

Memorial Elementary School
Chart of Student Discipline
 Revised January 2014

Below is a Chart of Student Discipline listing school responses to violations of behavioral expectations. These behavioral expectations and school responses include; but are not limited to:

Violation	First Offense	Second Offense	Third Offense
Arson/Setting a fire	In every case of arson: OSS Notification to the Police Loss of privileges		
Weapons	In every case of a weapon found on school property: The item will be confiscated and not returned, student will be suspended and/or subject for more severe consequences, and notification to the police. A formal complaint will be filed with the police by the district. Loss of various privileges.		
Use or Possession of an Exploding Device	In every case of use or possession of an exploding device: OSS Notification to the police Loss of various privileges		
Wrongful Entry	In every case of wrongful entry: OSS Notification to the Police Loss of various privileges		
Falsifying Alarm	In every case of falsifying alarm: OSS Notification to the Police Loss of various privileges		
Theft *An assessment as to the level of seriousness of the theft will be made and appropriate consequences issued	Student will be asked to return or replace the item(s). Parent notification Administrative Detention Possible referral to the Police Possible loss of privileges	Student will be asked to return or replace the item(s). Parent notification ISS up to 3 Possible referral to the Police Possible referral to school counselor Loss of privileges	Student will be asked to return or replace the item(s). Parent notification OSS up to 5 Possible referral to the Police Referral to school counselor Loss of privileges
Vandalism / Destruction of Property	Student's parent (s) or guardian will be held responsible for cost of damaged property to clean or replace. Parental Notification	Student will be held responsible for cost of damaged property to clean or replace. Parental Notification ISS – 1 Day	Student will be held responsible for cost of damaged property to clean or replace. Parental Notification OSS 1-3 days

	Admin. Detention Possible Notification to the Police	Possible Notification to the Police Loss of various privileges	Possible Notification to the Police Loss of various privileges
Substance Abuse	OSS up to 3 days Parent Notification Notification to the Police Referral to School Counselor Loss of various privileges	OSS up to 5 days Parent Notification Notification to the Police Referral to School Counselor Loss of various privileges	OSS up to 10 days Parent Notification Notification to the Police Referral to School Counselor Loss of various privileges
Tobacco Use	OSS 1 Day Parent Notification Referral to School Counselor Loss of various privileges	Up to 3 days OSS Parent Notification Referral to School Counselor Loss of various privileges	Up to 5 days OSS Parent Notification Referral to School Counselor Loss of various privileges
Fighting Two or more parties contributing to a situation by physical activity	Administrative Detention Loss of various privileges Possible referral to school counselor	ISS 1 day Loss of various privileges Possible referral to school counselor	Up to 3 days OSS Loss of various privileges Referral to school counselor
Causing serious physical injury to another person	OSS 1 day Loss of various privileges Referral to school counselor	Up to 3 days OSS Loss of various privileges Referral to school counselor	Up to 5 days OSS Loss of various privileges Referral to a school counselor Possible notification to outside services
Aggressive Behavior	2 day Administrative Detention Parent Notification Loss of various privileges	3-5 Administrative Detention Parent Notification Loss of various privileges Possible referral to school counselor	ISS 1 day Parent Notification Loss of various privileges Referral to school counselor
Truancy/Unexcused Absences/Tardiness	Pursuant with Policy #5200 regulations	Pursuant with Policy #5200 regulations	Pursuant with Policy #5200 regulations
Leaving Assigned Location without permission	Up to 2 Days of Administrative Detention Parent Notification Possible loss of various privileges	Up to 4 Days of Administrative Detention Parent Notification Loss of various privileges	ISS 1 day Parent Notification Loss of various privileges
Cutting Detention	1 Additional Detention Parent Notification	2 Additional Detention Parent Notification	ISS 1 Day Parent Notification
Insubordination/Willful Disobedience/	Parent Notification by Faculty	Parent Notification by Faculty	ISS 1 Day Parent Notification by

Disrespectful	Loss of various privileges	Loss of various privileges 1 Day Administrative Detention Possible referral to school counselor	Administration Loss of various privileges Referral to school counselor
Disruptive Behaviors that Interferes with the Educational Process and/or school operation	Parent Notification by Faculty Loss of various privileges Possible referral to school counselor	Parent Notification by Faculty Loss of various privileges 1 Day Administrative Detention Possible referral to school counselor	ISS 1 Day Parent Notification by Administration Loss of various privileges Referral to school counselor
Inappropriate Dress	Parent Notification by School Nurse Corrective action taken Student counseled on school policy by School Nurse	Parent Notification by School Nurse Corrective action taken Student counseled on school policy by School Nurse Possible Administrative Detention	Parent Notification by Administration Corrective action taken Student counseled on school policy by School Nurse Administration Detention
Inappropriate Language	Parent Notification by Faculty Faculty Reprimand Loss of various privileges	Parent Notification by Faculty Administrative Detention Loss of various privileges Possible referral to school counselor	Parent Notification by Administration Up to 2 Administrative Detentions/Possible ISS 1 Day Loss of various privileges Referral to school counselor
Misuse of Computer Networks *An assessment of the level of seriousness of misuse/abuse of technology will be made and appropriate consequences issued	Parent Notification by Faculty Subject to loss of privileges	Parent Notification by Faculty Subject to loss of privileges Administrative Detention	Parent Notification by Administration Extended or permanent loss of privileges Up to 2 Administrative Detentions
Academic Dishonesty/Cheating	Parent Notification by Faculty Possible Zero on Assignment Loss of various privileges	Parent Notification by Faculty Zero on Assignment Administrative Detention Possible loss of various privileges	Parent Notification by Administration Zero on Assignment ISS 1 day
Plagiarism	Parent Notification by Faculty Reduction in grade Administrative Detention	Parent Notification by faculty Zero on Assignment Administrative Detention	Parent Notification by Administration Zero on Assignment ISS 1 day

Forgery	Parent Notification by Faculty Administrative Detention	Parent Notification by Faculty Administrative Detention	Parent Notification by Administration Up to 2 days of Administrative Detention
Sexual Harassment	ISS 1 Day Parent Notification	Up to 3 days OSS Parent Notification	Up to 9 days OSS Parent Notification

- Appropriate incident reports will be completed for all Code of Conduct infractions and submitted to Administration for documentation purposes within one school day.
- Administrative Detention is subject to be implemented during Lunch, Recess or After School until 3:30pm after parent notification by faculty or administration
- This Code of Conduct was developed in accordance with BOE Policy/Regulation on Discipline 5600.
- Classroom rules developed by students and teachers still apply.
- The range is used by the administration to determine consequence based on frequency and/or severity of the infraction.