.

B. Approval of J&J Proposal for Refinishing of Gym Floors and Mat Installation (vote on 6/13/18)

Resolve that upon recommendation of the Superintendent of Schools and the Business Administrator, the Board of Education approve the following work to be done by J & J Gym Floors, LLC. for a total of \$24,970.00:

Gym Floor Resurfacing/with repaint with New Logo at HMS \$ 9,800

Gym Floor Recoating at MS-\$\$2,270

Supply and Install Wall Padding with Logo at HMS-\$12,900

(J&J high mountain gym floor (1).pdf (Attached), North Haledon HS floor layout 1-7-18.pdf (Attached), J&J memorial gym floor.pdf (Attached), J&J wall padding.pdf (Attached), Paw print.pdf (Attached), Corby proposal-wall padding.pdf (Attached), Mathusek Gym Floor Quote.pdf (Attached))

- C. Approval of Mark Construction Proposal to Repair Gymnasium Wall(vote on 6/13/18)

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator, the Board of Education approve the proposal submitted by Mark Construction in the amount of \$11,700.00 to repair the gymnasium wall at HMS. (MC- North Haledon - Brick and Masonry Repair at the GYM Area 6.618.pdf (Attached), gym area wall.docx (Attached))

- D. Approval of HVAC Unit Repairs (to be approved 6/13/18)

Resolve that upon the recommendation of the Superintendent of Schools and Business Administrator, the Board of Education approves the attached proposals from In-Line to repair multiple HVAC units in the amount of \$7,408.89. (In-Line HVAC.pdf (Attached))

- E. Approval of District Facilities Use

Resolve that upon the recommendation of the Superintendent, the Board of Education hereby approves the following use of district facilities subject to non-conflicting events.

Organization	Day	Times	Location	Purpose
Cub Scouts Pack 70	June 18, 2018	6:30-8:30pm	HMS-Library	Cub Scout Recruitment

- F. Approval of Travel, Conferences, Workshops & Related Expenses

Resolve that upon the recommendation of the Superintendent, the Board of Education approves reimbursement and expenses previously approved by the Superintendent for the following staff development, training, workshops, conferences and/or seminars as they are directly related to and within the scope of the participant's duties and are critical to the instructional needs and/or efficient operation of the district. The travel expenses are justified and within the guidelines established by the New Jersey Department of Education accountability regulations.

Date	Participants	Workshop	Location	Fee	Sub Needed	Other Costs
8/2/18	Antonella Lind	AchieveNJ Regional Workshop	North Caldwell, NJ	\$0	No	Mileage & Tolls
8/2/18	Michele Mazzola	AchieveNJ Regional Workshop	North Caldwell, NJ	\$0	No	Mileage & Tolls
7/10/18	Antonella Lind	NJDOE Licensing, Certification & Matrix Report	Morristown, NJ	\$0	No	Mileage & Tolls
7/10/18	Michele	NJDOE	Morristown,	\$0	No	Mileage

	Mazzola	Licensing, Certification & Matrix Report	NJ			& Tolls
7/10/18	Melissa Tait	NJDOE Licensing, Certification & Matrix Report	Morristown, NJ	\$0	No	Mileage & Tolls
7/15/18-7/20/18	Vanessa Talarico	James Madison Legacy Project Summer Institute	Rutgers Univ. New Brunswick, NJ	\$0	No	Mileage & Tolls

G. Approval of After School Child-Care agreement for 2018-2019 School Year

Resolve that upon recommendation of the Superintendent of Schools and the Business Administrator, the Board of Education approves the execution of Boys and Girls Club of Hawthorne After School Child-Care Agreement in High Mountain School and Memorial School for the period commencing September 1, 2018, and ending June 30, 2019.

[\(2018-2019 Boys & Girls Club Lease Agreement.pdf \(Attached\)\)](#)

H. Adoption of the Emergency Management Plan for the 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education hereby adopts the emergency procedures described in the official Emergency Management Plan of the district for the 2018-2019 school year.

XVIII Curriculum

BE IT RESOLVED, that the North Haledon Board of Education, upon the recommendation of the Superintendent of Schools approves the following Curriculum resolutions:

Discussion/Comments:

None

Only item A was voted on at this meeting.

The motion was made by Board Member DeNova and seconded by Board Member Manning , and with a unanimous roll call vote, the motion carried.

A. Approval to Re-establish Library Media Specialist Position (to be voted on 6/13/18)

Resolve that upon the recommendation of the Superintendent, the Board of Education approves to re-establish the Library Media Specialist Position beginning with the 2018-2019 School Year as per the attached job description for the position. [\(Library Media Specialist Job Description.docx \(Attached\)\)](#)

B. Approval of District Curricula for 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves the adoption of the existing district curricula (per the attached list) for the 2018-2019 school year.

[\(District Curriculum for 2018-2019.docx \(Attached\)\)](#), [Curriculum Update - Upcoming Summer work - BOE meeting June 13.pdf \(Attached\)](#)

C. Approval of District Textbooks for 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves the adoption of the existing district textbooks (per the attached list) for the 2018-2019 school year.

(Textbooks HMS.pdf (Attached))

XIX. Petition of Citizens (limited to 30 minutes)

Public comment is invited on all matters pertaining to the school district. Members of the public may speak once for a maximum period of three minutes by the clock during this portion of the meeting. Please state your name, address, and if applicable, group affiliation and sign in before you begin. All statements shall be directed to the presiding officer; no participant may address or question board members individually. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard. The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

Discussion/Comments:

Ms. Michelle Melone, 11 Roosevelt Avenue: commented on the statement read by Ms. Leto at the May 30, 2018 meeting and she also commented on their conversation after the meeting concluded. Ms. Melone also expressed concern regarding our allergy policies and the safety of her son at the upcoming 8th grade dance.

Mr. Paul Valenti, North Haledon: commented that he appreciated that advanced programs were being added to our curriculum and he looks forward to continued changes in the future.

A. Motion to Open the Floor

The motion was made by Board Member Manning and seconded by Board Member LaCognata, and with a unanimous roll call vote, the motion carried.

B. Motion to Close the Floor

The motion was made by Board Member Manning and seconded by Board Member LaCognata, and with a unanimous roll call vote, the motion carried.

XX. Old Business

Discussion/Comments:

None

XXI. New Business

Discussion/Comments:

Ms. Leto asked if we can record the BOE meetings going forward. Mr. Griffo said Ms. Andreniuk will look into costs. Ms. Leto also asked if we can have the BOE meetings at the town hall instead of the school. Mr. Griffo said he would speak to the mayor. Mr. Mannino mentioned moving the BOE meetings out of the school takes the school flare away from the meetings.

Ms. DeNova mentioned she would like to see committee meeting minutes posted for all board members to read. Mr. Griffo responded.

XXII. Future Meeting and Important Dates

June 27, 2018	Regular Meeting	7:00pm
July 18, 2018	Regular Meeting	7:00pm
August 15, 2018	Regular Meeting	7:00pm
September 12, 2018	Workshop Meeting	7:00pm

XXIII Adjournment

The meeting adjourned at 10:12p.m.

The motion was made by Board Member LaCognata and seconded by Board Member Manning , and with a unanimous roll call vote, the motion carried.

Respectfully Submitted,

Debra Andreniuk

Board Secretary