

**MINUTES****NORTH HALEDON BOARD OF EDUCATION REGULAR MEETING**

March 28, 2018

7:00 PM

The Meeting of the NORTH HALEDON Board of Education was held on Wednesday, March 28, 2018 at 7:00 PM in the Memorial School Cafeteria.

**Present:**

Board President Anthony Griffo

Vice President Peter TenKate

Board Member Chirag Badami

Board Member Louis Colli

Board Member Lucy DeNova

Board Member Michele Manning

Board Member Joseph Mannino

Board Member Jessica Leto

**I. Call to Order by President Griffo**

The meeting was called to order by President Griffo at 7:05 pm.

There were forty five members of the public present.

**II. Pledge of Allegiance****III. Roll Call**

**Also present:** Mr. Nicholas Coffaro, Superintendent of Schools

Ms. Debra Andreniuk, Business Administrator/Board Secretary

Ms. LaCognata arrived late at 7:27 pm.

**IV. Open Public Meeting Notice**

**The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. The notice requirements of the "Open Public Meetings Act" of the State of New Jersey have been satisfied by the inclusion of the date, time, place and purpose of this Workshop/Action Meeting in a legal advertisement in the Hawthorne Press (January 18, 2018), The Record (January 12, 2018) and The Star Ledger (January 20, 2018) with copies posted at the North Haledon Municipal Building, Memorial and High Mountain Schools. The Notice was also filed with the Borough Clerk of North Haledon, posted on the District's website and sent to those requesting that such a noticed be mailed to them.**

**V. Approval of Minutes**

BE IT RESOLVED that the Board of Education approves the minutes from the Board Ethics Training held on February 6, 2018 and the Regular Meeting and Executive Meeting held on February 21, 2018.

**DISCUSSIONS/COMMENTS:**

None

The motion was made by Board Member DeNova and seconded by Board Member Badami, and with a unanimous

roll call vote, the motion carried.

## VI. Correspondence

None

## VII. Superintendent's Report

None

## VIII. Presentations

### A. Ms. Kathy Helewa from NJSBA-New Superintendent Evaluation Tool

Ms. Helewa reviewed the new Superintendent Evaluation Tool that NJSBA is recommending for use. She made the following points during her presentation:

N.J.S.A. 18A: 17-20.3a: Board should evaluate Superintendent once per year; Evaluation should be in writing; Board and Superintendent should meet to discuss findings; Evaluation will be on goals and objectives of district, responsibilities of Superintendent and other such criteria prescribed by State Board of Education.

N.J.A.C. 6A:10-8.1: The statutory deadline for the evaluation process including summary conference is July 1 and shall include areas of strength, areas that need improvement, recommendations for professional growth and indicators of student growth and progress. Summary conference meeting shall include a majority of the total Board membership.

Failure to complete the evaluation on time is a loss of 6 QSAC points.

Ethics reminder: a board member whose relative works in the district may not take part in the evaluation.

Each new appointed/elected board member must complete NJSBA training of the evaluation of the Superintendent within six months of the commencement of his/her term.

It is a fair and comprehensive tool to provide objective measures of performance. Critical components include:

- Documentation-multiple sources of evidence
- Ratings-measures of performance expectations
- Criteria-goals and standards/indicators
- Written Comments-useful information for continued improvement
- Majority Opinion-reflected (minority opinion can be discussed)
- Evaluation Conferences-face to face communication to develop a common vision and understanding.

Board members should meet with the Superintendent during Executive Session for an update on the progression of the district goals.

### **DISCUSSION/COMMENTS:**

Ms. DeNova commented that the new tool seems to be a much better process. She also asked where on the NJSBA website is it located. Ms. Helewa replied it is under Field Services then online evaluation.

Mr. Griffo stated that all members should review the information provided and we will discuss at the next work session.

## IX. Business Administrator's Report

1. State Aid Revenue
  1. Has increased by \$20,308
2. Breakage from Staff Members Not Returning
  1. Long time teacher has submitted letter of retirement
  2. Extended Maternity Leave teacher has submitted letter of resignation

With that being said the following items have now been included in the proposed budget as appropriations:

1. SAC-new position
2. New FT Elementary Teacher-new position
3. New FT SP Ed Teacher-new position

4. Sand and refinish HMS gym floor (one-time expense)
5. Paint HMS gym (one-time expense)
6. Install padding on HMS gym walls (one-time expense)

As well as the items mentioned at the previous meeting.

In reference to the \$223k excess surplus we can attribute the following:

1. Approx. \$41k will be used for one-time expense items
2. Approx. \$68k will be used for a new continuing expense items
3. The remainder is used to maintain budget expenses

Looking ahead we are in a good place right now:

1. Going into the 2019/20 budget we have already \$102k in excess surplus
2. Last payment of \$28k OOD back tuition payment is included in 18/19 budget which means that in 19/20 that money will be available again to use for other expenses.
3. Payment 6 of 6 of \$54k for lease purchase of laptops is included in 18/19 budget which means that in 19/20 that money will be available again to use for other expenses.

Ms. Andreniuk also stated that the tax impact for the 2018-2019 budget will be \$67.90 based on a house assessed at \$378,775. The current expense levy is \$59.13 and the debt service levy is \$8.77.

**DISCUSSION/COMMENTS:**

Mr. Griffo added that last year the tax impact was \$94.52 and we are under \$70.00 this year.

**X. Representative's Report**

Committee	Members	Reports
Board of Recreation	Ms. Manning	Nothing New
Borough Council	Ms. Leto	Easter egg hunt will take place this Saturday at 9:30 am. Council meeting tonight to make up for canceled meeting last week due to snow.
Planning Board	Ms. LaCognata	Nothing new.
PCSBA/NJSBA	Ms. DeNova	Nothing new.
N.RES.C.	Ms. DeNova	Nothing New.

**XI. Petitions of Citizens on Agenda Items Only**

**DISCUSSIONS/COMMENTS:**

None

**A. Motion to Open the Floor**

The motion was made by Board Member Manning and seconded by Board Member LaCognata, and with a unanimous roll call vote, the motion carried.

**B. Motion to Close the Floor**

The motion was made by Board Member Mannino and seconded by Board Member Manning , and with a unanimous roll call vote, the motion carried.

**XII. Finance**

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approves

motions: A) Approval of District Claims; B) Approval of Transfer of Funds for February 28, 2018; C) Acceptance of Monthly Financial Reports for February 28, 2018; D) Approval of 2018-2019 North Haledon School District Budget; E) Approval of Maximum Travel Expenditure; F) Approval of Superintendent Merit Goals; G) \*\*\* Approval of Alliance for Competitive Energy Services for Natural Gas Services \*\*\*; H) \*\*\* Approval of Alliance for Competitive Energy Services for Electric Generation Services \*\*\*; I) \*\*\* Acceptance of Monetary Gift \*\*\*

**DISCUSSIONS/COMMENTS:**

Ms. DeNova asked in reference to item# I what is the donation of \$500 going to be used for? Ms. Andreniuk replied that the donor had requested that the \$500 be used to purchase books.

The motion was made by Vice President TenKate and seconded by Board Member LaCognata, and with a unanimous roll call vote, the motion carried.

**A. Approval of District Claims**

Resolved that upon the recommendation of the Superintendent and the Business Administrator, the Board of Education approves the attached lists of claims for March in the total amount of \$ 1,073,064.65 be approved for payment, as follows:

i. General Operating Fund (Funds 10,11&12)	\$ 1,017,437.40
ii. Special Revenue Fund (Fund 20)	\$ 16,348.45
iii. Capital Projects Fund (Fund 30)	\$ 0.00
iv. Debt Service Fund (Fund 40)	\$ 0.00
v. Enterprise Fund (Fund 60)	\$ 39,278.80

**B. Approval of Transfer of Funds for February 28, 2018**

Resolve that upon the recommendation of the Superintendent and the Business Administrator, the Board of Education approves the transfer of funds in accordance with the attached list of adjustments for the month of February 28, 2018. The Board also authorizes the Superintendent to make interim transfers and report them at the next Board Meeting.

**C. Acceptance of Monthly Financial Reports for February 28, 2018**

Resolve that upon the recommendation of the Superintendent and the Business Administrator, the Board of Education accepts the Board Secretary's and Treasurer's Reports for the month ending February 28, 2018 and has determined that they are in agreement; Furthermore, resolved that, the Board of Education acknowledges receipt of the Board Secretary's certification, as noted below:

Pursuant to N.J.A.C.6A-16.10(c)3 and 4, I certify that as of February 28, 2018, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the North Haledon School District Board of Education, pursuant to N.J.A.C. 18A 22-8 and 18A 22-8.1

Furthermore resolve that pursuant to N.J.A.C. 6A 23A-16.10(c), the Board of Education certifies that as of February 28, 2018, after the review of the Board Secretary's monthly financial report, appropriation section, and upon consultation with appropriate district officials, and to the best of our knowledge no major account fund has been over-expended in violation of N.J.A.C. 6A 23A-16.10(b), that sufficient funds are available to meet the district's financial obligations for the remainder of the school year and that in accordance P.L.2004 Ch.73, budgetary transfers cumulatively in excess of 10% that require the approval of the Commissioner of Education are listed below and the required approval by the Executive County Superintendent of Schools has been requested above.

**D. Approval of 2018-2019 North Haledon School District Budget**

BE IT RESOLVED, upon the recommendation of the Superintendent and the Business Administrator, that the Board hereby approves the proposed North Haledon School District Budget for the 2018-19 school year as follows:

GENERAL EXPENSE BUDGET	\$ 10,174,675.00
SPECIAL REVENUE BUDGET	\$ 227,420.00
DEBT SERVICE BUDGET	\$ 1,479,800.00

TOTAL \$ 11,881,895.00; and  
 BE IT FURTHER RESOLVED, the revenue required for this budget shall include:  
 GENERAL FUND TAX LEVY \$ 10,174,675.00  
 DEBT SERVICE TAX LEVY \$ 1,479,800.00; and

BE IT FURTHER RESOLVED, that the Board authorizes the Business Administrator, to submit the proposed budget to the Executive County Superintendent of Schools, in the form prescribed by the New Jersey Department of Education, for review and approval, and that upon said approval, the Business Administrator shall cause the budget to be advertised and posted as required by statute and code, in preparation for the Public Hearing on the proposed 2018-19 Budget, to be held at the regular meeting of the North Haledon Board of Education on April 25, 2018 at 7:00 pm, in the Cafeteria of Memorial School.

E. Approval of Maximum Travel Expenditure

WHEREAS, the North Haledon School District Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms;

now THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$19,800 for all staff and board members.

F. Approval of Superintendent Merit Goals

Resolve that upon the recommendation of the Business Administrator, the Board of Education approves the attached superintendent's merit goals for the 2017-2018 school year. The goals must be submitted to the Executive County Superintendent of Schools for approval.

G. \*\*\* Approval of Alliance for Competitive Energy Services for Natural Gas Services \*\*\*

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as "ACES"), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as "NJSBA"), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the "Public School Contracts Law", N.J.S.A. 18A:18A-1 et seq., and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 et seq. ("EDECA") and the regulations promulgated thereunder; and

WHEREAS, the North Haledon School District is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain natural gas services for its own use through one or more contracts to be awarded to natural gas suppliers following said bids for natural gas services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2023, hereinafter referred to as "Effective Period") issue one or more Requests for Bids for natural gas services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale natural gas

market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service in each service territory to one or more natural gas suppliers that submits bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

WHEREAS, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

WHEREAS, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for natural gas supply services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all natural gas supply services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural Gas supply services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase natural gas at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2023 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

H. \*\*\* Approval of Alliance for Competitive Energy Services for Electric Generation Services \*\*\*

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as "ACES"), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as "NJSBA"), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the "Public School Contracts Law", N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* ("EDECA") and the regulations promulgated thereunder; and

WHEREAS, the North Haledon School District is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2023 hereinafter referred to as "Effective Period") issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage

and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2023 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

#### I. \*\*\* Acceptance of Monetary Gift \*\*\*

Upon the recommendation of the Superintendent and the Business Administrator, the Board of Education respectfully accepts a monetary gift of \$500.00 from Ms. Evelyn Struyk Walsh, a former student of Memorial Elementary School.

### XIII. Personnel

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approves motions: A) Approval of Substitute Teachers; B) Approval of Home Instruction Speech Therapy; C) Approval of Home Bound Instruction; D) Approval of Master of Arts in Educational Leadership (MAEL) Administrative Internship Agreement; E) Approval of Maternity Leave; F) Approval of Home Instruction; G) Approval of Part-Time Instructional Aide; H) \*\*\* Acceptance of Resignation \*\*\*; I) \*\*\* Approval of Hour Increase for Instructional Aide \*\*\*; J) \*\*\* Amendment of Last Day of Employment \*\*\*; K) \*\*\* Amendment of Maternity Leave \*\*\*; L) \*\*\* Approval of Retirement \*\*\*; M) \*\*\* Amendment of Maternity Leave Contract \*\*\*; N) \*\*\* Approval of Leave of Absence \*\*\*; O) \*\*\* Approval of Overnight Nurse for 8th Grade Trip \*\*\*

#### DISCUSSION/COMMENTS:

Mr. Ten Kate thanked Ms. Macalle for her years of service and dedication to the students.

Mr. Griffo commented that he appreciates Ms. Macalle's year's of service and the time she has put into working with the students.

Ms. Manning commented that she and Ms. Macalle had worked closely together on the PTO and thanked her for helping to put together such a great organization.

Ms. DeNova wished Ms. Macalle the best in her retirement.

Mr. Griffo voted NO to item# L on personnel.

The motion was made by Board Member Leto and seconded by Board Member LaCognata, and with a unanimous roll call vote, the motion carried.

A. Approval of Substitute List

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the attached list of substitutes for the 2017-2018 School Year.

B. Approval of Home Instruction Speech Therapy

Resolve that upon the recommendation of the Superintendent, the Board of Education approves Home Instruction Speech Therapy for Student ID#1610 by Jessica VanDyke, for two (2) hours per week beginning on February 27, 2018 through June 30, 2018 at \$95.00 per hour.

C. Approval of Home Instruction

Resolve that upon the recommendation of the Superintendent, the Board of Education approves Home Instruction for Student #1610 by AnnMarie Murphy, for ten (10) hours per week for School Year 2017-2018 at \$50.00 per hour.

D. Approval of Master of Arts in Educational Leadership (MAEL) Administrative Internship Agreement

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the Master of Arts in Educational Leadership (MAEL) Administrative Internship Agreement between Corrie Bouma, a MAEL candidate from Ramapo College and North Haledon School District. Ms. Bouma will complete a 300-hour field based internship at High Mountain School starting Spring Semester 2018 through Spring Semester 2019. Ms. Michele Mazzola will act as Administrative Internship Mentor for Ms. Bouma.

E. Approval of Maternity Leave

Resolve that upon the recommendation of the Superintendent, the Board of Education approves maternity leave for Kristina Meyers ("Meyers"). Meyers will be granted a paid leave of absence using accumulated sick time from April 19, 2018 through and including May 18, 2018, in connection with the anticipated birth date of her child on April 21, 2018. During this period, Meyers will use 21.5 accumulated sick days.

Be it further resolved at the end of her presumptive period of disability, Meyers shall be granted a 12 week child-rearing leave of absence under the Family Medical Leave Act and NJ Family Leave Act which shall extend from May 21, 2018 through October 19, 2018. This leave shall be provided without pay.

Be it further resolved that Meyer's anticipated return to work day shall be October 22, 2018.

F. Approval of Home Instruction

Resolve that upon the recommendation of the Superintendent, the Board of Education approves Home Instruction for Student #1662 by Kim Tanis, for five and a half (5.5) hours per week and Daniel O'Nove, for four and a half (4.5) hours per week starting February 28, 2018 at \$50.00 per hour.

G. Approval of Part-Time Instructional Aide

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the appointment of Ms. Amanda Dougherty, Part-Time Instructional Aide at a rate of \$16.81 per hour not to exceed 25 hours per week and starting on or about March 19, 2018 for the 2017-2018 School Year.

H. \*\*\* Acceptance of Resignation \*\*\*

Resolve that upon the recommendation of the Superintendent, the Board of Education accepts the resignation of Danielle Ajaimy effective March 12, 2018.

## I. \*\*\* Approval of Hour Increase for Instructional Aide \*\*\*

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the increase of hours from part-time to full-time for Lynn McMurray as an Instructional Aide starting on March 19, 2018 for the 2017-2018 school year.

## J. \*\*\* Amendment of Last Day of Employment \*\*\*

Resolve that upon the recommendation of the Superintendent, the Board of Education amends the last day of employment for Instructional Aide, Jeanne Fondacaro from April 14, 2018 to March 15, 2018.

## K. \*\*\* Amendment of Maternity Leave \*\*\*

Resolve that upon the recommendation of the Superintendent, the Board of Education amends maternity leave for Carrie Rohlf ("Rohlf"). Rohlf will be granted a paid leave of absence using accumulated sick time from January 26, 2018 through and including April 11, 2018, in connection with the birth date of her child on February 8, 2018. During this period, Rohlf will use 42 accumulated sick days, and will also receive compensation for district use of a Snow Days (February 7, 2018 & March 7, 8 and 21, 2018), Winter Recess (February 19 and 20, 2018) and Spring Recess (March 30 and April 2-6, 2018) without the use of accumulated sick days.

Be it further resolved at the end of her presumptive period of disability, Rohlf shall be granted a child-rearing leave of absence under the Family Medical Leave Act and NJ Family Leave Act which shall extend from April 12, 2018 through June 8, 2018. This leave shall be provided without pay but with a continuation of medical benefits.

Be it further resolved that Rohlf's anticipated return to work day shall be June 11, 2018

## L. \*\*\* Acceptance of Retirement \*\*\*

Resolve that upon the recommendation of the Superintendent, the Board of Education regrettfully accepts the letter of request for retirement of Stephanie Macalle effective June 22, 2018.

## M. \*\*\* Amendment of Maternity Leave Contract \*\*\*

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the new end date for Susan Schwenker, Maternity Leave Replacement Teacher from on or about May 4, 2018 to June 30, 2018.

## N. \*\*\* Approval of Leave of Absence \*\*\*

Upon the recommendation of the Superintendent, the Board of Education approves the leave of absence of Part-Time Non-Instructional Aide, Joyce Portela due to her own serious health injury. Ms. Portela used six (6) accumulated sick days (February 12, 13, 14, 15, 16 & 21, 2018) and effective February 22, 2018 the leave is provided without pay. Ms. Portela's anticipated return to work is late April 2018 pending doctor approval.

## O. \*\*\* Approval of Overnight Nurse for 8th Grade Trip \*\*\*

Upon the recommendation of the Superintendent, the Board of Education approves Registered Nurse, Ms. Nancy Ragusa as the overnight nurse for the 8th grade trip scheduled June 4-5, 2018 pending favorable outcome of the Criminal History Check.

XIV. **Policy**XV. **Facilities & Services**

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion: A) \*\*\*  
*Approval of District Facilities Use* \*\*\*

**DISCUSSION/COMMENTS:**

None

The motion was made by Board Member LaCognata and seconded by Board Member Manning , and with a unanimous roll call vote, the motion carried.

A. \*\*\* Approval of District Facilities Use \*\*\*

Resolve that upon the recommendation of the Superintendent, the Board of Education hereby approves the following use of district facilities subject to non-conflicting events.

<u>Organization</u>	<u>Day</u>	<u>Times</u>	<u>Location</u>	<u>Purpose</u>
Borough of North Haledon	April 4, 2018	6:30-10:00pm	HMS - Multi Purpose Room	Public Meeting on Proposed Amendment to Redevelopment Plan
North Haledon School District	March 26, 2018	6:00-7:00pm	Memorial - Library	PARCC University - Parent Informational Session
PTO	3/14/18, 3/15, 3/21, 3/22, 3/28, 3/29, 4/11, 4/12, 4/18, 4/19, 4/25, 4/26, 5/2, 5/3, 5/9, 5/10, 5/16, 5/17, 5/23, 5/24	3:00-4:30pm	HMS - Science Lab	STEM Club
B&G Club of Hawthorne	March 14, 2018	6:00-7:30pm	HMS - Cafeteria	Cooking Club: K-4th Grade
ARC of Bergen & Passaic County Inc	April 23, 2018	6:00-7:00pm	Memorial - Library	ARC Family Night for Special Education
North Haledon Recreation Dept	4/23/18, 4/25, 4/30, 5/2, 5/7, 5/9, 5/14, 5/16, 5/21, 5/23, 5/30	5:30-7:30pm	Memorial - Gym	Rec Volleyball Clinic
Vintage Chevrolet Club of America	5/25/18-5/27/18	All Day Event on 5/27/18; Set-up on 5/25 & 5/26	HMS - Fields & Parking Lots	43rd Annual Motorama Car Show & Flea Market

## XVI. Curriculum

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion: A) Approval of Additional Math Literacy Skills (MLS) K-4 Curriculum; B) \*\*\* Approval of Travel, Conference, Workshops & Related Expenses \*\*\*; C) Approval of Services; D) \*\*\* Approval of Field Trip \*\*\*

### DISCUSSION/COMMENTS:

None

The motion was made by Board Member Manning and seconded by Board Member LaCognata, and with a

unanimous roll call vote, the motion carried.

A. Approval of Additional Math Literacy Skills (MLS) K-4 Curriculum

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the additional Math Literacy Skills Curriculum for grade level K-4.

B. \*\*\* Approval of Travel, Conference, Workshops & Related Expenses \*\*\*

Resolve that upon the recommendation of the Superintendent, the Board of Education approves reimbursement and expenses previously approved by the Superintendent for the following staff development, training, workshops, conferences and/or seminars as they are directly related to and within the scope of the participant's duties and are critical to the instructional needs and/or efficient operation of the district. The travel expenses are justified and within the guidelines established by the New Jersey Department of Education accountability regulations.

<u>Date</u>	<u>Participants</u>	<u>Workshop</u>	<u>Location</u>	<u>Fee</u>	<u>Sub Needed</u>	<u>Other Costs</u>
3/1/2018	Antonella Lind, Mchele Mazzola, Fernando Hache	PARCC Training	Whippany, NJ	No Cost	No	Mileage & Tolls
4/19/2018	Melissa Tait, John Maguire	Eastern DataComm - Safety & Security	Summit, NJ	No Cost	No	Mileage & Tolls
4/12/2018	Melissa Tait, John Maguire	Bergen Country School Safety & Security	Maywood, NJ	No Cost	No	Mileage & Tolls
4/27/2018	John Mcguire	Utilizing Technology to Achieve Sustainability in School	Union, NJ	No Cost	No	Mileage & Tolls
4/11/2018	Wendy DeStaso Keri Kennedy	Guided Reading	Pennington, NJ	No Cost	Yes	Mileage & Tolls

C. Approval of Services

Resolve that upon the recommendation of the Superintendent, the Board of Education approves Platt Psychiatric Associates to perform student evaluation services for Student ID#1662 in the amount of \$750.00.

D. \*\*\* Approval of Field Trip \*\*\*

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the following field trip as noted below:

<u>Date</u>	<u>Grade</u>	<u>Location</u>	<u>Fee</u>
June 8, 2018	G&T Students: Memorial & HMS	Bronx Zoo, Bronx, NY	\$32.00 collected per student

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**E. Old Business****2017-2018 Calendar**

Mr. Griffo stated that at last meeting we discussed what to do with calendar. Now we are below the 180 mandate. The Superintendent has recommended making up day on May 25, 2018 as a single session and keeping the last day of school June 22. We have a teacher contract that states teachers 186 days and students up to 182 days. Teachers can come back alone extra 2 days and students only make up Friday May 25.

Ms. Leto suggested that students make up the one day on Friday, May 25. Add the 2 days at end of the school year as PD days for teachers. Mr. Griffo stated that contract only calls for up to 2 PD days. Since it is no longer an option then students must also come back.

Dr. Badami commented that it is petty to have teachers come back at end of the school year. They are professionals and sometimes things happen that are out of our control. He would like to go to with May 25 full day and end the school year as currently indicated on the calendar.

Mr. Griffo stated that we are putting language on the bottom of the 2018-19 calendar to clarify how days are to be made up if we go over again in the future so we don't have this problem again.

Ms. DeNova commented that it is not a good way to end the year going past June 22. She also agrees that language needs to be added to calendar.

Mr. Ten Kate stated that we, as board members, are elected to look after taxpayer money and to make sure the students are being properly educated. He believes all 3 days should be made up as full days. The type of education the kids get is up to teachers and he believes they do an excellent job. Should add on Monday and Tuesday in June.

Ms. LaCognata stated that she also agrees that days should be made also. She thinks they should add on at end of school year. She stated that days are as meaningful as you make them.

Mr. Mannino stated that he was conflicted because it hard to come back after weekend. But he believes they should come back extra 2 days in June.

Ms. Manning questioned what is the quality of adding those days back to students? What are they going to get out of it?

Mr. Colli stated that when you extend the last day it changes the marking period so you can have valuable learning time.

Ms. Leto stated that she appreciates wanting to add the time back for students but it is going to be chaotic. She believes it will not be beneficial to students.

Ms. LaCognata stated that it doesn't matter when you add back days if parents have plans kids are going to miss no matter what.

Mr. Ten Kate stated it is not the board's place to decide what parents are going to do. It is our responsibility to make sure we are providing a good education.

Dr. Badami stated that it was out of our control and many people have plans and we should just leave it alone.

Mr Griffo stated that he was going to hold teachers to contract at first thought. It was not included on our calendar as to what days we are going to use. We are in a good place with teachers very close to contract settlement. If language was on the calendar we would have a stronger case. When you sit on the board you can't think as a teacher or a parent. You have to try to do what is best for the whole. I will entertain motion.

Dr. Badamin made the following motion:

The North Haledon Board of Education resolves to add back May 25, 2018 to the school calendar as a full day to meet the 180 student day mandate and to leave the rest of the calendar as is ending school on June 22, 2018. No additional days will be added back for the teachers.

**F. Change in 2017-2018 Calendar Due to Snow Days**

The North Haledon Board of Education resolves to add back May 25, 2018 to the school calendar as a full day to meet the 180 student day mandate and to leave the rest of the calendar as is ending school on June 22, 2018. No additional days will be added back for the teachers.

**DISCUSSION/COMMENTS:**

Mr. Griffo stated that the association needs to put a letter together stating that this decision will not constitute a "past practice" situation if this occurs again in the future.

The motion was made by Board Member Badami and seconded by Board Member Manning , and with the following roll call vote:

Board President Griffo yes

Vice President TenKate no

Board Member Badami yes

Board Member Colli no

Board Member LaCognata no

Board Member DeNova yes

Board Member Manning yes

Board Member Mannino no

Board Member Leto yes

the motion carried.

**G. New Business**

Need to change May 23, 2018 Regular BOE meeting.

**DISCUSSION/COMMENTS:**

Mr. Griffo explained that we need to change the May 23, 2018 BOE meeting due to Mr. Coffaro being unavailable on that day. Mr. Griffo asked board members if we changed the meeting to Tuesday, May 22 would that work for all.

All members were in agreement that the date was fine.

**XVII. Petition of Citizens**

Members of the public may speak once for a maximum period of three minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time. We also recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, address, and if applicable, group affiliation and sign in before you begin.

**DISCUSSION/COMMENTS:**

Roseanne Taormina: Ms. Taormina commented on behalf of the association that they appreciate that the vote went the way it did regarding the calendar. One thing that she can attest to is that the tax dollars of the town are well spent. We as teachers, go above and beyond on weekends, after-school and summer when we are not contractually obligated. We understand that we want to have students have instruction but their minds are done at the end of the school year; however they are very productive now. She also commented that the 2 days were state of emergency and we couldn't be here.

Mr Griffo replied that the state employees don't have to make up "state of emergency" days. He also requested in writing from association that this will not constitute a past practice. This will never happen again. Language is going to be on the bottom of the calendar going forward.

Elizabeth Carborra: Ms. Carborra commented that she supported the decision made on the school calendar as well. CCD decided to keep start date due to neighboring towns making up time during spring break. She also commented that she believed teachers go above and beyond at other times.

**A. Motion to Open the Floor**

The motion was made by Board Member Manning and seconded by Board Member LaCognata, and with a unanimous roll call vote, the motion carried.

**B. Motion to Close the Floor**

The motion was made by Board Member Leto and seconded by Board Member DeNova, and with a unanimous roll call vote, the motion carried.

**XVIII Future Meeting and Important Dates**

April 11, 2018	Workshop Meeting	7:00pm
April 25, 2018	Regular Meeting	7:00pm
May 9, 2018	Workshop Meeting	7:00pm
May 23, 2018	Regular Meeting	7:00pm

**XIX. Executive Session**

WHEREAS C231, P.L. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive or private sessions under certain, limited circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such as executive or private session;

THEREFORE, BE IT RESOLVED BY THE NORTH HALEDON BOARD OF EDUCATION that:

1) The Board has determined that it is necessary to meet in Executive Session on March 28, 2018 at 8:17 p.m. to discuss:

1. matters considered confidential by federal law, state statute or court rule;
2. matters related to collective bargaining agreements
3. personnel matters related to employment, unless the individuals involved have requested in writing that the matters be discussed in public.

2) The Board will make public the matter(s) discussed if and when confidentially in no longer required.

3) The Board will take action pursuant to said discussion at a public meeting.

The motion was made by Board Member DeNova and seconded by Board Member Leto, and with a unanimous roll call vote, the motion carried.

**XX. Adjournment**

The meeting adjourned at 8:17 p.m.

The motion was made by Board Member DeNova and seconded by Board Member Leto, and with a unanimous roll call vote, the motion carried.

Respectfully Submitted,  
 DEBRA ANDRENIUK  
 Board Secretary