

MINUTES**NORTH HALEDON BOARD OF EDUCATION REGULAR MEETING**

June 27, 2018

7:00 PM

The Meeting of the NORTH HALEDON Board of Education was held on Wednesday, June 27, 2018 at 7:00 PM in the Memorial School Cafeteria.

Present:

Board President Anthony Griffo
Vice President Peter TenKate
Board Member Louis Colli
Board Member Heather LaCognata
Board Member Lucy DeNova
Board Member Michele Manning
Board Member Joseph Mannino
Board Member Jessica Leto

Not present:

Board Member Chirag Badami

I. Call to Order by President Griffo

President Griffo calls the meeting to order at 7:02 pm.

There were 40 members of the public present.

II. Pledge of Allegiance**III. Open Public Meeting Notice**

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. The notice requirements of the "Open Public Meetings Act" of the State of New Jersey have been satisfied by the inclusion of the date, time, place and purpose of this Workshop/Action Meeting in a legal advertisement in the Hawthorne Press (January 18, 2018), The Record (January 12, 2018) and The Star Ledger (January 20, 2018) with copies posted at the North Haledon Municipal Building, Memorial and High Mountain Schools. The Notice was also filed with the Borough Clerk of North Haledon, posted on the District's website and sent to those requesting that such a notice be mailed to them.

IV. Roll Call

Also present: Mr. Nicholas Coffaro, Superintendent of Schools

Ms. Debra Andreniuk, Business Administration/Board Secretary

V. Presentations for Before/After Care Providers

- Milestones Academy-Julie Priore
- Jenn's Junction- Jenn Iaco

[\(Milestones Academy.pdf \(Attached\)\)](#), [Jenn's Junction's Memorial School Aftercare Proposal.pdf \(Attached\)](#)

DISCUSSION/COMMENTS:

Ms. Priore commented on questions regarding training of her staff; separation of groups by age and pricing/flexibility concerns.

Ms. Jen Iaco commented on questions regarding fees; serving lunch on half days and staff training.

Mr. Bertollo commented on pricing flexibility and state licensing.

VI. Approval of Minutes

BE IT RESOLVED that the Board of Education approves the minutes from the Workshop Meeting and Executive sessions held on May 9, 2018, the Regular meeting held on May 22, 2018 and the Special Meeting and Executive sessions held on May 30, 2018.

([North Haledon Workshop Minutes- May 9, 2018.pdf \(Attached\)](#), [Executive Minutes- May 30, 2018.pdf \(Attached\)](#), [North Haledon Special Meeting Minutes- May 30, 2018.pdf \(Attached\)](#), [North Haledon Regular Meeting Minutes- May 22, 2018.pdf \(Attached\)](#), [North Haledon Executive Meeting Minutes-May 9, 2018.pdf \(Attached\)](#))

DISCUSSION/COMMENTS:

Ms. DeNova spoke on her behalf regarding the events of the May 9, 2018 and May 22, 2018 meetings.

Mr. Colli commented on what happened at the May 9, 2018 and May 22, 2018 meetings.

Mr. Mannino commented that the Board needs to move forward.

Mr. TenKate commented on information given by the attorney.

Ms. DeNova requested the May 9 meeting minutes be changed to reflect the following items: Ms. DeNova never agreed to the agreement and Ms. DeNova was denied access to counsel.

Mr. Griffo apologized to Ms. DeNova for the events that took place at the May 9 and May 22 meeting.

With the requested changes being noted the motion was made by Board Member Colli and seconded by Board Member Leto with all Board Members voting yes except for the following:

Ms. La Cognata abstained from Workshop and Executive minutes for May 9, 2018; Ms. Manning abstained from Workshop and Executive minutes for May 9, 2018; Mr. Mannino abstained from Regular minutes from May 22, 2018 and Mr. TenKate abstained from Regular meeting minutes from May 22, 2018. The motion carried.

VII. Correspondence

VIII. Representative's Report

Committee	Members	Reports
Board of Recreation	Ms. Manning	Nothing
Borough Council	Ms. Leto	Mayor and Council Mg on July 18. Discuss roundabout
Planning Board	Ms. LaCognata	The planning board met on June 28 Thursday night. They will be discussing the Sasso application. The mayor has a letter from the planner talking about the possibility of rentals in the redevelopment. The meeting starts at 7:30 pm at the Municipal Building.
PCSBA/NJSBA	Ms. DeNova	Nothing
N.R.E.S.C.	Ms. DeNova	Nothing

IX. Petitions of Citizens on Agenda Items Only

DISCUSSION/COMMENTS:

Barbara DeLuca: Ms. DeLuca commented on the success her special needs child has had with Jenn's Junction program.

A. Motion to Open the Floor

The motion was made by Board Member Manning and seconded by Board Member Mannino, and with a unanimous roll call vote, the motion carried.

B. Motion to Close the Floor

The motion was made by Vice President TenKate and seconded by Board Member LaCognata, and with a unanimous roll call vote, the motion carried.

X. **Board**

BE IT RESOLVED upon the recommendation of the Superintendent, the Board of Education hereby approves the following items:

Ms. DeNova asked why we are using the Star Ledger. Ms. Andreniuk replied.

The motion was made by Board Member La Cognata and seconded by Board Member Manning, with all members voting yes to all items except Ms. DeNova who voted no to Item# A & B and yes to all other items. The motion carried.

A. Appointment of the Business Administrator/Board Secretary

BE IT RESOLVED that the North Haledon Board of Education (hereinafter referred to as the "Board") appoints Debra Andreniuk as the Business Administrator/Board Secretary for the North Haledon School District for the period July 1, 2018 through June 30, 2019 at an annual salary of \$122,570.

BE IT FURTHER RESOLVED that this Employment Agreement, has been submitted to and approved by the Executive County Superintendent, according to standards adopted by the Commissioner of Education, pursuant to N.J.S.A. 18A:7- 8(j).

BE IT FURTHER RESOLVED that the Board approves the Employment Agreement, with Debra Andreniuk for the position of Business Administrator/Board Secretary for the foregoing period of appointment, which Employment Agreement is attached to this Resolution and made a part hereof.

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and the Business Administrator/Board Secretary to execute, on behalf of the Board, the Employment Agreement by and between the Board and Debra Andreniuk.

[\(Approved Contract - Debra Andreniuk SBA 18-19.pdf \(Attached\)\)](#)

The motion was made by Board Member LaCognata and seconded by Board Member Manning , and with a unanimous roll call vote, the motion carried.

B. Appointment of the Treasurer of School Monies for the 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Michael Donow as the Treasurer of School Monies for the 2018-2019 at annual salary of \$5,000.00.

C. Appointment of Brown and Brown Benefit Advisors as broker of record for health benefits for 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approve the reappointment of Brown & Brown Benefit Advisors as broker of record for the district's health benefits program for the 2018–2019 school year in accordance with N.J.S.A.18A:18A-5 (awarding contracts for professional services) and P.L. 1999, c.440.

D. Appointment of the Balkin Risk Management as broker of record for 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approve the

reappointment of Balkin Risk Management as broker of record of all district insurances (excluding health & dental benefits) for the 2018–2019 school year in accordance with N.J.S.A.18A:18A-5 (awarding contracts for professional services) and P.L. 1999, c.440.

- E. Approval of designation of Official Newspapers for Legal Ads for January 1, 2018 through December 31, 2018

The Board of Education retroactively approves the additional designation of The Star Ledger as the alternate publication to be used for the advertisement of meetings and legal ads and all other necessary public notifications for the period of January 1, 2018 through December 31, 2018. The Hawthorne Press shall be utilized whenever possible for all public announcements, however, when publication time requirements cannot be met, the daily publications of The Record and Star Ledger may be utilized in an effort to properly inform the public in a timely manner.

XI. Finance

BE IT RESOLVED, that the North Haledon Board of Education, upon the recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary approves the following finance resolutions:

Discussion/Comments:

Mr. Mannino questioned why there is zeroes in last column on Item R. Ms. Andreniuk replied.

Ms. DeNova suggests that the board continues to use Wilentz law firm also until a new law firm is chosen.

M. Colli asks if all the monies allotted to Sciarillo Law firm have been used. Ms. Andreniuk replied.

Ms. Manning commented on Mr. Merlino.

In regards to the bill list Ms. DeNova asked what the chairs are for and who is New Wave Environmental. Ms. Andreniuk replied.

Ms. DeNova suggested that for Item B there are invoices that are included on ck. #8420 in the amount of \$660 that should be excluded from payment.

The motion was made by Board Member La Cognata and seconded by Board Member Leto with Board Members voting as follows:

Board Member Mannino and President Griffo voted yes to all items.

Board Member Colli; DeNova voted No ck# 8420 and No to allowing Wilentz contract to terminate at June 30 and voted yes to all other items.

Board Member LaCognata voted No to allowing Wilentz contract to terminate at June 30, 2018 and voted yes to all other items.

Board Member Leto and Board Manning voted NO ck# 8420 and yes to all other items.

Vice President TenKate voted No to ck# 8420, abstained from Item# R and yes to all other items.

The motion carried for all items except for Item B Ck# 8420.

- A. Approved 6/13/18

- B. Approval of District Claims

Resolve that upon the recommendation of the Superintendent and the Business Administrator, the Board of Education approves the attached lists of claims for May in the total amount of \$ 1,288,985.82 be approved for payment, as follows:

i.General Operating Fund(Funds 10,11&12)	\$ 1,249,402.14
ii.Special Revenue Fund (Fund 20)	\$ 16,999.13
iii.Capital Projects Fund (Fund 30)	\$ 0.00
iv Debt Service Fund (Fund 40)	\$ 22,584.55

[\(Bills List June 2018.pdf \(Attached\)\)](#)

C. Approval of Transfer of Funds for May 31, 2018

Resolve that upon the recommendation of the Superintendent and the Business Administrator, the Board of Education approves the transfer of funds in accordance with the attached list of adjustments for the month of May 31, 2018. The Board also authorizes the Superintendent to make interim transfers and report them at the next Board Meeting.

[\(May 2018 Transfers.pdf \(Attached\)\)](#)

D. Acceptance of Monthly Financial Reports for May 31, 2018

Resolve that upon the recommendation of the Superintendent and the Business Administrator, the Board of Education accepts the Board Secretary's and Treasurer's Reports for the month ending May 31, 2018 and has determined that they are in agreement;

Furthermore, resolved that, the Board of Education acknowledges receipt of the Board Secretary's certification, as noted below:

Pursuant to N.J.A.C.6A-16.10(c)3 and 4, I certify that as of May 31, 2018, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the North Haledon School District Board of Education, pursuant to N.J.A.C. 18A 22-8 and 18A 22-8.1

Furthermore resolve that pursuant to N.J.A.C. 6A 23A-16.10(c), the Board of Education certifies that as of May 31, 2018, after the review of the Board Secretary's monthly financial report, appropriation section, and upon consultation with appropriate district officials, and to the best of our knowledge no major account fund has been over-expended in violation of N.J.A.C. 6A 23A-16.10(b), that sufficient funds are available to meet the district's financial obligations for the remainder of the school year and that in accordance P.L.2004 Ch.73, budgetary transfers cumulatively in excess of 10% that require the approval of the Commissioner of Education are listed below and the required approval by the Executive County Superintendent of Schools has been requested above.

[\(NH Treasurer's Report MAY 2018 \(1\).pdf \(Attached\), Board Secretary's Report-May 2018.pdf \(Attached\)\)](#)

E. Appointment of Purchasing Agent for the 2018-2019 School Year

WHEREAS, Debra Andreniuk, School Business Administrator/Board Secretary effective July 1, 2018, at present does not possess a qualified purchasing agent (QPA) certificate;

WHEREAS, Pursuant to N.J.S.A. 40A:11-9(g), upon the vacancy of the PA's office by a QPA, a non-certified Temporary PA may be appointed for one year from the date of the vacancy. With approval of the Director of the Division of Local Government Services (DLGS), the Temporary PA may be appointed for one additional year.

WHEREAS, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3 (b), on July 1, 2015, has increased the bid threshold for school districts with purchasing agents who possess qualified purchasing agent certificates from \$36,000 to \$40,000;

WHEREAS, the North Haledon Board of Education would like to take advantage of the maximum bid threshold of \$40,000;

NOW, THEREFORE BE IT RESOLVED that the North Haledon Board of Education hereby appoints pursuant to N.J.A.C. 5:34-5.5 Debra Andreniuk, as temporary purchasing agent of the board of education, effective July 1, 2018, contingent upon DLGS approval, and as such, establishes and sets the bid threshold amount of \$40,000 for the board of education, and furthermore, the board authorizes Debra Andreniuk to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate the newly established bid threshold amount.

F. Appointment of Lerch, Vinci and Higgins as School Auditor for 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator that the Board of Education approve the reappointment of the firm of Lerch, Vinci, & Higgins as School auditor as of and for the fiscal year ending June 30, 2019 in accordance with NJSA 18A:18A-5 (the awarding of contracts

for professional services) and P.L. 1999, c.440 at a fee of \$23,400.00 In accordance with the terms and conditions of the engagement agreement, the hourly rate of \$150-\$175 (for partners) shall apply for other related financial advisement and services in accordance with the terms and conditions as set forth in the agreement, which shall be maintained on file in the Business (BOE) Office The Board Secretary is hereby directed to publish a notice of this award in the official newspaper of the Board.

G. Approval of the Direct Deposit Program for the 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator, the Board of Education designates Lakeland Bank to be used for the district's mandatory direct deposit program for all employee groups for the 2018-2019 School Year.

H. Approval of Business Administrator to close out books for 2017-2018 School Year and open books for 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the Business Administrator to pay supplementary bill lists and payroll which shall become due on or before June 30, 2018, including all year-end payables; to proceed with all necessary adjustments and transfers to close the books for the 2017-18 fiscal year, as well as any and all entries and actions for the opening of the 2018-19 fiscal year, including but not limited to the issuance and or cancellation of purchase orders, stale dated checks, transfers, award of contracts in compliance with the Public Contracts Laws, and other such actions as may be required by statute, code and Board Policy; and

BE IT FURTHER RESOLVED, that the Board authorizes the Superintendent and Business Administrator to process and issue the payment of bills and claims between Board meetings during the months of June, July and August 2018; and

BE IT FURTHER RESOLVED that all those actions shall be presented to the Board at its next meeting for ratification and/or final approval.

I. Approval of Claims Auditor with Pre-Payment Authority for the 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education designates the Business Administrator as the Claims Auditor with authority, as provided by Title 18A: 19-2, to direct pre-payment of claims for Debt Service, Payroll, Fixed Charges and any other claim which would be in the best interest of the Board to pay promptly.

J. Appointment of Representatives for the Requesting of Federal and State Funds for the 2018-2019 School Year

Resolve that the Board of Education appoints the Superintendent of Schools and the Business Administrator as agents to request federal and state funds under the existing State and Federal Laws for the 2018-2019 school year.

K. Approval of Minimum Chart of Accounts for 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator that the Board of Education approves the application of the Uniform Minimum Chart of Accounts for the 2018-2019 school year.

L. Approval of Transfer Authority Designation for the 2018-2019 School Year

Resolve that the Board of Education designates the Superintendent of Schools as Chief School Administrator with the transfer authority to approve line item budget transfers as necessary between Board of Education meetings for the 2018-2019 school year, and

Further be it resolved that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of such meeting not less than monthly.

M. Approval of Investments and Wires Authorization for the 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent of Schools , the Board of Education designates

the Business Administrator as the person responsible for any and all Board of Education investments, including the purchase the or sale of C.D.'s, repurchase agreements and other securities; and

Be It Further Resolved, that the Business Administrator be authorized to make wire transfers amongst board accounts as necessary; and

Furthermore Be Resolved, that the Board Secretary be authorized to enter into agreements with the State to allow the State to initiate debit and credit entries to the Board of Education accounts in in its depositories by automatic deposit or ACH debit when appropriate.

N. Approval of Fee for Copies of Public Documents for the 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator, the Board of Education approves a photocopy fee of \$0.05 for printed material of letter size and \$0.07 for legal size and larger documents for public documents for the 2018-2019 school year.

O. Approval of Implementation of the School Budget for 2018-2019 School Year

Resolve that the Board of Education authorizes the Superintendent of Schools and the Business Administrator to implement the 2018-2019 School Budget pursuant to local and State policies.

P. Approval of Tuition Rates for the 2018-2019 School Year

It is recommended by the Superintendent of Schools that the Board of Education approve the establishment of tuition rates for the 2018-2019 school year as follows, said rates reflecting the 2018-19 budget statement tuition calculations;

2018-2019 GRADE TUITION RATES

- Kindergarten \$ 16,628.00
- Grades 1 – 5 \$ 14,246.00
- Grades 6-8 \$ 15,692.00
- LLD \$ 25,071.00
- MD \$ 25,950.00

Q. Approval of Schedule of Taxes for the 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator, the Board of Education authorized the below schedule of taxes for the General and Debt Service Tax Levy for the 2018-2019 School Year.

Payment Date	General Tax	Debt Service	Total Payment
July 10, 2018	\$ 785,333.00	\$ 302,400.00	\$ 1,087,733.00
August 10, 2018	\$ 785,333.00		\$ 785,333.00
September 10, 2018	\$ 785,333.00		\$ 785,333.00
October 10, 2018	\$ 785,333.00		\$ 785,333.00
November 9, 2018	\$ 785,333.00		\$ 785,333.00

December 10, 2018	\$ 785,333.00		\$ 785,333.00
January 10, 2019	\$ 785,333.00	\$ 1,177,400.00	\$ 1,962,733.00
February 8, 2019	\$ 785,333.00		\$ 785,333.00
March 8, 2019	\$ 785,333.00		\$ 785,333.00
April 10, 2019	\$ 785,333.00		\$ 785,333.00
May 10, 2019	\$ 785,333.00		\$ 785,333.00
June 10, 2019	\$ 785,340.00		\$ 785,340.00
Total Tax Levy	\$ 9,424,003.00	\$ 1,479,800.00	\$ 10,903,803.00

R. Approval of Service Providers for the 2018-2019 Fiscal Year

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator and pursuant to PL 2015, Chapter 47, the Board of Education approves the following contracts; and

Furthermore, the Board of Education acknowledges that these contracts are, have been and will continue to be in full compliance with all state and federal statutes and regulations, in particular New Jersey Title 18A:18 et seq. NJAC 23 and the Federal Uniform Administrative Requirements 2CFR, Part 200.

Service Provider	Service Rendered	Previous Contracted	Estimated Cost
Renew Contract:			
Strauss Esmay	Policy Consultants	4,535.00	2,495.00
Horizon BC & BS of New Jersey	Insurance: Medical & Prescp	1,553,082.00	1,708,164.00
Delta Dental	Insurance: Dental	59,750.00	64,900.00
NJ School Board Insurance Grp	Insurance: Workers Comp.	65,332.00	47,895.00
NJ School Board Insurance Grp	Insurance: General Commer.	45,992.00	42,472.00
NJ School Board Insurance Grp	Insurance: Vehicle	4,459.00	4,033.00

NJ School Board Insurance Grp	Insurance: Professional	23,348.00	23,422.00
Monarch Insurance	Insurance: Student Accident	4,551.00	4,551.00
Lakeland Bank	Sale Leaseback	68,605.00	68,605.00
Key Governmental Financing	Lease: Computers	54,093.00	54,093.00
Educational Data Services	Office & Classroom Supplies	2,500.00	1,970.00
Discovery Education	Streaming License	3,200.00	3,200.00
Discovery Education	Science Techbooks	5,500.00	5,740.00
Frontline Education	Employee Evaluation Mgmt	2,064.00	2,224.00
OnCourse	Lesson Planner Module	2,794.00	2,850.00
Blackboard	Blackboard connect service	1,278.00	1,278.00
Learinging A_Z	Reading A-Z/Raz-Kids	5,500.00	5,824.00
School Dude	Maintenance Software	3,000.00	2,263.00
RICOH	Rentals: Copiers High Mt.	4,860.00	5,000.00
Carmelina Tirri, MD	School Physician	1,000.00	1,000.00
Bayada Nursing Services	Substitute Nursing Services	1,000.00	1,000.00
B.C.S.S.	Audiological Services	1,880.00	1,900.00
Northern Regional Ed. Services	Substitute Services	6,500.00	6,550.00
Hawthorne Press- The Record	Legal Advertisements	4,000.00	4,000.00

Realtime	Student Database Services	11,345.00	11,770.00
Mealtime	Student Meal Eligibility Database Services	4,615.00	300.00
Phoenix Advisors	Bond Services	1,000.00	1,000.00
Verizon	Telephone Services	1,000.00	1,100.00
X-Tel	Telephone Services	4,400.00	4,950.00
Lightpath	Telephone Services	6,000.00	6,600.00
Lightpath	Internet Providers	11,496.00	12,000.00
Western Pest Control	Pest Control Services	1,880.00	1,680.00
P.S.E. & G.	Electricity Services	197,800.00	197,800.00
P.S.E. & G. / Direct Energy	Natural Gas Services	60,000.00	60,000.00
Automated Logic	H.V.A.C. Controls	7,800.00	3,978.00
J. Valente Plumbing	Plumbing Services	4,600.00	3,000.00
Associated Fire Protection	Fire Maintenance Services	11,376.00	9,578.00
Faase Electric	Electrical Services	5,200.00	3,000.00
Northern Regional Ed. Services	Computer Technician	77,472.00	79,800.00
Acclaim Inventory	Fixed Asset Inventory	1,600.00	1,600.00
Pfister	Roofing Maintenance	3,000.00	3,000.00
New Contract:			

Asbury Park	Payroll and Accounting Software Licensing fees	\$ 0.00	\$ 16,500.00
E-Rate Strategies	e rate services	0.00	1,895.00
Aero Environmental Services, Inc.	Environmental services	0.00	3,000.00
Board Connect		0.00	2,395.00
Discovery Education	Social Studies Tech Books	0.00	5,740.00
Jersey Elevator	Lift inspection HMS	0.00	100.00
Jersey Elevator	Elevator Maintenance at Memorial School	0.00	1,800.00
Reiner Heating & Air Condit.	HVAC Services	0.00	21,400.00
Zumu Software	Website Hosting	0.00	2,800.00
Permitted to Expire:			
Patriot Energy	H.V.A.C. Services	18,165.00	0.00
Wilentz Goldman & Spitzer	Board Attorney	25,000.00	0.00
C.D.K. System	Accounting Software	3,865.00	
Action Data Services	Payroll Services	35,000.00	
Exclusive Accounting Services	Agency Services	3,500.00	
Corby Associates	Playground Inspections	1,395.00	
'e2e EXCHANGE	E-rate services	3,540.00	
New Wave Environmental	Environmental Services	2,250.00	
	Elevator		

Arrow Elevator	Maintenance at Memorial School	2,000.00	
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S. Approval of the Use of State Contracts for the 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator, the Board of Education approves the district Purchasing Agent to make purchases of goods and services entered into of behalf of the State by the Division of Purchase and Property, utilizing various vendors that have State Contracts. The Purchasing Agent shall make known to the Board the commodity or service, vendor and State Contract Number utilized.

T. Acceptance of Funds and Approval of Submission of ESEA Grant Application for the 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator, the Board of Education accepts the FY 2019 Award for ESEA, as noted below, and agrees to the submission of the Grant Application to the New Jersey Department of Education for approval:

Title I \$107,908.00

Title II A \$21,654.00

Title III \$1,530.00

Title IV \$10,000.00

U. Acceptance of Funds and Approval of Submission of I.D.E.A. Grant Application for the 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent and the Business Administrator, the Board of Education accepts the FY 2019 award for I.D.E.A.-Basic and Pre-School, as noted below, and agrees to the submission of the grant application to the New Jersey Department of Education for approval:

I.D.E.A.-Basic \$134,202

I.D.E.A.-Pre-school \$8,018

V. Approval of the Operation of the Petty Cash Account for the 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator, the Board of Education approve the operation of the Petty Cash accounts (Checking and Cash) as outlined in Board Policy #6620 for the 2018-2019 school year.

W. Approval of the Operation of the Student Activity Fund for the 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator, the Board of Education approve the operation of the Student Activity Fund as outlined in Board Policy #6660 for the 2018-2019 school year.

X. Approval of Out of District Placement Tuition Contracts for 2018-2019 School Year

Resolve upon the recommendation of the Superintendent, the Board of Education approves the Out of District Placements for the 2018-2019 school year programs as follows:

<u>Student ID#</u>	<u>School</u>	<u>Tuition</u>	<u>Extraordinary Services (Aide)</u>	<u>Dates</u>
10012	Glenview Academy	\$74,727.88	\$41,976.00	7/9/2018-6/30/19

23182	New Beginnings	\$76,071.96	\$41,976.00	7/9/2018-6/30/19
23827	New Beginnings Annex	\$69,369.84	\$0	7/9/2018-6/30/19
26359	New Beginnings Annex	\$69,369.84	\$0	7/9/2018-6/30/19
23836	New Beginnings Annex	\$52,027.38	\$0	7/9/2018-6/30/19
23704	New Beginnings Annex	\$69,369.84	\$0	7/9/2018-6/30/19
23451	Children's Therapy Center	\$88,580.00	\$0	7/5/2018-6/30/19
23268	The Craig School	\$53,700.00	\$0	7/9/2018-6/30/19

Y. Approval of Parent Transportation Contract for 2018-2019 School Year

Resolve that upon the recommendation of Superintendent of Schools and the Business Administrator, the Board approve a Parental Contract for Student Transportation for student ID 23268 for the daily transportation to the Craig School, at the per diem rate of \$42.37 for a maximum of 203 days and \$8,601.11 between July 9, 2018 and June 30, 2019.

[\(2018-2019 Parental transportation contract.pdf \(Attached\)\)](#)

Z. Approval of ABA Services for 2018-2019

Resolve that upon recommendation by the Superintendent of Schools, the Board of Education approve ABA services for ESY at \$90 per hour for ABA services and \$125.00 per hour for Program Coordination Services with North Jersey Outreach/KDDS TOO Inc.

AA. Approval of Contract with Physical Therapist for 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator, the Board of Education approves the contract with Rachel Secemski for Physical Therapy services at a rate of \$90.00 per hour from July 1, 2018-June 30, 2019.

BB. Approval of Nursing Contract for 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent, the Board of Education approves a contract with Carefinders Total Care, LLC., for nursing services for a student (ID #23451) with special needs in accordance with the student's IEP, at the hourly rate of \$51.00 per hour for RN and \$41.00 per hour for LPN in accordance with the agreement, for the period of July 1, 2018 through June 30, 2019.

CC. Approval of Continuance of Coordinated Transportation Agreements for 2018-2019 School Year

Resolve that upon recommendation by the Superintendent of Schools, the Board of Education approves the continuance of the Coordinated Transportation Agreements with the following for the 2018-2019 school year.

COMMISSION
Northern Region Educational Services Commission
Manchester Regional High School

DD. ***Approval of ESY Contract for New Beginnings***

Resolve upon the recommendation of the Superintendent of Schools, the Board of Education approve the contract with New Beginnings at Memorial School for ESY for student ID# 23550 in the amount of \$9,770.40.

EE. ***Approval of Student Transportation Contracts for ESY and 2018-2019 School Year***

Resolve that upon the recommendation of the Superintendent of Schools and pursuant to PL 2015, Chapter 47, the Board of Education approves the services agreement, with Northern Regional Educational Services Commission for the following routes, at a total cost of \$148,762.64.

ROUTE	SCHOOL	CONTRACTOR	# OF STUDENTS	COST: ROUTE/ADM. FEE (Est.)	DATES
B334	GLENVIEW/GRAMON/NEW BEGINNINGS	Jersey Kids	2	\$37,861.00 + 4% admin. fee	7/9/18-8/17/18 and 9/5/18-6/30/19
B124	CHILDREN'S THERAPY CENTER	Sami Peadia, Inc	1	\$41,790.00 + 4% admin. fee	7/5/18-7/31/18 and 9/6/18-6/30/19
B177	NEW BEGINNINGS ANNEX (MEMORIAL SCHOOL)	Joshua Tours	4	\$45,570.00 + 4% admin. fee	7/9/18-8/17/18 and 9/5/18-6/30/19
F156	High Mountain School	Tasneem Trans.	1	\$17,820.00 + 4% admin. fee	9/5/18-6/30/19

XII. Personnel

BE IT RESOLVED, that the North Haledon Board of Education, upon the recommendation of the Superintendent of Schools approves the following personnel resolutions:

Discussion/Comments:

- Mr. Mannino asked if the names have been filled in on item# Q. Ms. Andreniuk replied.
- Mr. Colli asked why we need 3 PT summer helpers this year. Mr. Coffaro replied.
- Ms DeNova asked how many hours the summer helpers will work. Mr. Coffaro replied.
- Ms. DeNova commented if Kristy George was related to Mayor George. Mr. Coffaro replied.

The motion was made by Board Member Manning and seconded by Board Member LaCognata, and with a unanimous roll call vote, the motion carried.

- A. Approved 6/13/18
- B. Approved 6/13/18
- C. Approved 6/13/18

D. Approval of Return to Work of Part Time Non-Instructional Aide

Resolve that upon the recommendation of the Superintendent, the Board of Education retroactively approves the return to work date of June 8, 2018 per doctor approval for Part Time Non-Instructional Aide, Joyce Portela.

E. Approval of Home Instruction

Resolve that upon the recommendation of the Superintendent, the Board of Education retroactively approves Home Instruction for student #24023 by Alexandra Questa, for five (5) hours per week and Corrie Bouma for five (5) hours per week starting on or about June 4, 2018 through June 22, 2018 at \$50.00 per hour.

F. Approval of Sick Time Payout per NHEA agreement for Retiring Employees

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves the payout of unused sick time per the negotiated agreement to the following retiring staff members as a non precedent setting action:

Steph Macalle \$3,472.50

Robert Hebenstreit \$9,000.00

G. Approval of Instructors and Aides for the 2018-2019 ESY Program

Upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of the following personnel as Extended School Year program instructors and aides, at the contractual rate, pending sufficient enrollment:

STAFF MEMBER	POSITION	PROGRAM	PROGRAM DATE	HOURS PER DAY
Sharon Governale	Instructor	ESY	07/05/2018-08/01/2018	3.5
Roseanne Morgantini	Instructor	ESY	07/05/2018-08/01/2018	3.5
Anne Marie Murphy	Instructor	ESY	07/05/2018-08/01/2018	3.5
Toni DeRuiter	Instructional Aide	ESY	07/05/2018-08/01/2018	3
Cheryl D'Andrea	Instructional Aide	ESY	07/05/2018-08/01/2018	3
Susan Schwenker	Instructional Aide	ESY	07/05/2018-08/01/2018	3
Cliff VanderHave	Instructional Aide	ESY	07/05/2018-08/01/2018	3
Sherri Nickels	Instructional Aide	ESY	07/05/2018-08/01/2018	3

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H. Approval of Other Staff for ESY for 2018-2019

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of the following personnel as Extended School Year program staff at the contractual rate, pending sufficient enrollment:

STAFF MEMBER	POSITION	PROGRAM	NOT TO EXCEED
Lori Romeo	Nurse	ESY	\$300.00
Andrea Finkelstein	Occupational Therapist	ESY	\$1,200.00
Jessica Van Dyke	Speech Therapist	ESY	\$2,400.00

I. Approval of Principal of High Mountain School Contract for 2018-2019 School Year

BE IT RESOLVED that the North Haledon Board of Education (hereinafter referred to as the "Board") appoints Michele Mazzola as the Principal of High Mountain School for the North Haledon School District for the period July 1, 2018 through June 30, 2019 at annual salary of \$109,778.

BE IT FURTHER RESOLVED that the Board approves the Employment Agreement, with Michele Mazzola for the position of Principal for the foregoing period of appointment, which Employment Agreement is attached to this Resolution and made a part hereof.

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and the Business Administrator/Board Secretary to execute, on behalf of the Board, the Employment Agreement by and between the Board and Michele Mazzola.

[\(2018-2019 PRINCIPAL CONTRACT- M. Mazzola.docx \(2\).pdf \(Attached\)\)](#)

J. Approval of Principal of Memorial School for 2018-2019 School Year

BE IT RESOLVED that the North Haledon Board of Education (hereinafter referred to as the "Board") appoints Melissa Tait as the Principal of Memorial School for the North Haledon School District for the period July 1, 2018 through June 30, 2019 at an annual salary of \$122,057.

BE IT FURTHER RESOLVED that the Board approves the Employment Agreement, with Melissa Tait for the position of Principal for the foregoing period of appointment, which Employment Agreement is attached to this Resolution and made a part hereof.

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and the Business Administrator/Board Secretary to execute, on behalf of the Board, the Employment Agreement by and between the Board and Melissa Tait.

[\(2018-2019 PRINCIPAL CONTRACT- M. Tait.docx \(2\).pdf \(Attached\)\)](#)

K. Approval of Director of Curriculum, Instruction, Assessment and Child Services

BE IT RESOLVED that the North Haledon Board of Education (hereinafter referred to as the "Board") appoints Antonella Lind as the Director of Curriculum, Instruction, Assessment and Child Services (hereinafter referred to as the "Director") for the North Haledon School District for the period July 1, 2018 through June 30, 2019 at an annual salary of \$98,000.

BE IT FURTHER RESOLVED that the Board approves the Employment Agreement, with Antonella Lind for

the position of Director for the foregoing period of appointment, which Employment Agreement is attached to this Resolution and made a part hereof.

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and the Business Administrator/Board Secretary to execute, on behalf of the Board, the Employment Agreement by and between the Board and Antonella Lind.

(2018-2019 DIRECTOR CONTRACT- A. Lind.docx (1).pdf (Attached))

L. Approval of Certificated Tenured Staff for 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves the award of a contract to the following certificated tenured professional teaching staff for the 2018-2019 school year:

NAME	STEP	SALARY	LONGEVITY
Nicole Bacchas	MA 6	\$57,304	-----
Kaitlin Bailey	BA 4-5	\$52,779	-----
Dayana Bilbao	BA 10	\$62,154	-----
Marissa Blakely	MA 6	\$57,304	-----
Corrie Bouma	MA 9	\$63,004	-----
Nancy Caruso	BA 15	\$82,119	\$3,000
Raina Cioletti	BA 9	\$59,254	-----
Jennifer Cleri	MA 12	\$72,069	-----
Laura Coscia	BA 15	\$82,119	\$2,000
Allison Cosgrave	BA 4-5	\$52,779	-----
Sharon Cubicciotti	MA +30 15	\$89,619	\$3,000
Wendy DeStaso	BA 15	\$82,119	\$3,000
Stacey Dougherty	BA 10	\$62,154	-----
Karen Gabriele	MA 15	\$85,869	\$2,000
Sharon Governale	BA 11	\$65,154	-----
Christine Haggerty	MA 7	\$58,504	-----
Mary Ann Jones	BA 15	\$82,119	\$2,000
Linda Khoyan	MA 15	\$85,869	\$5,000
Kristin Klein	BA 7	\$54,754	-----
Anita Kocevski	MA 7	\$58,504	-----
Jennifer Lally	MA +30 15	\$89,619	\$3,000
Krista Losardo	BA 9	\$59,254	-----

Victoria Macaluso	BA 4-5	\$52,779	-----
Mary McLaughlin	BA 15	\$82,119	-----
Janelle Metzler	MA 15	\$85,869	\$2,000
Roseanne Morgantini	BA 8	\$56,454	-----
Daniel O'Marra	MA 11	\$68,904	-----
Daniel Onove	MA +30 15	\$89,619	\$4,000
Margaret Peschel	BA 15	\$82,119	-----
Alexandra Questa	BA 4-5	\$52,779	-----
Carrie Rohlf	BA 12	\$68,319	-----
Lori Romeo	BA 15	\$82,119	\$3,000
Cristina Rough	MA 15	\$85,869	\$2,000
Judith Russo	MA 15	\$85,869	\$2,000
Dara Scully	BA 12	\$68,319	-----
Kristina Stipelkovich	MA 15	\$85,869	\$2,000
Vanessa Talarico	MA 12	\$72,069	-----
Kim Tanis	MA 15	\$85,869	\$4,000
Roseanne Taormina	MA 15	\$85,869	\$3,000
Christopher Tinari	BA 11	\$65,154	-----
Robert Topolski	MA 15	\$85,869	\$2,000
Theresa Triosi	MA +30 15	\$89,619	\$3,000
Jessica Valdivia	BA 7	\$54,754	-----
Romilda VanDeVeire	BA 15	\$82,119	\$2,000
Jessica VanDyke	MA 6	\$57,304	-----
Mary VanHorn	BA 15	\$82,119	\$4,000
Renee Weinstein	MA 15	\$85,869	\$2,000

M. Approval of Certificated Non-tenured Staff for 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves the award of a contract to the following non-tenured certificated, non-tenured professional teaching staff for the 2018-2019 school year:

NAME	STEP	SALARY
John Abdelmalak	BA 4-5	\$52,779
Kassandra Albano	BA 4-5	\$52,779
Dena Allen	BA 3	\$52,279
Veronica Conover	MA 2	\$55,529
<i>Audrey Dean</i>	<i>MA 11</i>	<i>\$68,904</i>
James Gaffney	BA 2	\$51,779
Keri Kennedy	MA 10	\$65,904
Marissa Madison	MA 2	\$55,529
Kristina Meyers	BA 8	\$56,454
AnnMarie Murphy	MA 4-5	\$56,529
Ronald Pokryska	MA +30 7	\$62,254
Jennifer Stessel	BA 4-5	\$52,779
Susan VanderPyl	BA 10	\$62,154

N. Approval of Non-tenured, Non-certificated part-time employees 2018-2019 School Year

Resolve that upon the recommendation by the Superintendent of Schools, the Board of Education approves the award of contracts to the following non-certified, non-tenured, part-time employees, without benefits, effective July 1, 2018, through June 30, 2019, per the approved calendars:

NAME	JOB DESCRIPTION	HOURLY RATE	NOT TO EXCEED HOURS PER WEEK
Amanda Dougherty	Instructional Aide	\$17.00	25 hrs
Kristine Nashed	Instructional Aide	\$17.00	25 hrs
Mirieh Alain	Instructional Aide	\$17.00	25 hrs
Tina Targia	Instructional Aide	\$17.00	25 hrs
Maria Bottinelli	Instructional Aide	\$17.00	25 hrs
Jen Olsen	Non-instructional Aide	\$11.25	25 hrs.
Joyce Portela	Non-instructional Aide	\$11.25	17.50 hrs.
Grace Vetere	Non-Instructional Aide	\$11.25	17.50 hrs.

O. Approval of Non-Certificated, Non-Tenured Full Time Employee Contracts for 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves the award of contracts to the following non-certificated, non-tenured, full-time employees, with benefits, effective July 1, 2018, through June 30, 2019, per the approved calendars:

NAME	JOB DESCRIPTION	HOURLY RATE	STIPEND
Angelita Lauricella	Instructional Aide	\$17.50	\$750.00
Sherri Nickles	Instructional Aide	\$17.50	N/A
Lisa Donnelly	Instructional Aide	\$17.50	\$500.00
Lisa Josephs	Instructional Aide	\$18.00	\$750.00
Cheryl D' Andrea	Instructional Aide	\$17.50	\$500.00
Michele Stansfield	Instructional Aide	\$17.00	N/A
Elizabeth Bobrowski	Instructional Aide	\$17.00	\$750.00
Michael Ring	Instructional Aide	\$17.00	N/A
Lynn McMurray	Instructional Aide	\$17.00	\$750.00

P. Approval of Non-Certificated, 12 month Month Employee Contracts for 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent of School, the Board of Education approves the appointment of the following 12-month non-certificated personnel effective July 1, 2018, through June 30, 2018:

NAME	JOB DESCRIPTION	2018-2019
Deb Huizing	FT Administrative Assistant to the Superintendent/Confidential Secretary	\$63,012.60
Marybeth Miller	FT Administrative Assistant to the Business Administrator	\$49,405.00
Christine Casano-Trautwein	PT Confidential Secretary/Assistant for Human Resources	\$21,532.50
Linda Panagia	PT School Secretary	\$16.25 per hour not to exceed 25 hours per week

Q. Approval of Summer Help

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following summer help staff beginning July 16, 2018 through August 31, 2018:

NAME	JOB DESCRIPTION	HOURLY RATE
Joseph Tumminia	PT Maintenance Helper	\$10.00
<i>Kevin Purcell</i>	PT Maintenance Helper	\$10.00

<i>Alexis Kurzynski</i>	PT Maintenance Helper	\$10.00
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R. Approval of Appointment of Compliance Officers for the 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of the following Compliance Officers for the 2018-2019 school year:

COMPLIANCE	OFFICER
Affirmative Action Officer	Melissa Tait
A.D.A./ Section 504 Officer	Lori Romeo and Dena Allen
Title IX Coordinator	Melissa Tait
Safety Officer	Melissa Tait
Homeless Liaison Officer	Audrey Dean
English as a Second Language Coordinator	Michele Mazzola
Attendance Officers	Melissa Tait Michele Mazzola
Custodian of Records	Debra Andeniuk
Public Agency Compliance Officer	Debra Andeniuk,
Integrated Pest Management Coordinator	Musteba Toska,
Chemical Hygiene Officer	Debra Andeniuk,
Right of Know Officer	Debra Andeniuk
Indoor Air Quality	Musteba Toska,
AHERA (Asbestos) Officer	Debra Andeniuk
Anti-Bullying Coordinator	Michele Mazzola
Anti-Bullying Specialist	Veronica Conover - HMS & Kimberly Minarovich - Mem

S. Approval of Substitute Rates for the 2018-2019 School Year

Resolve upon the recommendation of the Superintendent of Schools, the Board of Education approve the following as Substitute Rates for the 2018-2019 school year:

Full Day Substitute \$ 100.00

Full Day Substitute Nurse \$ 150.00

T. Approval of Additional Summer Hours for Staff

Upon the recommendation of the Superintendent of Schools, the Board of Education approves additional summer hours, at the contractual rate as approved by the Superintendent, for the following:

STAFF	POSITION	NOT TO
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MEMBER		EXCEED
Theresa Triosi	Psychologist	\$ 4,000.00
Audrey Dean	Social Worker	\$ 4,000.00
Sharon Cubicciotti	LDT/C	\$ 4,000.00
Andrea Finkelstein	O.T.	\$ 1,000.00
Jessica Van Dyke	Speech	\$1,000.00
Various Certificated Staff	IEP Meetings	\$3,150.00

U. Approval of Part-time Occupational Therapist Contract for the 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Andrea Finkelstein as Part-time Occupational Therapist, for an amount not to exceed \$83,500.00 for the 2018-2019 school year.

V. Payment of Unused Vacation Days for 2017-2018 School Year

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the payment of 5.5 unused vacation days to Vince Scully for the 2017-2018 School Year.

W. Appointment of Substitute Maintenance Worker

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the appointment of Substitute Maintenance Worker Paul Foy, at a rate of \$15.00 per hour from July 1, 2018 through June 30, 2019.

X. *** Appointment of Special Education Teacher***

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the appointment of Susan Schwenker as a tenured track Special Education Teacher at an annual salary of \$52,279, BA Step 3, for the 2018-2019 School Year.

Y. *** Approval of Administrative Internship Agreement ***

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the Administrative Internship Agreement between Susan Carbor, a Masters of Special Education and Principal/Supervisor/CSA Certificate candidate from Seton Hall University and North Haledon School District. Ms. Carbor's internship will be supervised by the Administrative Team of Michele Mazzola, Melissa Tait and Antonella Lind, from July 1, 2018 through August 31, 2018 for approximately 50 hours.

Z. *** Appointment of Special Education Teacher***

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the appointment of Kristy George as a tenured track Special Education Teacher at an annual salary of \$55,129, MA Step 1, for the 2018-2019 School Year.

AA. *** Appointment of Part-Time Office Secretary***

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Roseann Hood as Part-Time office secretary for Memorial School at a rate of \$16.25 per hour and not to exceed 25 hours per week.

XIII. Policy

BE IT RESOLVED, that the North Haledon Board of Education, upon the recommendation of the Superintendent of Schools approves the following policy resolutions:

DISCUSSION/COMMENTS:

None

The motion was made by Board Member Colli and seconded by Board Member LaCognata, and with a unanimous roll call vote, the motion carried.

A. Second Reading - Policies and Regulations Alert 215

P & R 1550 Equal Employment/Anti-Discrimination Practices (M) (Revised)

P & R 5350 Student Suicide Prevention (M) (Revised)

P 5533 Student Smoking (M) (Revised)

P & R 5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised)

P 8462 Reporting Potentially Missing or Abused Children (M) (Revised)

(Alert 215 No Bolds or Strikethroughs - Regulations.pdf (Attached), Alert 215 No Bolds or Strikethroughs - Policies.pdf (Attached))

XIV. Facilities & Services

BE IT RESOLVED, that the North Haledon Board of Education, upon the recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary approves the following Facilities and Services resolutions:

Discussion/Comments:

Mr. Mannino asked for Item# E is an insurance certificate required. Ms. Andreniuk replied.

The motion was made by Board Member LaCognata and seconded by Board Member Leto, and with a unanimous roll call vote, the motion carried.

A. Approved 6/13/18

B. Approved 6/13/18

C. Approved 6/13/18

D. Approved 6/13/18

E. Approval of District Facilities Use

Resolve that upon the recommendation of the Superintendent, the Board of Education hereby approves the following use of district facilities subject to non-conflicting events.

Organization	Day	Times	Location	Purpose
Cub Scouts Pack 70	June 18, 2018	6:30-8:30pm	HMS-Library	Cub Scout Recruitment
*** High Mountain	July 14, 2018	8am-6pm	Memorial - Parking Lot	Parking for people attending

<i>Church & Justice Network</i>				<i>food truck event at High Mountain Church.</i>
<i>*** High Mountain Church & Justice Network</i>	<i>July 13-16, 2018</i>	<i>4pm on Friday - Through 9am on Monday</i>	<i>Memorial - Parking Lot</i>	<i>Parking for a dozen Spectrum for Living Vans displaced due to Food Truck event at church.</i>

F. Approval of Travel, Conferences, Workshops & Related Expenses

Resolve that upon the recommendation of the Superintendent, the Board of Education approves reimbursement and expenses previously approved by the Superintendent for the following staff development, training, workshops, conferences and/or seminars as they are directly related to and within the scope of the participant's duties and are critical to the instructional needs and/or efficient operation of the district. The travel expenses are justified and within the guidelines established by the New Jersey Department of Education accountability regulations.

<u>Date</u>	<u>Participants</u>	<u>Workshop</u>	<u>Location</u>	<u>Fee</u>	<u>Sub Needed</u>	<u>Other Costs</u>
8/2/18	Antonella Lind	AchieveNJ Regional Workshop	North Caldwell, NJ	\$0	No	Mileage & Tolls
8/2/18	Michele Mazzola	AchieveNJ Regional Workshop	North Caldwell, NJ	\$0	No	Mileage & Tolls
7/10/18	Antonella Lind	NJDOE Licensing, Certification & Matrix Report	Morristown, NJ	\$0	No	Mileage & Tolls
7/10/18	Michele Mazzola	NJDOE Licensing, Certification & Matrix Report	Morristown, NJ	\$0	No	Mileage & Tolls
7/10/18	Melissa Tait	NJDOE Licensing, Certification & Matrix Report	Morristown, NJ	\$0	No	Mileage & Tolls
7/15/18-7/20/18	Vanessa Talarico	James Madison Legacy Project Summer	Rutgers Univ. New Brunswick, NJ	\$0	No	Mileage & Tolls

		Institute				
*** 9/20/18	Nicole Margiotta	Comet Scenario Workshop for Buehler Science Center Field Trip	Paramus, NJ	\$0	Yes	Mileage & Tolls

G. Adoption of the Emergency Management Plan for the 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education hereby adopts the emergency procedures described in the official Emergency Management Plan of the district for the 2018-2019 school year.

H. *** Approval of Contract with NJ Outreach/KDDA Too, Inc. for ABA Services ***

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the contract with NJ Outreach/KDDA TOO, Inc. for ABA Services for Student ID# 24052, for 5 hours per week at \$80.00 per 60 minute session. Services will extend from July 9, 2018 through June 30, 2019.

I. ***Approval of Culinary Depot Proposals for Dishwasher Installation***

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approve the proposals submitted by Culinary Depot for the installation of kitchen dishwasher, dish table and sink (excluding any electrical and plumbing work) in Memorial School for \$20,243 and in High Mountain School for \$17,542.

J. ***Approval of Electrical Quote for Dishwasher Installation***

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator, the Board of Education approves the attached proposal in the amount of \$3,200.00 from Faasse Electric to install necessary electrical upgrades for the dishwasher installation in both schools. ([Faasse- Electrical Estimate.pdf \(Attached\)](#))

K. ***Approval of Plumbing Quote for Dishwasher Installation***

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator, the Board of Education approves a not to exceed amount of \$ 39,000.00 to install necessary plumbing upgrades for the dishwasher installation in both schools.

L. ***Approval of HVAC Automatic Temperature Controls System Upgrade ***

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator, the Board of Education approve the proposal submitted by Sander Mechanical to install a system upgrade of Honeywell WEBS-8000 automatic temperature controls system at High Mountain School for \$ 14,425.00.

M. ***Approval of HVAC Automatic Temperature Controls System Sensor Repair***

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator, the Board of Education approve the proposal submitted by AME Inc. for sensor repairs for automatic temperature controls system at High Mountain School for \$ 4,560.00.

XV. Curriculum

BE IT RESOLVED, that the North Haledon Board of Education, upon the recommendation of the Superintendent of Schools approves the following Curriculum resolutions:

Discussion/Comments:

The motion was made by Board Member LaCognata and seconded by Vice President TenKate, and with a unanimous

roll call vote, the motion carried.

A. Approved 6/13/18

B. Approval of District Curricula for 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves the adoption of the existing district curricula (per the attached list) for the 2018-2019 school year.

([District Curriculum for 2018-2019.docx \(Attached\)](#), [Curriculum Update - Upcoming Summer work - BOE meeting June 13.pdf \(Attached\)](#))

C. Approval of District Textbooks for 2018-2019 School Year

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves the adoption of the existing district textbooks (per the attached list) for the 2018-2019 school year.

([Textbooks HMS.pdf \(Attached\)](#))

D. ***Adoption of the New Teacher and Mentoring Plan for 2018-2019 School Year**

Resolve that upon the recommendation of the Superintendent, that the Board of Education adopts the New Teacher Induction and Mentoring Plan for the 2018-2019 School Year.

E. ***Adoption of the Comprehensive Equity Plan for 2018-2019 School Year***

Resolve that upon the recommendation of the Superintendent, that the Board of Education adopts the Comprehensive Equity Plan for the 2018-2019 School Year.

F. ***Adoption of the Evaluation Model for the 2018-2019 School Year***

Resolve that upon the recommendation of the Superintendent, that the Board of Education adopts the Stronge Evaluation Model for the 2018-2019 School Year, as it pertains to the evaluation of the teachers and administrators.

G. ***Approval of Achieve NJ Annual Evaluation Survey***

Resolve that upon the recommendation of the Superintendent, that the Board of Education approves the AchieveNJ Annual Evaluation Survey as required through the NJDOE Homeroom Web Page.

XVI. Technology

BE IT RESOLVED, that the North Haledon Board of Education, upon the recommendation of the Superintendent of Schools, approves the following technology resolutions:

DISCUSSION/COMMENTS:

Mr. Colli asked where are the new chrome books going. Mr. Coffaro replied.

The motion was made by Board Member Manning and seconded by Board Member LaCognata, and with a unanimous roll call vote, the motion carried.

A. ***Approval of Purchase of Chrome Books***

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves the purchase from CDW on NJ State Approved Co-op contract # MRESC IFB 15/16-11 in the amount of \$20,537.28 for the following items:

Google Chrome Management Console License: Qty 70 @ \$26.00 = \$1,820.00

Tripp Lite 32-Port AC Charging Cart Storage Station Chromebook Laptops: Qty 2 @ \$993.64 = \$1,987.28

Lenovo 100e Chromebook - 11.6" - Celeron N3350 - 4 GB RAM - 32 GB SSD: Qty 70 @ \$199.00= \$13,930.00

Lenovo Depot Repair + ADP - extended service agreement - 2 years - Qty 70 @ \$40.00= \$2,800.00

XVII. Old Business

Ms. DeNova commented that the BOE meetings should be recorded. Mr. Griffio replied that Ms. Andreniuk will get some quotes for recording devices.

XVIII. New Business

Mr. Griffio thanked all of the childcare presenters for their presentations. Mr. Griffio also thanked the NHEA for their donation.

Mr. Coffaro commented on the Before/After care programs. Mr. Coffaro thanked the NHEA for the \$22k donation of which \$8k is going towards the purchase of the chromebooks. The rest of the monies provide additional resources for the classroom. Mr. Coffaro also thanked the PTO and expressed the appreciation for the partnerships the district has with both the NHEA and the PTO. also commented on the partnership with the Mayor and town and other organizations in the community.

Mr. Coffaro thanked Fernando Hache (tech person) and Mrs. Galiano for their service to our district and wished them luck in their new endeavors.

Mr. Coffaro also took a moment to congratulate all of our new hires and welcomed them to our district.

XIX. Petition of Citizens (limited to 30 minutes)

Public comment is invited on all matters pertaining to the school district. Members of the public may speak once for a maximum period of three minutes by the clock during this portion of the meeting. Please state your name, address, and if applicable, group affiliation and sign in before you begin. All statements shall be directed to the presiding officer; no participant may address or question board members individually. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard. The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

DISCUSSION/COMMENTS:

Enzo Martino, 347 North Haledon Ave: Mr. Martino questioned is before care going to be available on delayed openings like it was with Little Steps. Mr. Coffaro replied.

Randy George, 123 Oakwood Ave.: Mr. George commented regarding the town taking ownership of the school truck and what needs to be done in response to Ms. Andreniuk's request for recycling dumpsters. He also commented that land deal needs to wrap up and on monies for safety upgrades.

Heather Davidson, 96 Highland: Ms. Davidson commented on before/aftercare care programs.

Mr. Coffaro called Mr. Martino back to the podium and stated that he may have given wrong information in regards to building access for delayed opening and will confirm with the Principal .

Anthony DeNova, 18 Woodland Ave.: Mr. DeNova commented on events that took place over last few weeks in regards to Ms. DeNova and the board and their proactive status on moving forward.

A. Motion to Open the Floor

The motion was made by Board Member Manning and seconded by Board Member LaCognata, and with a unanimous roll call vote, the motion carried.

B. Motion to Close the Floor

The motion was made by Board Member LaCognata and seconded by Board Member Manning , and with a unanimous roll call vote, the motion carried.

XX. Future Meeting and Important Dates

July 18, 2018	Regular Meeting	7:00pm
August 15, 2018	Regular Meeting	7:00pm
September 12, 2018	Workshop Meeting	7:00pm
September 26, 2018	Regular Meeting	7:00pm

XXI. Executive Session

WHEREAS C231, P.L. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive or private sessions under certain, limited circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such as executive or private session;

THEREFORE, BE IT RESOLVED BY THE NORTH HALEDON BOARD OF EDUCATION that:

1) The Board has determined that it is necessary to meet in Executive Session on June 27, 2018 at 8:54 p.m. to discuss:

1. matters considered confidential by federal law, state statute or court rule;
- 2) The Board will make public the matter(s) discussed if and when confidentially in no longer required.
- 3) The Board will take action pursuant to said discussion at a public meeting.

A. Motion to Go Into Executive Session

The motion was made by Board Member LaCognata and seconded by Board Member Leto, and with a unanimous roll call vote, the motion carried.

B. Motion to Close Executive Session

The motion was made by Board Member LaCognata and seconded by Vice President TenKate, and with a unanimous roll call vote, the motion carried.

XXII. Adjournment

The meeting adjourned at 9:02 pm.

The motion was made by Board Member DeNova and seconded by Board Member LaCognata, and with a unanimous roll call vote, the motion carried.

Respectfully Submitted,

Debra Andreniuk

Board Secretary