

BOARD OF EDUCATION
BOROUGH OF NORTH HALEDON
Memorial Elementary School: 201 Squaw Brook Road North Haledon, New Jersey

Minutes

Regular Session of the Board of the Education

Wednesday, October 18, 2017

Thirteen members of the public were present. President Griffo called the meeting to order at 7:05 p.m. with the Flag Salute and Roll Call.

Roll Call Present: Dr. C. Badami., Mr. L. Colli, Ms. L. DeNova, Mr. A. Griffo, Ms. H. LaCognata, Ms. M. Manning., Mr. J. Mannino, and Ms. M. Melone

Absent: Mr. P. Ten Kate

Also present were the Superintendent of Schools, Mr. N. Coffaro and Board Secretary, Ms. Debra Andreniuk

Open Public Meeting Notice

President Griffo read the Open Public Meeting Notice, noted below:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. In accordance with the Open Meetings Law, the public notice of this meeting, which included time, date and location, was posted at the North Haledon Municipal Building, Memorial and High Mountain Schools, emailed to The Hawthorne Press, the Board's official newspaper, and e-mailed to The Record and Star Ledger, alternative newspapers, on January 10, 2017. The Notice was also filed with the Borough Clerk, posted on the District's website and sent to those requesting that such a notice be mailed to them.

Approval of Minutes

BE IT RESOLVED, that the Board of Education approves the minutes from the Regular and Executive Meetings held on September 13, 2017 and September 27, 2017.

Ms. Melone indicated that the September 13, 2017 minutes inaccurately stated Mr. Mannino had attended a school lunch with Mr. Griffo. It was Mrs. Mannino. She also stated that the September 27, 2017 minutes did not accurately reflect the point trying to be made with the explanation of Mr. Ferrante's summary of the OPRA request he made. She also stated that she did not think her comments in relation to the exchange of the painting to the borough accurately reflected the point she was trying to make that the proper process was not followed in the exchange.

Ms. DeNova wanted the following line added to the September 13, 2017 Executive minutes: "Mr. Griffo said he would update the five board members individually."

Motion: Ms. Manning as amended
Second: Mrs. LaCognata as amended
Vote - 8-0-0
The motion passed

Correspondence

There was no correspondence received.

October 18, 2017-Regular Meeting

BOARD OF EDUCATION
BOROUGH OF NORTH HALEDON

Memorial Elementary School: 201 Squaw Brook Road North Haledon, New Jersey

Superintendent Report

Enrollment

- **Memorial School (364)**
- **High Mountain School (280)**
- **Total in district (644)**

HIB Report- September 2017

- **No cases to report**

Homework club will finally begin. Based on recommendations from CST, I R&S referral and 504. Homework Club staff to be approved this evening on the agenda.

Electronic newsletter now available to improve communication.

Just want to make parents aware that we are monitoring attendance.

Presentations:

Parcc-Mrs. Lind

Mrs. Lind reviewed the 2017 PARCC scores for Grades 3-8 as compared to the state and cross state mean scores for Math and ELA. We are scoring above state level in almost all grade levels. She stressed that our district's scores are commendable and shows a good job done by students, faculty and parents. She also touched on NJ Ask scores that are also being released.

Mrs. Lind stated scores are being mailed out by October 19th.

Questions from parents in the audience:

What is difference between cross state and state? Mrs. Lind replied: Cross state is the comparison among the other states that took the test and NJ is the comparison with all the districts in NJ who took the test.

Do HS use the scores for placement and admission purposes? Mrs. Mazzola replied: No they can't be used for that.

Mrs. Davison thanked to teacher for preparing students.

M. Manning: Parents need not worry that our students are not properly prepared. They are and these results are indicative of that.

Mr. Coffaro explained why you can't compare our scores with other surrounding districts because of the DFG Factor (district factor group) which is based on socioeconomically standards. . The ranking goes from A to J and our district ranks

**BOARD OF EDUCATION
BOROUGH OF NORTH HALEDON**

Memorial Elementary School: 201 Squaw Brook Road North Haledon, New Jersey
as an FG rating. There are 63 districts in the FG rating and within the FG we rank 22 out of 63 in LA and 16 out 63 in math.

Mr. Colli stated that school districts shouldn't focus resources on students on the bubble.
Mr. Griffo thanks staff for presentation and time put into analyzing the information.

Social studies-Mrs. Mazzola

Mrs. Mazzola stated our SS curriculum was rewritten in 2013 the state standard was adopted in 2014. Our social studies curriculum is reflective of the state standards. Grade 5 is an overview course. Grade 6 looks at ancient civilizations. Grade 7 looks at renaissance and industrial revolution. Grade 8 continues thru civil war and reconstruction era. Text books only support curriculum but don't drive the curriculum. Looking at a holocaust curriculum to be presented to the board to be adopted as part of curriculum. We want to look at a tech book to see if it would offer a better support to our curriculum.

Representative's Reports

Committee	Members	Reports
Board of Recreation	Ms. Manning	Monthly meeting bowling and soccer registration is complete and basketball registration still going on.
Borough Council	Ms. LaCognata	Boro council to hire a new police officer
Planning Board	Ms. LaCognata	Meeting canceled.
PCSBA/NJSBA	Ms. DeNova	Attended a SBA meeting that highlighted high school students in steam and maker space program.
P.C.E.S.C.	Mr. Coffaro	Nothing
Public Relations	Ms. DeNova	Nothing

Petitions of Citizens

A motion was made by Ms. Manning and seconded by Ms. LaCognata to open the floor to public comment on any items. The motion passed, all members present voting yes.

BOARD OF EDUCATION
BOROUGH OF NORTH HALEDON
Memorial Elementary School: 201 Squaw Brook Road North Haledon, New Jersey

No Public Comment made.

A motion was made by Ms. Manning and seconded by Ms. DeNova to close the floor to public comment on any items. The motion passed, all members present voting yes.

Regular Meeting Agenda

Finance:

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approves motions: 1) District Claims; 2) Amended District Claims; 3) Amended Award of Transportation Contract for September 2017-June 2018; 4) Approval of Contract - Transportation

1: Approval of the District Claims

BE IT RESOLVED, upon the recommendation of the Superintendent and the Business Administrator, the Board of Education approves the attached lists of claims for October in the total amount of \$ 945,667.91 be approved for payment, as follows:

General Operating Fund	(Funds 11, 12, & 13)	\$ 900,303.97
Special Revenue Fund	(Fund 20)	\$ 45,363.94
Capital Projects Fund	(Fund 30)	\$ 0.00
Debt Service Fund	(Fund 40)	\$ 0.00
Enterprise Fund	(Fund 60)	\$ 0.00

2: Approval of the Amended District Claims

BE IT RESOLVED, upon the recommendation of the Superintendent and the Business Administrator, the Board of Education approves the attached amended list of claims for September in the total amount of \$1,124,953.60 be approved for payment, as follows:

General Operating Fund	(Funds 11, 12, & 13)	\$ 1,072,736.11
Special Revenue Fund	(Fund 20)	\$ 47,727.28
Capital Projects Fund	(Fund 30)	\$ 0.00
Debt Service Fund	(Fund 40)	\$ 0.00
Enterprise Fund	(Fund 60)	\$ 4,490.21

3: Amended Award of Transportation Contract for September 2017-June 2018

BE IT RESOLVED, upon the recommendation of the Superintendent and the Business Administrator, that the Board of Education approve a contract with the Northern Regional Educational Services Commission for transportation services for students attending Out of District schools in accordance with their IEP, as follows:

**BOARD OF EDUCATION
BOROUGH OF NORTH HALEDON**

Memorial Elementary School: 201 Squaw Brook Road North Haledon, New Jersey

Route #	School(s)	Contractor	# of students	Cost: Route/Adm. Fee (estimated)	Dates
334B	Glenview/Gramon/ New Beginning	Jersey Kids	2	\$31,892.40/ \$1275.70	9/11/17 – June 2018
1011B	Children’s Therapy Center	Sami Peadia, Inc.	1	\$41,400.00 / \$1,656.00	9/11/17 – June 2018
1172F	High Mountain School	Sami Peadia, Inc.	2	\$31,500.00/\$1,260.00	9/06/17- June 2018
1173F	New Beginnings @ Memorial School	D&M Tours	5	\$39,911.40/\$1,197.34	9/06/17- June 2018

4: Approval of Contract - Transportation

BE IT RESOLVED, upon the recommendation of the Superintendent and the Business Administrator, that the Board approve a Parental Contract for Student Transportation for student ID 23268 for the daily transportation to the Craig School, at the per diem rate of \$42.37 for maximum of 199 days between July 10, 2017 and June 30, 2018.

**Motion: Mr. DeNova
Second: Mr. Mannino.
Abstain: Ms. Melone
(agenda items 3 & 4 and any related
payment vouchers)
Vote- 8-0-0
The motion passed**

Technology:

Required.

No Technology Actions

Personnel:

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approves motions: 1) Amendment of Mentoring Stipends; 2) Approval of Homework Club Staff; 3) Approval of Substitute List; 4) Approval of Student Teacher; 5) Appointment of Wellness/Nutrition Committee; 6) Appointment of District Green Team; 7) Appointment of Sefedin Jakupi, Part-Time Custodial Staff

1: Amendment of Mentoring Stipends

BOARD OF EDUCATION
BOROUGH OF NORTH HALEDON

Memorial Elementary School: 201 Squaw Brook Road North Haledon, New Jersey

BE IT RESOLVED, upon the recommendation of the Superintendent that the Board approve the amendment of the mentoring stipend from \$350.00 to \$550.00 for 2017-2018 as required by the New Jersey Department of Education. The following teachers will be paid with stipends to the mentors from payroll deductions from the staff being mentored.

Wendy DeStaso mentoring Marissa Madison	Full Year	\$550.00
MaryAnn Jones mentoring Jennifer Stessel	Full Year	\$550.00
Kim Tanis mentoring James Gaffney	Full Year	\$550.00

2: Approval of Homework Club Staff

BE IT RESOLVED, upon the recommendation of the Superintendent that the Board approve the following teachers to be Homework Club advisors with a stipend of \$600.00 for the 2017-2018 school year. Homework Club will begin on or about November 7th, 2017 and will meet on Tuesdays from 3:15-4:15pm in the library of each school, with the program concluding on or about May 22nd, 2018.

Kate Bailey
Wendy DeStaso
Marissa Madison
Mary McLaughlin
Caitlin Gallagher
Roseanne Taormina
Kristin Klein
Josh Schneider

3: Approval of Substitute List

BE IT RESOLVED, upon the recommendation of the Superintendent that the Board approves the attached updated list of Substitutes for the 2017-2018 School Year.

4: Approval of Student Teacher

BE IT RESOLVED, upon the recommendation of the Superintendent that the Board approves William Paterson University student, Lacey Phillips, as a Grade 1 student teacher starting on or about January 29, 2018 and ending on or about May 3, 2018.

5: Appointment of Wellness/Nutrition Committee

BE IT RESOLVED, upon the recommendation of the Superintendent that the Board appoints the following members to the 2017-2018 Wellness/Nutrition Committee:

District Staff Members:	Nick Coffaro	Parent Members:	Mrs. Mannino
	Debra Andreniuk		Mrs. Realmonte
	Melissa Tait		Mrs. Longo
	Michele Mazzola		Mrs. Dockray
	Dena Allen		
	Lori Romeo		
	Linda Koyhan		
	Kim Tanis		

BOARD OF EDUCATION
BOROUGH OF NORTH HALEDON

Memorial Elementary School: 201 Squaw Brook Road North Haledon, New Jersey

6: Appointment of District Green Team

BE IT RESOLVED, upon the recommendation of the Superintendent that the Board appoints the following members to the 2017-2018 District Green Team:

District Staff Members:	Nick Coffaro	Parent Members: Maree Pedula
	Melissa Tait	
	Michele Mazzola	
	John Abdelmalak	
	John Maguire	

7: Appointment of Sefedin Jakupi, Part-Time Custodial Staff

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Board approves the appointment of Mr. Sefedin Jakupi, Part-Time Custodial staff, not to exceed 25 hours per week and pending favorable outcome of Criminal History Report.

Ms. Melone questioned what time the homework club starts. Mr. Coffaro replied: Homework club-starts at 3:15

Ms. Melone questioned what will students do for 20 minutes in between? Mr. Coffaro replied they will report to the homework club area and will be supervised until homework club begins.

Ms. Melone questioned if it was originally for 1 day a week and how do teachers fit into the schedule. Mr. Coffaro replied that since it is a stipend position that right now it is for 1 day per week and that all the teachers are there at the same time in the same time. This is not a 1:1 situation the teachers go around the room and help the students.

Ms. Melone questioned what the criteria is to be included in the homework club. Mr. Coffaro replied the criteria is based on IR&S, 504 and CST recommendations which are stated in the letter going home to parents.

Ms. Melone questioned if there is a max # of students and what is student: teacher ratio and if possible to have it more than once per week? Mr. Coffaro replied at this time there isn't a maximum and he is unsure of the student: teacher ratio and at this time can't be done more than once a week.

Ms. Melone questioned if there is instruction taking place. Mr. Coffaro replied no.

Ms. Melone questioned if there are guidelines in letter. Mr. Coffaro replied yes the guidelines are in the letter and are IR&S, 504 and CST recommendations.

Mr. Mannino asked if this the first year and if it is a pilot program. Mr. Coffaro replied yes.

Ms. DeNova questioned if there will there be board members on the committees? Mr. Griffò replied he will be on wellness/nutrition and Ms. DeNova may be on Green team if she so chooses. Ms. DeNova accepted.

Motion: Ms. LaCognata
Second: Mr. Colli

BOARD OF EDUCATION
BOROUGH OF NORTH HALEDON

Memorial Elementary School: 201 Squaw Brook Road North Haledon, New Jersey

Vote - 8-0-0

The motion passed

Policy:

No Policy Actions Required.

Facilities & Services:

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion: 1) Approval of District Facilities Use; 2) Approval of NJ Quality Single Accountability Continuum (NJQSAC) Statement of Assurance-School Year 2017-2018; 3) Approval of Annual Comprehensive Maintenance Plan and M1 Report; 4) Approval of NJ Quality Single Accountability Continuum (NJQSAC) District Performance Review-School Year 2017-2018, as noted below:

1. Approval of District Facilities Use

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approves the following use of district facilities subject to non-conflicting events.

Organization	Date	Times	Location	Purpose
G&T County Consortium	Nov 14, 2017	8:30am-1:30pm	HMS - Gymnasium	Grade 7 Logic Problem Solving Event
G&T County Consortium	Feb 2, 2018	8:30am-1:30pm	HMS - Gymnasium	Grade 7 Geography Bee
PTO	10/25/17, 11/1, 11/8, 11/15, 11/29, 12/6, 12/13, 12/20, 1/3/18, 1/10, 1/17, 1/24, 1/31, 2/7, 2/14, 2/21, 2/28, 3/7, 3/14, 3/21, 3/28, 4/11, 4/18, 4/25	3:00pm-4:15pm	HMS - Computer Lab	Newspaper Club

2. Approval of NJ Quality Single Accountability Continuum (NJOSAC) Statement of Assurance-School Year 2017-2018

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby accepts the NJQSAC Statement of Assurance for the 2017-2018 School Year for submission to New Jersey Department of Education.

BOARD OF EDUCATION
BOROUGH OF NORTH HALEDON

Memorial Elementary School: 201 Squaw Brook Road North Haledon, New Jersey

3. Approval of Annual Comprehensive Maintenance Plan and M1 Report

BE IT RESOLVED, upon the recommendation of the Superintendent and the Business Administrator, the Board of Education hereby approve the annual M1 Report and Comprehensive Maintenance Plan for submission to the Executive County Superintendent of Schools.

4. Approval of NJ Quality Single Accountability Continuum (NJOSAC) District Performance Review-School Year 2017-2018

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby accepts the NJQSAC District Performance Review for the 2017-2018 School Year for submission to New Jersey Department of Education.

Motion:

Mr. Colli

Second: Ms. DeNova

Vote - 8-0-0

The motion passed

Curriculum:

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion: 1) Approval of Field Trips; 2) Approval of Travel, Conferences, Workshops and Related Expenses, as noted below:

1: Approval of Field Trips

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Board of Education approves the following field trips, as noted below:

Date	Grade	Location	Fee
May, 14, 2018	First Grade	Bergen Performing Arts Center, Englewood New Jersey	\$13.00 per student

2: Approval of Travel, Conferences, Workshops & Related Expenses for the 2016-2017 School Year:

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Board of Education approves reimbursement and expenses previously approved by the Superintendent for the following staff development, training, workshops conferences and/or seminars as they are directly related to and within the scope of the participant's duties and are critical to the instructional needs and/or efficient operation of the district. The travel and expenses are justified and within the guidelines established by the New Jersey Department of Education accountability regulations.

**BOARD OF EDUCATION
BOROUGH OF NORTH HALEDON**

Memorial Elementary School: 201 Squaw Brook Road North Haledon, New Jersey

Date	Participant	Workshop	Location	Fee	Other Cost
Dec, 11, 2017	Roseanne Taormina	Using Makerspaces to Enhance Student Learning	West Orange, NJ	\$249.00	Mileage & Tolls

Mr. Colli asked if in Item#1 the fee was being paid by the students or the school. Mrs. Andreniuk replied the students.

**Motion: Ms. LaCognata
Second: Mr. Colli
Vote - 8-0-0
The motion passed.**

Petitions of Citizens

A motion was made by Ms. Manning and seconded by Mr. Mannino to open the floor to public comment on any items. The motion passed, all members present voting yes.

John Bleeker: Mr. Bleeker read Hawthorne press regarding land swap write up. The article said the original agreement couldn't be located and two articles were being removed and he was concerned over the removal of the two articles in the agreement. Mr. Griffo stated we have spent over \$16k getting this deal done. The original agreement had two articles that said that we can take back land in 5 years and town can pay taxes. Mayor refused to sign. We took them out. The county will not accept paperwork because it is too old so all paperwork has to be refiled. The deeds have not been submitted yet for approval. Mr. Bleeker has a lot of documents related to this deal. Mr. Bleeker states that the Board is giving up property owned by the school district. Mr. Griffo stated that the mayor gave us a letter that states that as long as he is there he will help the district. Mr. Bleeker stated the by doing this the board is giving away our future expansion opportunities. The articles were in there to allow future expansion opportunities. Mr. Griffo stated that if Mr. Bleeker wanted to proceed further he should take it up with the Mayor.

A motion was made by Ms. Manning and seconded by Mr. Mannino to close the floor to public comment on any items. The motion passed, all members present voting yes.

BOARD OF EDUCATION
BOROUGH OF NORTH HALEDON
Memorial Elementary School: 201 Squaw Brook Road North Haledon, New Jersey

Old Business

Ms. Manning stated that it was brought to her attention that football on rainy days has the option to go into the school. Gym. Volleyball is scheduled to be in the gym. If there is a conflict who has the right to use the gym? Going forward we need to be recognizance of scheduling

New Business

Mr. Griffo announced that the board received the CAFR report this evening with a brief presentation to the Finance committee given by Mr. Lerch. It was a positive meeting. We are fiscally sound. All board members please review the report.

Adjournment

A motion was made by Ms. LaCognata seconded by Ms. DeNova to adjourn the meeting. The motion passed, all voting in favor of the motion. The meeting adjourned at 8:37 p.m.

Respectfully Submitted,

Debra Andreniuk, CPA
Board Secretary

BOARD OF EDUCATION
BOROUGH OF NORTH HALEDON
Memorial Elementary School: 201 Squaw Brook Road North Haledon, New Jersey