

**2230 COURSE GUIDES**

Purpose of Policy: The Board of Education organizes its Policy Manual in order that users can easily locate the policies and regulations.

A course/curriculum guide shall be prepared for each course of study approved by the Board in order to direct and assist the professional staff toward the attainment of goals sought by that course of study.

Each course/curriculum guide shall be construed as providing a basic framework for the course of study. Within this framework, each teacher shall use the curriculum guide in a selective manner best designed to meet the needs of students. Also, where appropriate, the content of each curriculum guide shall be articulated in ways that insure proper alignment with the Core Curriculum Content Standards mandated by the New Jersey State Department of Education.

The Superintendent shall be responsible for the preparation of new curriculum guides and the revision of existing curriculum guides, and shall develop a plan for such preparation and revision which includes the participation of appropriate staff members and resource personnel.

All new curriculum guides and revisions of existing guides shall be submitted to the Board for approval before they are implemented.

Copies of all current curriculum guides shall be kept on file in the office of the Superintendent. It shall be assumed that only those courses of study represented by curriculum guides on file constitute courses of study officially adopted by this Board.

N.J.S.A. 18A:33-1

**Adopted:** November 5, 2008